



Children & Families  
Commission of Orange County

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**Agenda Item No. 7  
April 2, 2008 Meeting**

**DATE:** April 2, 2008

**TO:** Children and Families Commission of Orange County

**FROM:** Michael M. Ruane, Executive Director 

**SUBJECT: Renewal of Agreement with Corporation for Standards and Outcomes for Commission Outcomes Collection, Evaluation and Reporting System (OCERS)**

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**SUMMARY:**

The Commission contracts with the Corporation for Standards and Outcomes (CS&O) to develop and maintain the Commission's Outcomes Collection, Evaluation, and Reporting System (OCERS). On May 3, 2006, the Commission approved a new application service provider Agreement with CS&O to provide, support and operate the OCERS software. The OCERS software provides the Commission with an automated, real-time management tool for contract monitoring/compliance, as well as performance measurement, data collection and analytic tools for measuring service outcomes.

**Two-Year Agreement**

The two-year Agreement secured use of the OCERS software for the period July 1, 2006 through June 30, 2008; maintained the services of certain key CS&O staff critical to system operation and maintenance; and maintained the parent company performance guarantee and royalty provisions. The contract also defined the operating approach of leasing critical hardware and networking equipment, which allows CS&O to ensure that the system stays functioning on current technology without purchasing expensive equipment that becomes obsolete quickly in today's technology environment. The Agreement has been amended to include development, testing, and implementation of a business continuity plan, an electronic invoicing interface with the County Auditor – Controller accounts payable function, and a data collection application for the Balanced Scorecard.

**Renewal of Agreement**

When the Commission approved the two-year agreement with CS&O in May 2006, staff was directed to prepare an RFP for software system services for the period following expiration of CS&O agreement on June 30, 2008.

An RFP for the selection of a major enterprise software system relies on technical documentation that identifies and describes the core business requirements that are to be supported by a software solution. This approach allows multiple commercial software vendors to submit their products for consideration by the Commission, and facilitates the evaluation of alternative software proposals against a specific set of technical specifications required to support the core business needs of the Commission.

MICON Consulting, a firm specializing in needs assessment and implementation of enterprise software solutions, and independent of all software vendors and products, was retained to prepare the technical documentation for the RFP. MICON completed their work in November 2007. The technical specifications describe the Commission's core business requirements as they currently exist. Recommendations for changes to the software have been deferred pending completion of the Bridgespan strategic assessment so that any software modifications would be consistent with the recommendations resulting from the strategic assessment.

A key Bridgespan recommendation with direct implications for OCERS software, is to enhance the evaluation system to focus on select children's outcomes data. Three elements are emphasized by this recommendation, including:

- Orienting systems to track children's outcomes across programs;
- Streamlining data collection, and balancing decision-making needs and data consistency needs; and
- Using data dashboards at the Commission, portfolio, and program levels to monitor effectiveness and inform decision-making.

An implementation plan for the recommendations contained in the Strategic Assessment will be considered at the Commission's annual planning session in June. As such, additional review is needed to align the technical specifications for the RFP for an updated enterprise software package with the Bridgespan recommendation and strategic assessment implementation plan. Therefore, staff recommends that the Commission approve a twelve-month extension of the current CS&O contract commencing July 1, 2008 in order to maintain OCERS in operation during the transition period.

#### **STRATEGIC PLAN & FISCAL SUMMARY:**

The proposed action has been reviewed in relation to the Commission's Strategic Plan and is consistent with the "Capacity Building" goal. Sufficient funds for this request are available and will be included in the Commission's FY 2008 – 09 Performance Outcomes Measurement System budget. This funding request is for a not-to-exceed amount of \$826,876 for a term of twelve months commencing on July 1, 2008 through June 30, 2009. The requested funding amount is the two-year average of annual fees paid to CS&O under the current contract, and represents a level-funding recommendation.

#### **RECOMMENDED ACTION:**

1. Adopt resolution (Attachment 1) authorizing the Executive Director to negotiate and execute an Amendment to Agreement #FCI-POM-01 with the Corporation for Standards & Outcomes to provide continuation of existing services for OCERS (Outcomes Collection, Evaluation and Reporting System) for an additional not-to-exceed amount of \$826,876 and a revised total maximum payment obligation of \$2,480,628, and to extend the Agreement through June 30, 2009.

**Attachments:**

1. Resolution authorizing amendment to Agreement # FCI-POM-01 with the Corporation for Standards & Outcomes for continuation of existing services for OCERS (Outcomes Collection, Evaluation and Reporting System).

Contact: Steve Kozak

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-08-C&FC**

**April 2, 2008**

**A RESOLUTION OF THE CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND ENTER INTO AN AMENDMENT TO AGREEMENT BETWEEN THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AND CORPORATON FOR STANDARDS AND OUTCOMES AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

**WHEREAS**, on May 3, 2006, the Commission authorized Agreement FCI-POM-01 with Corporation for Standards and Outcomes, to provide services promoting the purposes of the Act and the Strategic Plan; and

**WHEREAS**, Commission authorized its Executive Director, or designee, on June 2, 2004, to award additional funding not to exceed ten percent (10%) for Contractor services; and

**WHEREAS**, on December 20, 2006, the Commission, through the authority delegated to the Executive Director, authorized a First Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes, to provide additional funding for Testing and Implementing the Business Interruption Plan services promoting the purposes of the Act and the Strategic Plan; and

**WHEREAS**, on June 27, 2007, the Commission authorized a Second Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes, to provide additional funding for implementation of the Electronic Interface and Balanced Scorecard Reporting services promoting the purposes of the Act and the Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Executive Director, or designee, and Commission Counsel to negotiate the terms and final form of a Third Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes, to add an amount not to exceed \$826,876 for a new maximum payment obligation not to exceed \$2,480,628, and extend the term of

the Agreement through June 30, 2009 under the same general terms and conditions of the original agreement; and

**WHEREAS**, Commission has reviewed the staff report for the April 2, 2008 Commission meeting relating to the scope of services to be provided and hereby finds and determines that the proposed Amendment is in furtherance of and consistent with the Commission's Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to enter into an Amendment to Agreement No. FCI-POM-01 to add \$826,876 for a revised total maximum payment obligation of \$2,480,628 and extend the term of the Agreement through June 30, 2009.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate the final form of a Third Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes to add an amount not to exceed \$826,876 for a new maximum payment obligation not to exceed \$2,480,628, and extend the term of the Agreement through June 30, 2009 to provide services consistent with the staff report for the April 2, 2008 Commission meeting and the scope of services referenced therein;

**Section 3** Commission hereby approves the Third Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes, to add an amount not to exceed \$826,876 for a new maximum payment obligation not to exceed \$2,480,628, and extend the term of the Agreement through June 30, 2009 to provide services in support of the Act and the Strategic Plan as specified in the April 2, 2008 staff report.

**Section 4** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Amendment on behalf of the Commission.

**Section 5** A copy of the final Third Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes, when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Amendment to Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 6** In addition to the authorization of Section 2 above, the Executive Director (or his designee) is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement, and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement in the furtherance thereof.

**Section 7** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on April 2, 2008 to wit:

AYES Commissioners: \_\_\_\_\_

NOES: Commissioner(s): \_\_\_\_\_

EXCUSED: Commissioner(s): \_\_\_\_\_

ABSTAINED: Commissioner(s) \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA)  
  )  
COUNTY OF ORANGE )

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
**DARLENE J. BLOOM**  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-08--C&FC

Agenda Date: April 2, 2008

Item No.



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy of final executed Amendment to Agreement FCI-POM-01 with Corporation for Standards and Outcomes)