



Children & Families
Commission of Orange County

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Agenda Item No. 7
December 3, 2008 Meeting

CLERK OF THE BOARD
ORANGE COUNTY
BOARD OF SUPERVISORS

DATE: November 24, 2008

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director

**SUBJECT: Orange County Funders Collaborative Capacity Building Program:
Phase I - Countywide Safety Net Organizations**

SUMMARY:

The Commission has actively invested in Capacity Building through its grant making and technical assistance programs. In FY 2008/09, the Commission is participating in the capacity building efforts with the Orange County Funders Collaborative instead of its own capacity building grant cycle. The Capacity Building Project, which focuses on 11 countywide safety net providers some of which are Commission grantees (such as Mercy House, MOMS, Healthy Smiles and 2-1-1) or provide services to our target population or Commission grantee, is designed to have two stages. The Commission invested \$10,000 in the initial phase of the project, which included an assessment of each of the organizations. The agenda item today is requesting continued funding for the implementation phase.

Collaborative Capacity Building Program

The assessments are completed and the results confirm that the emphasis of the Collaborative Capacity Building program is needed to meet the challenges of these difficult economic times. Specifically, the implementation phase will focus on three key outcomes: 1) creating more efficiencies within the organizations; 2) examining additional ways to create sustainability and alternative cash flows; and 3) consolidating programs, administrative functions, and shared facilities to reduce operating costs.

Staff recommends allocating an amount of \$250,000 currently budgeted for the Capacity Building cycle to the Volunteer Center of Orange County, who serves as the fiscal sponsor for the Orange County Funders Roundtable to support the second stage of the Collaborative Capacity Building project. Supporting the Capacity Building of the County's safety net organizations is a critical investment during the current economic climate. With the reduction in donor support, it is vital that these organizations continue to provide services to the County's most vulnerable populations.

Other members of the Orange County Funders Collaborative who will provide funding for the implementation of the Collaborative Capacity Building project include, but are not limited to: Orange County Community Foundation, Pacific Life Foundation, and Irvine Health Foundation. The Volunteer Center of Orange County has been providing fiscal intermediary services to support the work of the Orange County Funders Collaborative. Commission staff will continue to participate with other foundations in an oversight committee for Capacity Building investment, and our funding

agreements will ensure that only organizations serving children under age 6 receive Commission funding.

Implementation of Recent Commission Capacity Building Grants

Commission staff received funding requests from successful Capacity Building grantees that have completed their business plans and are in the early stages of implementation. These organizations are focused within the early care and education sector and have strong business plans launching new initiatives that will assist in revenue development and sustainability efforts. For example, a community college early care center serving a low-income community may also be able to run a program in a more affluent community to generate revenue for the entire operation. Staff is recommending that the Commission set aside \$50,000 to be made available to these agencies. Staff will require submittal of a request letter that details how the funds will be used, timeline for project sustainability, and progress reports on any funds granted. Grants would be limited to \$15,000 and only agencies in good standing with any existing grants would be eligible.

PRIOR COMMISSION ACTION

July 2, 2008 - Funding approved for first stage of Orange County Funders Collaborative Capacity Building Project.

STRATEGIC PLAN & FISCAL SUMMARY:

This program has been specifically reviewed in relation to the Strategic Plan and is consistent with the Capacity Building goal area. Funding for this item is included in the FY2008-09 Budget in the Capacity Building category.

RECOMMENDED ACTIONS:

1. Adopt resolution (Attachment 1) authorizing the execution of an Amendment to Agreement No. PS-66 with the Volunteer Center of Orange County to add an amount not to exceed \$250,000 and a total maximum payment obligation not to exceed \$310,000 to provide services related to the second stage of the Orange County Funders Capacity Building project without extending the term of the Agreement.
2. Authorize Amendments to existing Capacity Building Grant Agreements in an individual amount not to exceed \$15,000, and a cumulative total not to exceed \$50,000 to implement sustainability initiatives set forth in a submitted business plan for the existing Capacity Building Grant.

ATTACHMENT:

Resolution for Amendment to Agreement PS-66 with the Volunteer Center of Orange County

Contact: Kim Goll

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-08-C&FC

December 3, 2008

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR TO PREPARE AND NEGOTIATE A FIRST AMENDMENT TO AGREEMENT PS-66 WITH THE VOLUNTEER CENTER OF ORANGE COUNTY, TO PROVIDE SERVICES RELATED TO THE SECOND STAGE OF THE ORANGE COUNTY FUNDERS CAPACITY BUILDING PROJECT; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT TO AGREEMENT ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Consultant/Professional Services ("Master Agreement"), which was approved by the Commission; and

WHEREAS, On July 2, 2008, Commission authorized Agreement PS-66 with the Volunteer Center of Orange County, in the amount of \$60,000 for the term July 1, 2008 through June 30, 2009; and

WHEREAS, the Commission desires to enter into a First Amendment to Agreement PS-66 with the Volunteer Center of Orange County, referred to as the "Professional" in Agreement PS-66 for an additional amount not to exceed \$250,000 and a total maximum obligation not to exceed \$310,000 to provide services as described in the December 3, 2008 staff report for this Agenda Item; and

WHEREAS, Professional desires to enter into the First Amendment to the Agreement in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable First Amendment to Agreement; and

WHEREAS, Commission has reviewed the staff report for the December 3, 2008 Commission meeting relating to services to be provided and hereby finds and determines that the proposed First Amendment to Agreement PS-66 is in furtherance of and consistent with the Commission's Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the First Amendment to Agreement PS-66 with Professional, for an additional amount not to exceed \$250,000 and a total maximum obligation not to exceed \$310,000 to provide services as described in the December 3, 2008 staff report for this Agenda Item; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director, or designee, to prepare and negotiate the terms, conditions and final form of a First Amendment to Agreement PS-66 with the Professional, for an additional amount not to exceed \$250,000 and a total maximum obligation not to exceed \$310,000, to provide services related to the second stage of the Orange County Funders Capacity Building project as described in the December 3, 2008 staff report for this Agenda item and scope of services referenced therein; and

Section 3 The approval by the Executive Director or designee of the final First Amendment to Agreement PS-66 shall be conclusively evidenced by the execution of such First Amendment to Agreement PS-66 by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the First Amendment to Agreement PS-66 with the Professional, for an additional amount not to exceed \$250,000 and a total maximum obligation not to exceed \$310,000 to provide services related to the second stage of the Orange County Funders Capacity Building project as described in the December 3, 2008 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the First Amendment to Agreement PS-66 on behalf of the Commission.

Section 6 A copy of the final First Amendment to Agreement PS-66 when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed First Amendment to Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment to Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on December 3, 2008 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-08-C&FC

Agenda Date: December 3, 2008

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed First Amendment to Agreement PS-66)