



Agenda Item No. 6

December 3, 2008 Meeting

**DATE:** November 21, 2008

**TO:** Children and Families Commission of Orange County

**FROM:** Michael M. Ruane, Executive Director

**SUBJECT:** Response to Economic Conditions

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**SUMMARY:**

The recent economic crisis is significantly impacting the county's safety net providers. Specifically, Orange County's community clinics are already experiencing an increase in uninsured children in need of primary pediatric services, and Orange County's clinic and shelter providers are experiencing a surge of families with young children in need of housing and basic services. The following agenda item includes recommendations for increasing Commission support to these providers. In addition, the state budget plans to cap enrollment into "Healthy Families", the State's low cost insurance that provides health, dental and vision coverage to children who do not have insurance and do not qualify for no-cost Medi-Cal.

**Children's Health Access**

Currently, the Healthy Families program is projected to have over 100,000 more children enrolled statewide this fiscal year than it has the funds to cover. As a result, the state may need to implement an enrollment cap in December 2008 in order to slow down enrollment to a sustainable level. The Managed Risk Medical Insurance Bond (MRMIB), the State agency that manages Healthy Families, would implement a waiting list of eligible children until such time as there is capacity to enroll more applicants.

The Children's Health Initiative of Orange County (CHI-OC) is being asked to spearhead a countywide effort to manage local wait-listed children by transitioning them to privately-funded insurance programs (i.e., third-party payers such as "California Kids" and Kaiser Permanente), but more likely linking children with preventative care, and providing care coordination to ensure appropriate utilization of health care and the prevention of non-emergent visits to hospital emergency departments

Utilizing the Executive Director's contracting authority to fund the Public Health Foundation Enterprise, Inc. (PHFE) in an amount not to exceed \$50,000 is recommended. PHFE serve as the fiscal agent to allocate funds between CHI-OC, 2-1-1 Orange County, and the Coalition of Orange County Community Clinics to provide care coordination for Orange County children on the Healthy Families Insurance wait list. Specifically, this partnership will provide outreach to families on the wait list and ensure that they have access to appropriate Commission funded medical services.

### **Community Clinic Impacts**

An increase in the number of uncompensated patients seeking services is expected at the community clinics serving young children. The expected increase in demand for services and lower reimbursement rates are likely to place a strain on Orange County's safety net clinics.

The Institute for Healthcare Advancement's (IHA) Friends of Children Health Center in La Habra, which is open six days a week and two evenings until 8 p.m., is already seeing a need for service expansion at the same time the acuity level of its pediatric patients has increased (primarily due to increased CalOptima assignees). The Institute for Healthcare Advancement has requested increased funding to add a second provider during its Saturday and evening clinic sessions. Augmenting agreement FCI-C7-02 with IHA by \$75,000 for a part-time pediatrician to provide an additional 1,800 pediatric encounters is recommended.

Augmenting the existing agreement with the Coalition of Orange County Community Clinics by \$100,000 to expand pediatric coverage throughout the county and support the addition of a part-time pediatrician and medical assistant is recommended. This action will support the Centralized Pediatric Support Project and provide increased coverage in South Orange County. The Centralized Pediatric Support Project allows clinics to offer expanded and more comprehensive pediatric care without incurring administrative overhead. In fiscal year 2007-08, the project pediatrician and medical assistant provided over 2,600 primary care encounters at three clinics, two of which are in North Orange County.

Setting aside an additional \$100,000 for clinics to ramp up quickly to serve additional patients and respond to an upsurge in 0-5 patients or pregnant women is recommended. Commission funded community clinics will be required to submit a letter of request to the Commission documenting the increased services, related costs, and justification for how the additional money would be used. Funding will be limited to no more than \$15,000 per community clinic and will be provided through an amendment to their existing Commission contract.

Children's Hospital of Orange County and University of California, Irvine clinics are funded through the Pediatric Health Services allocation and any adjustments in funding will be handled separately.

### **Transitional Shelters**

There is a significant increase in requests for food and shelter services at the 12 transitional shelters that participate in HomeAid Orange County's *Essentials for Young Lives Campaign*. Four of the 12 shelters are Commission grantees. Providing \$10,000 for each shelter is recommended to support the expanded services to families with young children.

Contracting with the Volunteer Center of Orange County for a total amount of \$132,000 to serve as the fiscal agent is recommended to alleviate the administrative burden on the shelters to access the funds. Participating shelters will be required to submit a letter of request to the Volunteer Center of Orange County documenting the increased service needs, costs, and use of the funds to

support young children. A statement that Commission funds will not supplant existing funding is also required. The Volunteer Center of Orange County will provide a final report to the Commission documenting the increased services to families with young children. Any remaining funds will be reallocated to the Illumination Foundation, which the Volunteer Center of Orange County serves as their fiscal sponsor.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The proposed projects have been specifically reviewed in relation to the Strategic Plan, and are designed to further the Healthy Children and Strong Families goals. Funding for this item is included in the FY 2008/09 Budget within the Capacity Building budget category and will be transferred to Healthy Children and Strong Families as appropriate during the mid year budget adjustments.

**PRIOR COMMISSION ACTIONS:**

1. Children's Health Initiative of Orange County - July 2008 Renewal Funding
2. Community Clinics- July 2008 Renewal Funding
3. Transitional Shelters- July 2008 Renewal Funding , November, 2008 Receive and File Report on Commission support

**RECOMMENDED ACTIONS:**

1. Adopt resolution (Attachment 1) authorizing the Executive Director or designee and Commission Counsel to prepare and negotiate a second Amendment to Agreement FCI-C7-02 with Institute for Healthcare Advancement to add funding in an amount not to exceed \$75,000 and a total Maximum Payment Obligation of \$1,160,000 without extending the term of the Agreement to provide additional pediatric services.
2. Adopt resolution (Attachment 2) authorizing the Executive Director or designee and Commission Counsel to prepare and negotiate a third Amendment to Agreement FCI-C3-06 with the Coalition of Orange County Community Clinics to add funding in an amount not to exceed \$100,000 and a total Maximum Payment Obligation of \$2,974,952 without extending the term of the Agreement to provide additional Pediatrician and medical assistant services to expand services in South Orange County.
3. Authorize Executive Director or designee to prepare and negotiate Amendments to Agreements or Letter Agreements, as appropriate, with Community Clinics to expand services to uninsured children 0 – 5 in individual amounts not to exceed \$15,000 per Community Clinic, and a total amount not to exceed \$100,000.
4. Adopt resolution (Attachment 3) authorizing the Executive Director or designee to prepare and negotiate Agreement PS-73 with the Volunteer Center of Orange County in an amount not to exceed \$132,000 for the term December 1, 2008 through November 30, 2009 to act as fiscal and administrative agent for Orange County's Transitional Shelters to provide increased services to families with children 0 – 5.

**ATTACHMENTS:**

1. Resolution for Amendment to Agreement FCI-C7-02 with Institute for Healthcare Advancement
2. Resolution for Amendment to Agreement FCI-C3-06 with the Coalition of Orange County Community Clinics
3. Resolution for Agreement PS-73 with the Volunteer Center of Orange County

**Contact:** Kim Goll

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-08-C&FC**

**December 3, 2008**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE A SECOND AMENDMENT TO AGREEMENT FCI-C7-02 WITH INSTITUTE FOR HEALTHCARE ADVANCEMENT FOR PEDIATRIC SERVICES RELATED TO HOUSING AND SUPPORTIVE SERVICES TO HOMELESS YOUNG PREGNANT WOMEN; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT TO AGREEMENT ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

**WHEREAS**, On November 7, 2007 Commission authorized the Executive Director or designee and Commission Counsel to negotiate and enter into an Agreement with Institute for Healthcare Advancement for preventive and operative dental care and pediatric primary care.

**WHEREAS**, On July 1, 2008, Commission authorized the Executive Director or designee and Commission Counsel to negotiate and enter into a first Amendment to Agreement FCI-C7-02 with Institute for Healthcare Advancement to add an amount not to exceed \$620,000 to continue for preventive and operative dental care and pediatric primary care.

**WHEREAS**, the Commission desires to enter into a second Amendment to Agreement FCI-C7-02 with Institute for Healthcare Advancement, hereinafter referred to as the "Contractor" in Agreement FCI-C7-02 for an additional amount not to exceed \$75,000 and a total maximum obligation not to exceed \$1,160,000 to provide additional services as described in the December 3, 2008 staff report for this Agenda Item; and

**WHEREAS**, Contractor desires to enter into the second Amendment to Agreement in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable second Amendment to Agreement; and

**WHEREAS**, Commission has reviewed the staff report for the December 3, 2008 Commission meeting relating to services to be provided and hereby finds and determines that the

proposed second Amendment to Agreement FCI-C7-02 is in furtherance of and consistent with the Commission's Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the second Amendment to Agreement FCI-C7-02 with Contractor, for an additional amount not to exceed \$75,000 and a total maximum obligation not to exceed \$1,160,000 to provide additional services as described in the December 3, 2008 staff report for this Agenda Item; and

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate the terms, conditions and final form of a second Amendment to Agreement FCI-C7-02 with the Contractor, for an additional amount not to exceed \$75,000 and a total maximum obligation not to exceed \$1,160,000, for additional pediatric services as described in the December 3, 2008 staff report for this Agenda item and scope of services referenced therein; and

**Section 3** The approval by the Executive Director or designee of the final second Amendment to Agreement FCI-C7-02 shall be conclusively evidenced by the execution of such a second Amendment to Agreement FCI-C7-02 by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the second Amendment to Agreement FCI-C7-02 with the Contractor, for an additional amount not to exceed \$75,000 and a total maximum obligation not to exceed \$1,160,000 for additional pediatric services as described in the December 3, 2008 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the second Amendment to Agreement FCI-C7-02 on behalf of the Commission.

**Section 6** A copy of the final second Amendment to Agreement FCI-C7-02 when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed second Amendment to Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment to Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on December 3, 2008 to wit:

AYES Commissioners: \_\_\_\_\_

NOES: Commissioner(s): \_\_\_\_\_

EXCUSED: Commissioner(s): \_\_\_\_\_

ABSTAINED: Commissioner(s) \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
  )  
COUNTY OF ORANGE )

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
DARLENE J. BLOOM  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-08-C&FC

Agenda Date: December 3, 2008

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed second Amendment to Agreement FCI-C7-02)

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-08-C&FC**

**December 3, 2008**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE A THIRD AMENDMENT TO AGREEMENT FCI-C3-06 WITH THE COALITION OF ORANGE COUNTY COMMUNITY CLINICS TO PROVIDE ADDITIONAL PEDIATRICIAN AND ADMINISTRATIVE SERVICES TO EXPAND SERVICES IN SOUTH ORANGE COUNTY; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT TO AGREEMENT ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

**WHEREAS**, On January 3, 2007 Commission authorized the Executive Director or designee and Commission Counsel to negotiate and enter into an Agreement with the Coalition of Orange County Community Clinics to provide access to quality pediatric primary care; and

**WHEREAS**, On April 4, 2007, Commission authorized the Executive Director or designee and Commission Counsel to negotiate and enter into a first Amendment to Agreement FCI-C3-06 with the Coalition of Orange County Community Clinics to add an amount not to exceed \$408,600 to provide increased or additional services and extend the term of the Agreement through June 30, 2009; and

**WHEREAS**, On April 2, 2008 Commission authorized additional funding in an amount not to exceed \$405,000 and on July 2, 2008, Commission authorized additional funding in an amount not to exceed \$1,800,000 and authorized the Executive Director or designee and Commission Counsel to negotiate and enter into an Amendment to Agreement FCI-C3-06 with the Coalition of Orange County Community Clinics. The second Amendment added additional funding to provide increased or additional services and extended the term of the Agreement through June 30, 2011; and

**WHEREAS**, the Commission desires to enter into a third Amendment to Agreement FCI-C3-06 with Coalition of Orange County Community Clinics, hereinafter referred to as the

“Contractor” in Agreement FCI-C3-06 for an additional amount not to exceed \$100,000 and a total maximum payment obligation not to exceed \$2,974,952, without extending the term of the Agreement, to provide additional services as described in the December 3, 2008 staff report for this Agenda Item; and

**WHEREAS**, Contractor desires to enter into the third Amendment to Agreement in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable third Amendment to Agreement; and

**WHEREAS**, Commission has reviewed the staff report for the December 3, 2008 Commission meeting relating to services to be provided and hereby finds and determines that the proposed third Amendment to Agreement FCI-C3-06 is in furtherance of and consistent with the Commission’s Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the third Amendment to Agreement FCI-C3-06 with Contractor, for an additional amount not to exceed \$100,000 and a total maximum payment obligation not to exceed \$2,974,952 without extending the term of the Agreement, to provide additional services as described in the December 3, 2008 staff report for this Agenda Item; and

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate the terms, conditions and final form of a third Amendment to Agreement FCI-C3-06 with the Contractor, for an additional amount not to exceed \$100,000 and a total maximum payment obligation not to exceed \$2,974,952 without extending the term of the Agreement, for additional pediatric and administrative services as described in the December 3, 2008 staff report for this Agenda item and scope of services referenced therein; and

**Section 3** The approval by the Executive Director or designee of the final third Amendment to Agreement FCI-C3-06 shall be conclusively evidenced by the execution of such a third Amendment to Agreement FCI-C3-06 by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the third Amendment to Agreement FCI-C3-06 with the Contractor, for an additional amount not to exceed \$100,000 and a total maximum payment obligation not to exceed \$2,974,952 without extending the term of the Agreement, for additional pediatric and administrative services as described in the December 3, 2008 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the third Amendment to Agreement FCI-C3-06 on behalf of the Commission.

**Section 6** A copy of the final third Amendment to Agreement FCI-C3-06 when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed third Amendment to Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment to Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on December 3, 2008 to wit:

AYES Commissioners: \_\_\_\_\_

NOES: Commissioner(s): \_\_\_\_\_

EXCUSED: Commissioner(s): \_\_\_\_\_

ABSTAINED: Commissioner(s) \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
  )  
COUNTY OF ORANGE )

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

\_\_\_\_\_  
DARLENE J. BLOOM  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_\_-08-C&FC

Agenda Date: December 3, 2008

Item No. \_\_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed third Amendment to Agreement FCI-C3-06)

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-08-C&FC**

**December 3, 2008**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO PREPARE AND NEGOTIATE AGREEMENT NO. PS-73 WITH THE VOLUNTEER CENTER OF ORANGE COUNTY; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

**WHEREAS**, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Services ("Master Agreement"), which was approved by the Commission; and

**WHEREAS**, the Commission desires to authorize the Executive Director or designee to prepare and negotiate Agreement No. PS-73 with the Volunteer Center of Orange County, in an amount not to exceed \$132,000 for the term of December 1, 2008 through November 30, 2009 to act as fiscal and administrative agent for Orange County's Transitional Shelters to provide increased services to families with children 0 – 5 as specified in the December 3, 2008 staff report for this Agenda Item; and

**WHEREAS**, Commission has reviewed the staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission's Strategic Plan; and

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission hereby authorizes the Executive Director or designee to prepare and negotiate the terms, conditions and final form of Agreement PS-73 with the Volunteer Center of Orange County, in an amount not to exceed \$132,000 for the term of December 1, 2008 through November 30, 2009 to act as fiscal and administrative agent for Orange County's Transitional

Shelters to provide increased services to families with children 0 – 5 consistent with the December 3, 2008 staff report and scope of services referenced therein; and

**Section 3** The form of Agreement PS-73 with the Volunteer Center of Orange County shall be substantially similar to the form of the standard Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee. The approval by the Executive Director of Agreement PS-73 shall be conclusively evidenced by the execution and delivery of the Agreement by the Commission Chair to the Commission Clerk.

**Section 4** Commission hereby approves Agreement No. PS-73 with the Volunteer Center of Orange County to act as fiscal and administrative agent for Orange County's Transitional Shelters to provide increased services to families with children 0 – 5 as specified in the December 3, 2008 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, Agreement PS-73 on behalf of the Commission.

**Section 6** A copy of the final Agreement PS-73 with the Volunteer Center of Orange County, when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the Executive Director (or his designee) is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Service Agreement, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement, and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.



**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy of final executed Agreement No. PS-73 with the Volunteer Center of Orange County)