

SUMMARY ACTION MINUTES

REGULAR MEETING ORANGE COUNTY CHILDREN & FAMILIES COMMISSION

Wednesday, July 7, 2004, 9:00 A.M.

PLANNING COMMISSION HEARING ROOM, FIRST FLOOR
10 Civic Center Plaza
Santa Ana, California

KIMBERLY CRIPE
Chair

JULIE POULSON
Vice Chair

CRYSTAL KOCHENDORFER
Chair Pro Tem

JOYCE HANSON
Commissioner

HUGH HEWITT
Commissioner

LARRY LEAMAN
Commissioner

MARIA E. MINON, M.D.
Commissioner

CHARLES V. SMITH
Commissioner

SALLY SNYDER, RN
Commissioner

ATTENDANCE: Commissioners Cripe, Hanson, Hewitt, Kochendorfer, Leaman, Poulson and Snyder

EXCUSED: Commissioners Minon and Smith

PRESENT: EXECUTIVE OFFICER Michael Ruane
COMMISSION COUNSEL Celeste Brady
CLERK OF THE COMMISSION Jamie Ross, Deputy

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commission Counsel Celeste Brady

PRESENTATIONS:

Received presentation from Sharon Konick, Director for Connect, and Jan Wagner, Executive Director for the Downs Syndrome Association of Orange County on the Capacity Building Grant Program

SUMMARY ACTION MINUTES

CONSENT CALENDAR: (Items 1 - 6)

251346789 **APPROVED AS RECOMMENDED**
x x *(Commissioners Kochendorfer abstained from discussion and vote on item 6 and declared her affiliation with Capistrano Unified School District. Commissioner Poulson abstained from discussion and vote on item 3 and declared her affiliation with Orange County Health Care Agency)*

1. Receive CS&O Status Report
2. Receive Spring RFA Funding Cycle follow-up actions and approve final budget allocation for program grants
3. Approve funding allocations for safety net health access programs; and direct staff to return to Commission in September with final plans for safety net projects
4. Adopt resolution authorizing matching funds for The California Endowment funding of La Habra Community Health Access Immunization Registry project
RESO: 04-045 C&FC
5. Adopt resolution to and approve funding for Affordable Buildings For Children's Development (ABCD) Collaboration
6. Receive report on School Readiness Nurse Expansion Project, authorize provisional certification for school nurses and adopt budget adjustment for second-year of program

DISCUSSION ITEMS: (Items 7 – 13)

7. Receive status report on partnership with HomeAid Orange County; and adopt resolution approving agreement with Orange County Rescue Mission for funding allocation for Buena Park Transitional Housing Project

471235689 **APPROVED AS RECOMMENDED**
xx *RESO: 04-046 C&FC*

8. Adopt resolution and approve Child Health and Safety/ Injury Prevention Renewal Grants

451236789 **APPROVED AS RECOMMENDED**
x x *RESO: 04-047 C&FC*

9. Receive annual review of White House Writers Group, FY 2003-04; and adopt resolution approving White House Writers Group contract renewal

791234568 **APPROVED AS RECOMMENDED**
xx *RESO: 04-048 C&FC*

10. Approve annual funding allocation and adopt resolution authorizing related expenditures for the customization for the Kit for New Parents

341256789 **APPROVED AS RECOMMENDED**
x x *RESO: 04-049 C&FC*

SUMMARY ACTION MINUTES

11. Annual Plan for VISTA Statewide Leadership
- a. Receive progress report on VISTA program
 - b. Approve revised program budget
 - c. Authorize Executive Director to assume sponsorship responsibilities; and adopt resolution approving agreement with Corporation for National and Community Services
 - d. Adopt resolution approving agreement with First Five of California Foundation
 - e. Adopt resolution approving agreements with various County Commissions
 - f. Adopt resolution approving agreement with Orangewood Children's Foundation

521346789 **APPROVED AS RECOMMENDED**

x x *RESOS: 04-050 – 04-053 C&FC*

12. Receive report on statewide financial reporting and fiscal practices and adopt resolution authorizing execution of contract with Governmental Finance Officers Association

241356789 **APPROVED AS RECOMMENDED**

x x *RESO: 04-054 C&FC*

13. Elect Commission Officers for Fiscal Year 2004-2005

351246789 **NOMINATED AND ELECTED COMMISSIONER POULSON AS CHAIR AND
COMMISSIONER SNYDER AS VICE CHAIR**

x x

PUBLIC HEARING: NONE

EXECUTIVE OFFICER REPORT:

- A. Informational items

RECEIVED

- B. Receive progress report and approve recommended follow-up actions in response to audit of state and county commissions by State Bureau of Audits

RECEIVED

- C. Approve change in Fiscal Agent for Orange County Health Funders Partnership and related sponsorship contributions

132456789 **APPROVED AS RECOMMENDED**

x x

- D. Receive Progress report on Orange County Health Needs Assessment

RECEIVED

SUMMARY ACTION MINUTES

PEDIATRIC HEALTH SERVICES: (Item 14)

14. Pediatric Health Services:

- a. Receive Pediatric Health Services Status Report
- b. Approve contract renewal with Pappelbaum, Turner & Associates
- c. Approve amendment to Commission resolution No. 03-039 confirming replacement of two prior agreements with a combined agreements (CDI-CU2-02)
- d. Adopt resolution approving funding agreement with CHOC and UCI (FCI-CU2-10) for pediatric neurology fellowship program

391245678

AA X X

APPROVED AS RECOMMENDED

(Commissioners Cripe and Hanson abstained from discussion and vote on this matter and declared their respective affiliations with CHOC and St. Joseph Health System. Commissioner Minon was not present and did not participate in this matter due to her affiliation with CHOC)

RESOS: 04-055 – 04-056 C&FC

CLOSED SESSION: (Item 15)

15. Closed Session pursuant to Government Code Section 54957 – Public Agency Employee Performance Evaluation – Title: Executive Director

C.O. **HELD; COUNSEL READ: THE COMMISSION, UNANIMOUSLY BY THOSE PRESENT, DETERMINED EXECUTIVE DIRECTOR HAS MET THE ESTABLISHED GOALS FOR PAST YEAR AND THAT HIS PERFORMANCE IS SATISFACTORY, AND, AS SUCH, THE TERMS AND PROVISIONS OF THE EXISTING EMPLOYMENT CONTRACT REMAIN IN FULL AND EFFECT AND WILL BE IMPLEMENTED. COMMISSION ESTABLISHED EXECUTIVE DIRECTOR'S GOALS FOR NEXT FISCAL YEAR**

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS: None

ADJOURNED: 10:35 A.M.

Adjourned in memory of Virginia Comstock
Adjourned in memory of Gayle Krae

SUMMARY ACTION MINUTES

*** KEY ***

Left Margin Notes

| | | |
|------------------------|-------------------------|-------------------|
| 1 Kimberly Cripe | A = Abstained | Reso = Resolution |
| 2 Joyce Hanson | X = Excused | Ord = Ordinance |
| 3 Hugh Hewitt | N = No | |
| 4 Crystal Kochendorfer | C.O. = Commission Order | |
| 5 Larry Leaman | | |
| 6 Maria E. Minon, M.D. | | |
| 7 Julie Poulson | | |
| 8 Charles V. Smith | | |
| 9 Sally Snyder, RN | | |

(1st number = Moved by; 2nd number = Seconded by)

KIMBERLY CRIPE
Chair

JAMIE ROSS, Deputy
Clerk of the Commission