



**Executive Officer's Report
February 2, 2011 Meeting**

DATE: January 24, 2011
TO: Children and Families Commission of Orange County
FROM: Michael M. Ruane, Executive Director 
SUBJECT: Executive Officer's Report

The Executive Officer's Report for February 2, 2011, includes the following items.

A. Informational Items (Report)

1. January State Commission and Association meetings
2. Financial Highlights (included in Agenda Item No. 2)

B. Commission External Audit and Investment Oversight Services (Report)

The professional service agreements with the Commission's financial auditor, Vavrinek, Trine Day & Co. (VTD), and financial/investment advisor, Sperry Capital, Inc., are in place for the current fiscal year. The Commission authorized agreements with both firms following separate competitive bid selection processes. With regard to your External Auditor, Commissioners on the audit entrance and exit ad-hoc committees have commended the firms for their professionalism and expertise. Also, your audit firm is not associated with the current controversies surrounding the City of Bell. The audit process will proceed under the existing contract with VTD through completion of the audit for fiscal year ending June 30, 2011; but it will need to be bid out after that date given the recommended five-year limitation established for an ongoing audit engagement.

With respect to your financial/investment advisor, Sperry Capital, Inc., with a new County Treasurer in office, it may be appropriate to define the scope of our oversight activities based upon our review of any change to the management of the County investment program. Following this review, we would return to the Commission with a recommended scope of services for FY 11-12.

C. Community Health Events and Children and Family Summits – 2011 Work Plan (Report and Action)

Over the past several years, your Commission has co-sponsored health outreach and educational events throughout Orange County along with an exhibit at the Orange County Fair. Many of the local events have been held at school sites and have involved vaccinations, developmental and health screenings, dental services, and literacy programs.

There is now broader interest in the County in health access events in order to promote immunization, dental and other health services. In addition, building upon a successful experience with a "Senior's Summit" sponsored by the Fifth District Board member, Supervisor Patricia Bates, there is also interest in children and family summits in

supervisory districts. More formal Commission participation in the planning and execution of these events has been requested, and it can best be accomplished in partnership with each Board Office since there are unique needs in each supervisory district. Based upon past health events and programs, the following are the recommended guidelines for Commission participation:

1. Commission staff and consultant resources would be utilized as an in-kind support for the events and to coordinate grantee services.
2. Direct financial support would be limited to \$5,000 per supervisory district, for a total not to exceed \$25,000 countywide on an annual basis. The funding source would be the federal MAA reimbursement funds received by the Commission which are targeted to health access activities. Funds would be utilized for reimbursement of expenditures. Only current Commission contractors would be eligible to receive reimbursement.
3. Commission website and social media resources would be utilized to promote any co-sponsored or sponsored events.

We will provide an update on the planning for these events at the March meeting.