

# SUMMARY ACTION MINUTES

## REGULAR MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

*Wednesday, December 3, 2008, 9:00 A.M.*

PLANNING COMMISSION HEARING ROOM, FIRST FLOOR  
333 W. Santa Ana Blvd., 10 Civic Center Plaza  
Santa Ana, California

**MARIA E. MINON, M.D.**  
Chair

**BILL CAMPBELL**  
Vice Chair

**SALLY SNYDER, RN**  
Chair Pro Tem

**SANDRA BARRY**  
Commissioner

**KIMBERLY CRIPE**  
Commissioner

**INGRID HARITA**  
Commissioner

**HUGH HEWITT**  
Commissioner

**CRYSTAL KOCHENDORFER**  
Commissioner

**JULIE POULSON**  
Commissioner

ATTENDANCE: Commissioners Barry, Campbell, Harita, Hewitt, Kochendorfer, Minon, Poulson and Snyder

EXCUSED: Commissioner Cripe

PRESENT: EXECUTIVE OFFICER  
COMMISSION COUNSEL  
CLERK OF THE COMMISSION

Michael Ruane  
Terry Andrus  
Jamie Ross, Deputy

### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Commission Counsel Terry Andrus

**PRESENTATIONS:** (None)

# SUMMARY ACTION MINUTES

## CONSENT CALENDAR: (Items 1 – 3)

241356789     **APPROVED AS RECOMMENDED**

x

1. Approve Assignment of Agreement No. FCI-P6-10 - Families Costa Mesa to Share Our Selves (SOS)
2. Receive Quarterly Performance Report: Healthy Children
3. Receive Progress Report on New Facility & Facilities Expansion Projects

## DISCUSSION ITEMS: (Items 4 – 7)

4. Receive report on Early Development Index (EDI) Pilot and adopt Resolution authorizing amendment to Agreement No. PS-49 with the UCLA Center for Healthier Children, Families and Communities

612345789     **APPROVED AS RECOMMENDED**

x

*RESO: 08-060 C&FC*

5. Implementation of Bridgespan Strategic Assessment - Early Literacy Investments in Target Communities:
  - A. Receive progress report
  - B. Provide policy direction to staff regarding implementation strategy
  - C. Adopt Resolution authorizing execution of Agreement No. C-261 with Kristen Thompson for management of Early Learning programs
  - D. Direct staff to return no later than April, 2009 with funding recommendations

961234578     **APPROVED AS RECOMMENDED**

x

*RESO: 08-061 C&FC*

6. Approve Action Plan in Response to Economic Conditions:
  - A. Adopt Resolution to amend Agreement No. FCI-C7-02 with Institute for Healthcare Advancement
  - B. Adopt Resolution to amend Agreement No. FCI-C3-06 with the Coalition of Orange County Community Clinics
  - C. Prepare and negotiate amendments to Agreements or Letter Agreements, as appropriate, with Community Clinics
  - D. Adopt Resolution and authorize execution Agreement No. PS-73 with the Volunteer Center of Orange County for grants to transitional shelters

681234579     **APPROVED AS RECOMMENDED; NO FUNDS TO CHOC, UCI OR HCA CLINICS**

x

*RESOS: 08-062 – 064 C&FC*

7. Receive report on Orange County Funders Collaborative Capacity Grant Program and adopt Resolution authorizing execution of amendment to Agreement No. PS-66 with the Volunteer Center of Orange County

541236789     **APPROVED AS RECOMMENDED**

x

*RESO: 08-065 C&FC*

## EXECUTIVE OFFICER REPORT: (Items A – E)

A. Informational items

C.O.           **RECEIVED**

## SUMMARY ACTION MINUTES

B. Receive State Budget and Legislative update and provide policy direction to staff

821345679 **APPROVED AS RECOMMENDED**

x

C. Wildland Fires Response – approve any required funding actions

821345679 **APPROVED AS RECOMMENDED**

x

D. Adopt Resolution authorizing renewal of Agreement No. C-237 Altmayer Consulting Inc. and renewal of Agreement C-256 with The Olin Group, Inc. for project management services

821345679 **APPROVED AS RECOMMENDED**

x *RESO: 08-066 C&FC*

E. Receive report on Robert Wood Johnson Foundation – Partners Investing in Nursing’s Future grant proposal

821345679 **APPROVED AS RECOMMENDED**

x

### **CLOSED SESSION:** (Item 8)

8. Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiator Designated Negotiator: Terry Andrus, Commission Counsel

Unrepresented Employee: Commission Executive Director

C.O. **HELD; NO REPORTABLE ACTION**

### **EMPLOYMENT AGREEMENT:** (Item 9)

9. Consider Executive Director Contract

521346789 **APPROVED TO 1.) DIRECT COMMISSION COUNSEL TO PREPARE A CONTRACT AMENDMENT EXTENDING THE EXECUTIVE DIRECTOR’S TERM FOR TWO ADDITIONAL YEARS TO JUNE 30, 2012, WITH: A SALARY REVIEW TO OCCUR IN SUMMER, 2009; A PROVISION FOR THE PAYMENT OF A PER DIEM IN ADDITION TO EXPENSES FOR EACH DAY, OR PARTIAL DAY, SPENT OUT-OF-COUNTY ON COMMISSION BUSINESS IN AN AMOUNT EQUAL TO 90% OF STATE LEGISLATOR’S PER DIEM; AND A PROVISION FOR COMMISSION PAYMENT OF THE COST OF AN EXECUTIVE M.B.A OR EQUIVALENT CERTIFICATE, THE AMOUNT AND OTHER PARTICULARS OF WHICH SHALL BE APPROVED AT A PUBLIC MEETING OF THE COMMISSION’S ADMINISTRATIVE COMMITTEE AND 2.) TO AUTHORIZE THE CHAIR TO SIGN THE CONTRACT AMENDMENT, IF IT IS ACCEPTABLE TO THE EXECUTIVE DIRECTOR, AND FILE WITH THE CLERK OF THE COMMISSION.**

### **PUBLIC & COMMISSION COMMENTS:**

**PUBLIC COMMENTS:** None

**COMMISSION COMMENTS:** None

**ADJOURNED:** 9:48 A.M.

# SUMMARY ACTION MINUTES

\*\*\* KEY \*\*\*

## *Left Margin Notes*

1 Sandra Barry	A = Abstained
2 Bill Campbell	X = Excused
3 Kimberly Cripe	N = No
4 Ingrid Harita	C.O. = Commission Order
5 Hugh Hewitt	
6 Crystal Kochendorfer	Reso = Resolution
7 Maria E. Minon, M.D.	Ord = Ordinance
8 Julie Poulson	
9 Sally Snyder, RN	

*(1st number = Moved by; 2nd number = Seconded by)*

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*MARIA E. MINON, MD*  
*Chair*

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*JAMIE ROSS, Deputy*  
*Clerk of the Commission*