

SUMMARY ACTION MINUTES

REGULAR MEETING CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

Wednesday, September 3, 2008, 9:00 A.M.

PLANNING COMMISSION HEARING ROOM, FIRST FLOOR
333 W. Santa Ana Blvd., 10 Civic Center Plaza
Santa Ana, California

MARIA E. MINON, M.D.
Chair

BILL CAMPBELL
Vice Chair

SALLY SNYDER, RN
Chair Pro Tem

SANDRA BARRY
Commissioner

KIMBERLY CRIPE
Commissioner

INGRID HARITA
Commissioner

HUGH HEWITT
Commissioner

CRYSTAL KOCHENDORFER
Commissioner

JULIE POULSON
Commissioner

ATTENDANCE: Commissioners Barry, Campbell, Harita, Kochendorfer, Minon, Poulson and Snyder

EXCUSED: Commissioners Cripe and Hewitt

PRESENT: EXECUTIVE OFFICER Michael Ruane
COMMISSION COUNSEL Terry Andrus
CLERK OF THE COMMISSION Jamie Ross, Deputy

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commission Counsel Terry Andrus

PRESENTATIONS:

Presentation on Commission Literacy Program at the 2008 Orange County Fair

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CONSENT CALENDAR: (Items 1 – 2)

241356789 **APPROVED AS RECOMMENDED**
xx

1. Receive Performance Outcomes Measurement System (POMS) Quarterly Report - Capacity Building
2. Receive year-end report from the Commission Technical Advisory Committee (TAC)

DISCUSSION ITEMS: (Items 3 – 12)

3. Approve revised renewal funding actions, final contract award amounts and approval of carryover funding for Magnolia School District, La Habra City School District, and designated hospitals and organizations participating in the Bridges for Newborns and Project Connections programs

261345789 **APPROVED AS RECOMMENDED**
x x

4. Follow-up Actions from Annual Planning Meeting:
 - a. Receive report and presentation
 - b. Provide policy direction to staff regarding action plan

981234567 **APPROVED AS RECOMMENDED**
x x

5. Adopt resolution authorizing renewal of Agreement PS-68 with Public Health Foundation Enterprises, Inc. for administrative and personnel services

241356789 **APPROVED AS RECOMMENDED**
xx *RESO: 08-046 C&FC*

6. Adopt resolution authorizing execution of Agreement PSV-3 with Meredith Corporation for interim printing services required for the Kid Builders program

291345678 **APPROVED AS RECOMMENDED**
x x *RESO: 08-047 C&FC*

7. Approve Agreement PS-56 with Public Health Foundation Enterprises, Inc. to consolidate program management of the "Raising a Reader" program with the Commission's Early Literacy Program and authorize transitioning the management of the ABCD program to the Commission's Ready to Learn program

891234567 **APPROVED AS RECOMMENDED**
x x

8. Statewide AmeriCorps/VISTA Program and Orange County AmeriCorps Program - Adopt resolution authorizing funding Agreement(s) between the Commission and the Corporation for National and Community Services (CNCS); adopt resolution authorizing Agreements or to amend existing Agreements with designated County Commissions participating in the VISTA program; adopt resolution authorizing Agreement FCI-V3-04 with Public Health Foundation Enterprises, Inc., to carry out administrative services; authorize receipt of funding from Prevent Child Abuse California and amendment to Agreement FCI-PAC-07 and authorize reallocation of encumbered funds to support the additional AmeriCorps member slots

291345678 **APPROVED AS RECOMMENDED**
x x *RESOS: 08-048 – 050 C&FC*

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9. Receive progress report on New Facility and Facility Expansion Projects and related services; approve updated terms and conditions for funding of the Santa Ana YMCA project; confirm funding set-aside and approve terms and conditions for the Pretend City Developmental Screening Program and authorize negotiation of funding agreement

281345679 **APPROVED AS RECOMMENDED**

x x

10. Adopt resolution authorizing execution of Agreement C-260 with Sperry Capital, Inc., to provide ongoing independent financial advisory services

421356789 **APPROVED AS RECOMMENDED**

xx *RESO: 08-051 C&FC*

11. Adopt resolution authorizing execution of Agreement #FCI-CHS-06 with the Orange County Foundation for Medical Care for the developmental screening demonstration project

612345789 **APPROVED AS RECOMMENDED; NO FUNDING FOR HCA, CHOC OR UCI**

x x *RESO: 08-052 C&FC*

12. Adopt resolution authorizing execution of Agreement # FCI-C2-05 with St. Jude Hospital, Inc., dba St. Jude Medical Center to provide Case Manager and Pediatric Nurse Practitioner services at the St. Jude Health Center in Fullerton

961234578 **APPROVED AS RECOMMENDED**

x x *RESO: 08-053 C&FC*

EXECUTIVE OFFICER REPORT: (Items A – F)

- A. Informational items

C.O. **RECEIVED**

- B. Receive update on state budget and legislation and potential actions to address the impacts of the state budget shortfall, and provide policy direction to staff

641235789 **APPROVED AS RECOMMENDED**

xx

- C. Receive Status Report on Annual External Audit

C.O. **RECEIVED**

- D. Receive Quarterly Investment Report from Commission Treasurer

C.O. **RECEIVED**

- E. Receive report on partnership with Automobile Club of Southern California for child passenger safety project; and approve Public Health Foundation Enterprises, Inc. as the fiscal intermediary for the project

641235789 **APPROVED AS RECOMMENDED**

xx

- F. Receive report on matching grant program with The California Endowment- Children's Health Initiative of Orange County

C.O. **RECEIVED**

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COMMISSION APPOINTMENTS:

Appoint Commission Counsel as the Commission's designated representative with respect to any required employment contract negotiations with the Executive Director

C.O. **CONTINUED TO 10/1/08, 9:00 A.M.**

CLOSED SESSION: (Item 13)

13. Closed Session Items:

- A. Closed session pursuant to Government Code Section 54957 – Public Agency Employee Performance Evaluation – Title: Executive Director
- B. Closed session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiator:
Negotiator: Terry Andrus, Commission Counsel
Unrepresented Employee: Executive Director
(Continued from 7/2/08, Item 13 A & B)

C.O. **CONTINUED TO 10/1/08, 9:00 A.M.**

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS:

Commissioner Snyder – Oral Re.: Thanked Commission's Technical Advisory Committee (TAC) for report included on Commission agenda. Directed Commission staff to review the structure of the TAC as the Bridgespan recommendations are implemented. Staff to use the Pediatric Health Services Advisory Committee (PHS) as a model structure to look at effectiveness of TAC. Requested report at 10/1/08, 9:00 A.M. Commission meeting.

ADJOURNED: 9:44 A.M.

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*** KEY ***

Left Margin Notes

1 Sandra Barry	A = Abstained
2 Bill Campbell	X = Excused
3 Kimberly Cripe	N = No
4 Ingrid Harita	C.O. = Commission Order
5 Hugh Hewitt	
6 Crystal Kochendorfer	Reso = Resolution
7 Maria E. Minon, M.D.	Ord = Ordinance
8 Julie Poulson	
9 Sally Snyder, RN	

(1st number = Moved by; 2nd number = Seconded by)

MARIA E. MINON, MD
Chair

JAMIE ROSS, Deputy
Clerk of the Commission