

# SUMMARY ACTION MINUTES

## SPECIAL MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

*Wednesday, December 5, 2012, 8:00 A.M.*

CalOptima  
1st Floor, Conference Room #107  
505 City Parkway West, Orange, CA

**SANDRA BARRY**  
Chair

**KIMBERLY CRIPE**  
Vice Chair

**BILL CAMPBELL**  
Chair Pro Tem

**KATHERINE AHN, DDS**  
Commissioner

**HUGH HEWITT**  
Commissioner

**MARIA E. MINON, M.D.**  
Commissioner

**SANDRA PIERCE**  
Commissioner

**MARK REFOWITZ**  
Commissioner

**MICHAEL L. RILEY, Ph.D.**  
Commissioner

ATTENDANCE: All Members Present

EXCUSED: None

PRESENT: ACTING DEPUTY EXECUTIVE DIRECTOR Christina Altmayer  
COMMISSION COUNSEL James Donich  
CLERK OF THE COMMISSION Jamie Ross, Deputy

### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Commission Counsel James Donich

### **CLOSED SESSION:** (Items 1 - 2)

1. [Public Employee Performance Evaluation](#) – (Government Code § 54957)

Title: Commission Executive Director

C.O. **HELD; NO REPORTABLE ACTION**

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2. [Public Employee Appointment](#) – (Government Code § 54957)

Title: Commission Executive Director

- C.O. **HELD; APPOINTED CHRISTINA ALTMAYER AS ACTING DEPUTY EXECUTIVE DIRECTOR CONTINGENT UPON EXECUTION OF CONTRACT; AUTHORIZED CHAIR AND COMMISSION COUNSEL TO NEGOTIATE AND EXECUTE A CONTRACT WITH ACTING DEPUTY EXECUTIVE DIRECTOR; AND DIRECTED STAFF TO INITIATE RECRUITMENT FOR PERMANENT DEPUTY EXECUTIVE DIRECTOR. RECRUITMENT TO BE CLOSED DECEMBER 14, 2012**

### **EXECUTIVE OFFICER REPORT:** ([Items A – C](#))

- A. Receive budget update

C.O. **RECEIVED**

- B. Receive Strategic Communications Monthly Report

C.O. **RECEIVED**

- C. Receive Early Developmental/Autism Catalytic Program Report

C.O. **RECEIVED**

### **CONSENT CALENDAR:** (None)

### **DISCUSSION ITEMS/PLANNING WORKSHOP:** (Items 3 - 4)

3. [Appointment of New Executive Director](#) – Authorize Chair to negotiate and enter into a contract with new Executive Director

981234567 **APPROVED TO NEGOTIATE AND EXECUTE AGREEMENT WITH CHRISTINA ALTMAYER, ACTING DEPUTY EXECUTIVE DIRECTOR**

4. [Conduct Planning Workshop](#), receive reports and provide policy direction to staff:

- a. [OC STEM Initiative](#) Strategic Plan and Implementation Update – Presenters: Michelle Freeman, Samueli Foundation; Tamika Lang, The Boeing Company; Nithin Jilla, UC Irvine Student/Mentor
- b. [MIND Research Institute](#)/Early Math Project Presentation – Presenter: Tina Earl, MIND Research Institute; Janneth Linnell, Santa Ana Unified School District; Peggy Nguyen, Newport Mesa Unified School District
- c. [Early Literacy and Math Program Updates](#) – Presenters: Michelle Pelliccino, THINK Together; Mark Colon, MD – Reach Out and Read Program; Debbie Keeler, Capistrano Unified School District
- d. [Commission Discussion and Direction](#) – Christina Altmayer
  - Early Development Index (EDI) Update

C.O. **WORKSHOP HELD**

### **PUBLIC & COMMISSION COMMENTS:**

#### **PUBLIC COMMENTS:**

John Kelly – Oral Re.: Cigar tax. Exclusion of cigars in PACT act.

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### COMMISSION COMMENTS:

Commissioners Campbell, Pierce and Ahn – Oral Re.: Enjoyed today’s meeting.

ADJOURNED: 11:14 A.M.

\*\*\* KEY \*\*\*

### *Left Margin Notes*

1 Katherine Ahn, DDS	A = Abstained
2 Sandra Barry	X = Excused
3 Bill Campbell	N = No
4 Kimberly Cripe	C.O. = Commission Order
5 Hugh Hewitt	
6 Maria E. Minon, M.D.	Reso = Resolution
7 Sandra Pierce	Ord = Ordinance
8 Mark Refowitz	
9 Michael L. Riley, Ph.D.	

*(1st number = Moved by; 2nd number = Seconded by)*

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*SANDRA BARRY*  
*Chair*

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*Jamie Ross, Deputy*  
*Clerk of the Commission*