

# A G E N D A

## SPECIAL MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

*Wednesday, June 27, 2007*

HALL OF ADMINISTRATION  
333 Santa Ana Blvd., 10 Civic Center Plaza  
Santa Ana, California

**SALLY SNYDER, RN**  
Chair

**MARIA E. MINON, M.D.**  
Vice Chair

**JULIE POULSON**  
Chair Pro Tem

**BILL CAMPBELL**  
Commissioner

**KIMBERLY CRIPE**  
Commissioner

**INGRID HARITA**  
Commissioner

**HUGH HEWITT**  
Commissioner

**CRYSTAL KOCHENDORFER**  
Commissioner

**VACANT**  
Commissioner

Executive Officer  
Michael Ruane

Commission Counsel  
Terry Andrus

Clerk of the Commission  
Jamie Ross, Deputy

*The Children and Families Commission of Orange County welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located next to the Clerk. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. Speaker Forms are available in the container located on the far left wall of the Hearing Room. When addressing the Commission, please state your name for the record prior to providing your comments. \*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Clerk of the Board's Office 72 hours prior to the meeting at (714) 834-2206\*\**

*All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors located in the Hall of Administration Building, 333 Santa Ana Blvd., 10 Civic Center Plaza, Room 465, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.*

**10:00 A.M.**

# A G E N D A

## **PRESENTATIONS:**

[Jim Martling of Sperry Capitol](#) will provide a presentation on the review of the Commission Investment Program

## **CONSENT CALENDAR:** (Items 1 - 4)

*All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.*

1. [Approve the Kid Builders](#) Program Expanded Distribution Plan and adopt resolution authorizing Agreement PSV-2 with Meredith Corporation
2. [Receive Quarterly](#) Performance Report- Strong Families
3. [Adopt the amended By-Laws](#) for Children and Families Commission of Orange County
4. [Adopt resolution authorizing agreement](#) for consulting services for National Children's Study community outreach services; endorse Senate Joint Resolution No.11 for the National Children's Study and authorize Chair to send a letter of support

## **DISCUSSION ITEMS:** (Items 5 - 11)

*At this time, members of the public may ask the Commission to be heard on the following items as those items are called.*

5. [Receive report and approve](#) selection of on-call audit firms for program audits and adopt resolution authorizing execution of agreements with selected firms
6. [School Readiness Nurse Program:](#)
  - a) Adopt resolution authorizing execution of amendments to existing contracts with school districts in the amounts specified
  - b) Direct staff to incorporate staffing plan into upcoming financial planning and strategic assessment work efforts
  - c) Approve consolidation of both School Readiness Program and School Nurse Program allocations for Lowell Joint School District into contract(s) with La Habra City School District, subject to approval of work plan by Executive Director
7. [Early Literacy Program:](#)
  - a) Adopt resolution authorizing Agreement PS-42 with Public Health Foundation Enterprises dba PHFE Management Solutions for ongoing administrative services to support the Early Literacy program
  - b) Direct Early Literacy Program to purchase and distribute the Sesame Workshop *Word on the Street* Parent/Caregiver Guides
  - c) Approve redirection of funds to support HABLA from Agreements FC-SR2-24 and FCI-ELN-01 to new Agreement PS-43
  - d) Adopt resolution authorizing Agreement PS-43 with Public Health Foundation Enterprises dba PHFE Management for administrative services to support HABLA program services
8. [Adopt resolution authorizing](#) amendment to Agreement FCI-POM-01 with the Corporation for Standards and Outcomes for implementation of the Electronic Interface and Balanced Scorecard Reporting

# A G E N D A

9. [Annual Review of KCET Community Outreach Program \(A Place of Our Own/Los Ninos in Su Casa\)](#) and new opportunity with Sesame Workshop:
  - a) Approve budget and authorize a one-time payment to Sesame Workshop for Healthy Habits for Life Child Care Resource Kits and caregiver/parent guides
  - b) Adopt resolution authorizing Agreement PS-41 with KCET and direct staff to work with KCET to incorporate the Sesame Workshop outreach materials into the caregiver training workshops in Orange County and related outreach efforts
10. [Adopt resolution authorizing Sub-lease Agreement](#) with American Academy of Pediatrics, California Chapter 4 and adopt resolution authorizing Agreement FCI-CHS-05 with the American Academy of Pediatrics, California Chapter 4 to consolidate agreements FCI-CHS-03 and FCI-IP-02 consistent with the terms described in the staff report
11. [Authorize execution of agreement](#) with Prevent Child Abuse California, Inc. for receipt of 3-year AmeriCorps funding award

**PUBLIC HEARING:** NONE

**EXECUTIVE OFFICER REPORT:**

- A. Informational items
- B. Approve Year-End contract actions for Family Support Network (carry-over of funds) and Kidshape Foundation (close-out balances)
- C. Receive report and budget for outside strategic assessment by The Bridgespan Group and authorize reimbursement of related expenses upon approval by Executive Director
- D. Receive report on Commission sponsored projects at the Orange County Great Park
- E. Receive update on County's Restated Retiree Medical Program

**ELECTION OF OFFICERS FOR FY 2007/2008**

12. Conduct election of officers for Commission

**PUBLIC & COMMISSION COMMENTS & ADJOURNMENT:**

*At this time members of the public may address the Commission on any matter not on the agenda but within the jurisdiction of the Commission. The Commission or Chair may limit the length of time each individual may have to address the Commission.*

**PUBLIC COMMENTS:**

**COMMISSION COMMENTS:**

**ADJOURNED:**