

SUMMARY ACTION MINUTES

SPECIAL MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

Wednesday, June 27, 2007, 10:00 A.M.

PLANNING COMMISSION HEARING ROOM, FIRST FLOOR
333 Santa Ana Blvd., 10 Civic Center Plaza
Santa Ana, California

SALLY SNYDER, RN
Chair

MARIA E. MINON, M.D.
Vice Chair

JULIE POULSON
Chair Pro Tem

BILL CAMPBELL
Commissioner

KIMBERLY CRIPE
Commissioner

INGRID HARITA
Commissioner

HUGH HEWITT
Commissioner

CRYSTAL KOCHENDORFER
Commissioner

VACANT
Commissioner

ATTENDANCE: Commissioners Campbell, Cripe, Harita, Kochendorfer, Minon, Poulson and Snyder

EXCUSED: Commissioner Hewitt

PRESENT: EXECUTIVE OFFICER
COMMISSION COUNSEL
CLERK OF THE COMMISSION

Michael Ruane
Terry Andrus
Jamie Ross, Deputy

Pledge of Allegiance led by Commission Counsel Terry Andrus

PRESENTATIONS:

Jim Martling of Sperry Capitol provided a presentation on the review of the Commission Investment Program

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CONSENT CALENDAR: (Items 1 - 4)

51234678 **APPROVED AS RECOMMENDED; ITEM 4 DOES NOT CONTAIN FUNDING FOR**
x **HCA, CHOC OR UCI**

1. Approve the Kid Builders Program Expanded Distribution Plan and adopt resolution authorizing Agreement PSV-2 with Meredith Corporation
 RESO: 07-036 C&FC
2. Receive Quarterly Performance Report - Strong Families
3. Adopt the amended By-Laws for Children and Families Commission of Orange County
4. Adopt resolution authorizing agreement for consulting services for National Children's Study community outreach services; endorse Senate Joint Resolution No.11 for the National Children's Study and authorize Chair to send a letter of support
 RESO: 07-037 C&FC

DISCUSSION ITEMS: (Items 5 - 11)

5. Receive report and approve selection of on-call audit firms for program audits and adopt resolution authorizing execution of agreements with selected firms

13245678 **APPROVED AS RECOMMENDED**
x *RESO: 07-038 C&FC*

6. School Readiness Nurse Program:
 - a) Adopt resolution authorizing execution of amendments to existing contracts with school districts in the amounts specified
 - b) Direct staff to incorporate staffing plan into upcoming financial planning and strategic assessment work efforts
 - c) Approve consolidation of School Readiness Program allocation for Lowell Joint School District into the School Readiness Program contract with La Habra City School District, subject to approval of work plan by Executive Director

62134578 **APPROVED AS RECOMMENDED**
x *RESO: 07-039 C&FC*

7. Early Literacy Program:
 - a) Adopt resolution authorizing Agreement PS-42 with Public Health Foundation Enterprises dba PHFE Management Solutions for ongoing administrative services to support the Early Literacy program
 - b) Direct Early Literacy Program to purchase and distribute the Sesame Workshop *Word on the Street* Parent/Caregiver Guides
 - c) Approve redirection of funds to support HABLA from Agreements FC-SR2-24 and FCI-ELN-01 to new Agreement PS-43
 - d) Adopt resolution authorizing Agreement PS-43 with Public Health Foundation Enterprises dba PHFE Management for administrative services to support HABLA program services

53124678 **APPROVED AS RECOMMENDED; NO FUNDING FOR HCA, CHOC OR UCI**
x *RESOS: 07-040 – 041 C&FC*

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8. Adopt resolution authorizing amendment to Agreement FCI-POM-01 with the Corporation for Standards and Outcomes for implementation of the Electronic Interface and Balanced Scorecard Reporting
27134568 **APPROVED AS RECOMMENDED**
x *RESO: 07-042 C&FC*
9. Annual Review of KCET Community Outreach Program (*A Place of Our Own/Los Ninos in Su Casa*) and new opportunity with Sesame Workshop:
a) Approve budget and authorize a one-time payment to Sesame Workshop for Healthy Habits for Life Child Care Resource Kits and caregiver/parent guides
b) Adopt resolution authorizing Agreement PS-41 with KCET and direct staff to work with KCET to incorporate the Sesame Workshop outreach materials into the caregiver training workshops in Orange County and related outreach efforts
27134568 **APPROVED AS RECOMMENDED**
x *RESO: 07-043 C&FC*
10. Adopt resolution authorizing Sub-lease Agreement with American Academy of Pediatrics, California Chapter 4 and adopt resolution authorizing Agreement FCI-CHS-05 with the American Academy of Pediatrics, California Chapter 4 to consolidate agreements FCI-CHS-03 and FCI-IP-02 consistent with the terms described in the staff report
61234578 **APPROVED AS AMENDED TO CORRECT AMOUNT IN ATTACHMENT 2, SECTION 4 OF RESOLUTION TO READ \$1,147,000**
x *RESOS: 07-044 – 045 C&FC*
11. Authorize execution of agreement with Prevent Child Abuse California, Inc. for receipt of 3-year AmeriCorps funding award
13245678 **APPROVED AS RECOMMENDED**
x A *(Commissioner Poulson abstained from discussion and vote on this matter and declared her affiliation with the Orange County Health Care Agency)*

PUBLIC HEARING: NONE

EXECUTIVE OFFICER REPORT:

- A. Informational items
C.O. **RECEIVED**
- B. Approve Year-End contract actions for Family Support Network (carry-over of funds) and Kidshape Foundation (close-out balances)
35124678 **APPROVED AS RECOMMENDED**
x
- C. Receive report and budget for outside strategic assessment by The Bridgespan Group and authorize reimbursement of related expenses upon approval by Executive Director
35124678 **APPROVED AS RECOMMENDED**
x
- D. Receive report on Commission sponsored projects at the Orange County Great Park
C.O. **RECEIVED**

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E. Receive update on County's Restated Retiree Medical Program
C.O. **RECEIVED**

ELECTION OF OFFICERS FOR FY 2007/2008

12. Conduct election of officers for Commission

87123456 **NOMINATED AND ELECTED COMMISSIONER MINON AS CHAIR**
x

61234578 **NOMINATED AND ELECTED COMMISSIONER POULSON AS VICE CHAIR**
x

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS:

Commissioner Snyder – Oral Re.: Congratulated Commissioner Minon on her selection to serve on the State First 5 Commission. Thanked Commissioner Campbell for his work with the State Legislature on behalf of the Commission. Thanked Commission staff for their hard work during her tenure as Commissioner Chair. Looking forward to filling Commission vacancy.

Commissioners Poulson, Kochendorfer, Cripe, Harita and Minon – Oral Re.: Thanked Commissioner Snyder for her hard work, leadership and representation as Commission Chair.

ADJOURNED: 10:45 A.M.

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*** KEY ***

Left Margin Notes

1 Bill Campbell	A. Abstained	Reso. Resolution
2 Kimberly Cripe	X. Excused	Ord. Ordinance
3 Ingrid Harita	N. No	
4 Hugh Hewitt	CO Commission Order	
5 Crystal Kochendorfer		
6 Maria E. Minon, M.D.		
7 Julie Poulson		
8 Sally Snyder, RN		

(1st number = Moved by; 2nd number = Seconded by)

SALLY SNYDER, RN
Chair

JAMIE ROSS, Deputy
Clerk of the Commission