

SUMMARY ACTION MINUTES

REGULAR MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

Wednesday, September 4, 2013, 9:00 A.M.

COMMISSION HEARING ROOM, FIRST FLOOR
333 W. Santa Ana Blvd., 10 Civic Center Plaza
Santa Ana, California

MICHAEL L. RILEY, Ph.D.
Chair

KIMBERLY CRIPE
Vice Chair

SANDRA BARRY
Chair Pro Tem

KATHERINE AHN, DDS
Commissioner

HUGH HEWITT
Commissioner

MARIA E. MINON, M.D.
Commissioner

JANET NGUYEN
Commissioner

SANDRA PIERCE
Commissioner

MARK REFOWITZ
Commissioner

ATTENDANCE: Commissioners: Ahn, Barry, Cripe, Hewitt, Minon, Nguyen, Refowitz and Riley

EXCUSED: Commissioner Pierce

PRESENT: EXECUTIVE OFFICER Christina Altmayer
COMMISSION COUNSEL James Donich
CLERK OF THE COMMISSION Maria Lopez, Deputy

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commission Counsel James Donich

PRESENTATIONS:

Chair Riley thanked Commissioner Barry for her leadership as Chair of the Commission from 2011-2013.

[Scott Larson, Executive Director](#), HomeAid Orange County - 2013 Essentials Donation Drive Report
Recognition of Sandra Hutchens, Orange County Sheriff - Honorary Chair of the 2013 Essentials Donation Drive

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CONSENT CALENDAR: (Items 1 - 4)

481235679 **APPROVED AS RECOMMENDED**

- x (Commissioners Cripe and Minon abstained from discussion and vote on item 3 due to their affiliation with CHOC Hospital and UCI) (Commissioner Nguyen abstained from discussion and vote on item 3)

1. [Receive Quarterly](#) Investment Report
2. [Approve updated](#) Administrative Policies and Procedures for Purchasing and Contract Management Section 6.0
3. [Approve actions](#) for the Child Signature Program Request for Application (RFA) #3:
 - a. Authorize receipt of Child Signature Program RFA #3 funding from First 5 California
 - b. Approve revised term sheet and amounts for agreements or amendments to agreements with designated organizations to provide Child Signature Program RFA #3 and #2 services, contingent upon final funding award by First 5 California

ACTION ITEMS: (Items 4 - 5)

At this time, members of the public may ask the Commission to be heard on the following items as those items are called.

4. [Provide direction](#) on potential actions related to the Prevent All Cigarette Trafficking (PACT) Act cigar exemption

431256789 **APPROVED AS RECOMMENDED**

- AX (Commissioner Nguyen abstained from vote)

5. [Adopt resolutions](#) authorizing execution of agreements and amendments to agreements with the Corporation for National and Community Service (CNCS), Public Health Foundation Enterprises, Inc. (PHFE), and participating county commissions for funding and implementation of the VISTA program

821345679 **APPROVED AS RECOMMENDED**

- x (RESOS: 13-021 – 13-024)

DISCUSSION ITEMS: (Items 6 - 9)

At this time, members of the public may ask the Commission to be heard on the following items as those items are called.

6. [Receive recommendations](#) on revisions to the Strategic Plan and receive update on the 15-Year Anniversary of the Passage of Proposition 10

C.O. **RECEIVED**

7. [Receive catalytic](#) investment status report

C.O. **RECEIVED**

8. [Receive Anaheim](#) Prevention Services Project Report

C.O. **RECEIVED**

9. [Receive report](#) on the Santa Ana YMCA Catalytic Investment

C.O. **RECEIVED**

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EXECUTIVE OFFICER REPORT: (Item 10)

10. [Receive the Executive](#) Officer Report

A. Information Items - Financial Update

- Year End Financial Results
- Orange County Employees Retirement System (OCERS)

B. Strategic Communications Reports for July and August 2013

C. GEMS Information Technology

D. El Sol Clinic Update

C.O. **RECEIVED**

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS:

Commissioner Ahn - Oral Re: Announced her recent visit to Washington, D.C. on June 25, 2013 to meet with Congressional members and staff; and suggested the Commission do more to let people know who and what the Commission does.

Commissioner Nguyen - Oral Re: Announced on August 17, 2013 Central County Senior Resource and Health Expo at Concorde College in Garden Grove and thanked staff and Central County Foundation, Office on Aging and Lestonnac Free Clinic.

ADJOURNED: 10:43 A.M.

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*** KEY ***

Left Margin Notes

1 Katherine Ahn, DDS	A = Abstained
2 Sandra Barry	X = Excused
3 Kimberly Cripe	N = No
4 Hugh Hewitt	C.O. = Commission Order
5 Maria E. Minon, M.D.	
6 Janet Nguyen	Reso = Resolution
7 Sandra Pierce	Ord = Ordinance
8 Mark Refowitz	
9 Michael L. Riley, Ph.D.	

(1st number = Moved by; 2nd number = Seconded by)

MICHAEL L. RILEY, Ph.D
Chair

Maria Lopez, Deputy
Clerk of the Commission