



***Supplemental Transmittal
October 5, 2011 Meeting***

DATE: October 3, 2011

TO: Clerk of the Commission

FROM: Michael M. Ruane, Executive Director

A handwritten signature in black ink, appearing to read "Michael M. Ruane".

SUBJECT: Back-up Material and Recommendations for October 5, 2011 Meeting

The following back-up information and recommendations are provided that were not available at the time the agenda was distributed.

Presentation by Anne Olin – Enclosed are the slides for her presentation.

Agenda Item No. 4 – Renewal of Homeless Prevention Program Grants

Enclosed is a revised staff report and exhibit for the item. The Tustin Family Campus item has been eliminated from consideration at this time since an operator has not been confirmed for future operations. However, the program is currently funded through October 2012.

Item No. 6 – Public Hearing on Annual Audit

Enclosed is the final version of the External Audit. Bound copies should be available at the meeting.

No changes to the proposed Recommended Actions for these items is required as a result of this transmittal.

cc: Commissioners
Commission Counsel

DATE: September 19, 2011

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director



SUBJECT: Grant Renewals for Homeless Prevention Programs

SUMMARY:

The Commission Fiscal Year 11/12 budget includes funding for Homeless Prevention direct service (\$2,352,000) grants. This agenda item includes a recommendation on renewal allocations for the Homeless Prevention Direct Service Grants (details of recommendations are included as Attachment 1).

Recommended Funding Renewals

The Commission funds a total of nine programs that provide direct services to homeless families which are scheduled to terminate during the FY 11/12. During the review and approval of the Commission's FY 11/12 budget in May 2011 renewal funding amounts were anticipated and included in the budget.

Staff began a renewal process in August that included a performance review process for their current scope of work. In addition, a working group of Commissioners and staff convened to review the proposed renewals. A recommendation for renewal funding is included in this agenda item as Attachment 1. Under the Commission's homeless prevention funding there are three categories of services: Transitional Shelter, Motel Outreach Services, and Emergency Shelter and listed below are key components of the review for each of those categories.

Transitional Shelters

There are seven projects included in Attachment 1 that provide transitional housing services with the outcome of each program participant successfully living independently upon completion of the program. Below is a summary of each of the programs:

- *Casa Teresa*- provides transitional shelter for pregnant women and provides transitional services for up to two years post birth. Services include on site nurse practitioner, on site psychologist, educational and job search services and subsidized adjacent childcare. Staff recommends continued funding but would like to pursue a possible catalytic investment to lower on going facility lease costs.
- *Precious Life Shelter*- provides transitional shelter for pregnant women. The length of stays varies from three months to multiple years. Services include linkage to psychological and medical services, educational and job search services and onsite childcare. Staff recommends full funding.

- *Families Forward*- provides transitional housing services for families through a rapid re-housing program in partnership with apartment communities. Commission dollars are matched with the reduced rents offered by the apartment communities. Families are offered an opportunity to rent an apartment at a reduced cost with the understanding the rents will increase over time as they find employment and stabilize. Families are provided additional support services based on their needs. Program is intended to service the “new poor” created by the recent economic downturn. Staff recommends full funding.
- *Collette’s Children’s Home*- provides transitional housing program to women and their children. One of the lowest threshold programs in the county it provides services to many women that would not be eligible for any other programs. Staff recommends full funding.
- *Southern California Alcohol and Drug Program/Heritage House II*- provides transitional housing services to women recovering from drug and alcohol abuse. At this time, the grantee is not in compliance with existing grant requirements. Staff does not recommend continued funding unless grantee can meet staffing level and service level as described in existing agreement.

Motel Outreach

There are three grantees in this category that provide direct services to families that live in motels. The target outcome for these grantees is to provide services to the families that help them identify and use a medical and dental home, link to the school district and/or appropriate childcare services, provide life skills classes and case management. The majority of families that receive services from these programs are not willing or able to transition into a comprehensive transitional shelter. Below is a summary of each of the programs-

- *Illumination Foundation*- two programs are funded through the Commission grant. The first one is a Motel Family Outreach which provides basic services, case management, life skills, and counseling. The second program is their Interim Housing Program- which is a transitional shelter program provided in a motel. The Commission’s funding supports the wrap around services for those program participants (services include but are not limited to counseling, case management, childcare assistance, food and clothing). Staff recommends full funding.
- *VNA Foundation*- provides outreach motels using injury prevention and safety information. Additionally, families are linked to established community resources. Staff recommends full funding for the remainder of FY 11/12, but is recommending a reduction for FY 12/13.
- *Orange County Rescue Mission/Strong Beginnings*- provides case management services with the intention of stabilizing and strengthening the family while ensuring the children are linked to medical and dental homes, and the families’ basic needs are met. Staff recommends full funding.

Emergency Shelter

Over the last three years, the Commission has provided funding for augmented emergency services in conjunction with the County funded Cold Weather Armory program. Staff is recommending level funding for these programs as described below.

- *Mercy House/Family Redirection Program*- program provides emergency housing and basic needs for families with children ages 0-5 that enter the Cold Weather Armory. Staff

recommends funding at the requested amount. A program summary from the 10/11 season is included as Attachment 3.

- *Emergency Shelter Funding Partnership*-last year, the Commission participated in a funding partnership with other local funders, including but not limited to, Sister of St. Joseph, Pacific Life, Allergan Foundation, and United Way. The purpose of this program is to provide enhanced services to families that entered the Armory and meet minimum qualifications to enter a transitional housing program as provided by the Illumination Foundation. Staff is requesting a set aside amount of \$100,000. Staff will return in November with final program details and allocation recommendations.

Staff will continue to work with each grantee to refine efforts in evaluation, specific to long term outcomes, and program sustainability specific to possible catalytic investments and improvements to shelter infrastructure.

STRATEGIC PLAN & FISCAL SUMMARY:

The proposed funding actions have been specifically reviewed in relation to the Strategic Plan, and are consistent with the Strong Families goal and specifically the Homeless Prevention Initiative. The funds requested are included in the FY 11/12 Budget within the Homeless Prevention budget category.

PRIOR COMMISSION ACTIONS:

- October 2010 - Renewal funding awards
- May 2011 - Adopted FY 11/12 Budget including homeless prevention

RECOMMENDED ACTIONS:

Adopt resolution (Attachment 2) authorizing the Executive Director or designee and Commission Counsel to prepare and negotiate agreements, or amendments to agreements at Executive Director's sole discretion, with designated organizations to provide Homeless Prevention Program Services for the terms and in the amounts and on the conditions as specified in Attachment 1.

ATTACHMENTS:

1. Homeless Prevention Renewal Allocation Recommendations
2. Resolution
3. Family Redirection Program Summary

Contact: Kim Goll

Attachment 1
Homeless Prevention Renewal Funding Recommendations

	Agency	Description	Budget for FY11-12	6 Month Funding Recommendation	Funding Recommended for FY 12/13	Total Recommended Funding	Term	Recommendation
Transitional Shelter Programs	Casa Teresa	Direct Service- Transitional shelter for pregnant women	\$500,000	\$250,000	\$450,000	\$700,000	1/1/2012 through 6/30/2013	Work with grantee to identify catalytic investment that might reduce per family service costs
	Precious Life Shelter	Direct Service- Transitional shelter for pregnant women	\$185,000	\$92,500	\$185,000	\$277,500	1/1/2012 through 6/30/2013	
	Families Forward	Direct Service- Transitional Rapid Rehousing for families	\$166,000	\$62,500	\$250,000	\$312,500	4/1/2012 through 6/30/2013	Existing agreement terminates 3-31-12
	Collette's Children's Home	Direct Service- Transitional shelter for women and their children	\$105,000	\$52,500	\$105,000	\$157,500	1/1/2012 through 6/30/2013	Fund development support ill be provided as of 11/1/11
	Southern California Drug and Alcohol (Heritage House II)	Direct Services- Transitional shelter for women with children recovering alcohol and/or drug	\$130,500	\$65,000 (set aside)	\$0	\$65,000 (set aside)	1/1/2012 through 6/30/2013	Set aside of \$65,000 recommended for FY11/12 Grantee or alternative provider must meet performance standards defined in agenda item.
Motel Outreach	Illumination Foundation	Direct Service- Motel Outreach	\$175,000	\$87,500	\$175,000	\$262,500	1/1/2012 through 6/30/2013	
	VNA Foundation	Direct Service- Motel Outreach	\$190,500	\$95,250	\$150,000	\$245,250	1/1/2012 through 6/30/2013	
	Orange County Rescue Mission	Direct Service – Motel Outreach	\$94,000	\$47,000	\$94,000	\$141,000	1/1/2012 through 6/30/2013	
Emergency	Mercy House/Armory Redirection Program	Direct Service- Emergency Shelter	\$450,000	\$350,000	\$350,000 (set aside)	\$700,000	11/1/2011 through 6/30/2013	
	Set Aside- Emergency Shelter Funding Partnership	Direct Service- Emergency Shelter		\$100,000	\$100,000 (set aside)	\$200,000	11/1/2011 through 6/30/2013	Funding Partnership to determine fiscal agent for 11/12 program year.
Total Annual Funding			\$1,996,000	\$1,202,250	\$2,069,000	\$3,061,250		



Agenda Item No. 4
October 5, 2011 Meeting

DATE: September 19, 2011

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director 

SUBJECT: Grant Renewals for Homeless Prevention Programs

SUMMARY:

The Commission Fiscal Year 11/12 budget includes funding for Homeless Prevention direct service (\$2,352,000) grants. This agenda item includes a recommendation on renewal allocations for the Homeless Prevention Direct Service Grants (details of recommendations are included as Attachment 1).

Recommended Funding Renewals

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- *Collette’s Children’s Home*- provides transitional housing program to women and their children. One of the lowest threshold programs in the county it provides services to many women that would not be eligible for any other programs. Staff recommends full funding.
- *Tustin Family Campus/Prototypes*- provides transitional housing and support services to recovering and drug abusers in partnership with Social Services Agency (SSA). Commission’s existing agreement provides funding until October 2012. Social Services Agency is conducting an application process to select a vendor as of November 2012. Commission staff has included a set aside amount for FY 12/13 and will work with SSA staff once a vendor has been selected.
- *Southern California Alcohol and Drug Program/Heritage House II*- provides transitional housing services to women recovering from drug and alcohol abuse. At this time, the grantee is not in compliance with existing grant requirements. Staff does not recommend continued funding unless grantee can meet staffing level and service level as described in existing agreement.

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The proposed funding actions have been specifically reviewed in relation to the Strategic Plan, and are consistent with the Strong Families goal and specifically the Homeless Prevention Initiative. The funds requested are included in the FY 11/12 Budget within the Homeless Prevention budget category.

PRIOR COMMISSION ACTIONS:

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RECOMMENDED ACTIONS:

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	Tustin Family Campus	Direct Services- Transitional shelter for women with children recovering alcohol and/or drug	\$356,000	\$356,000	\$300,000 (set aside)	\$356,000 and \$300,000 (set aside)		Existing agreement is in place until 10/1/2012 staff will work with SSA on newly selected vendor and return to Commission with recommendation before June 2012.
	Southern California Drug and Alcohol (Heritage House II)	Direct Services- Transitional shelter for women with children recovering alcohol and/or drug	\$130,500	\$65,000 (set aside)	\$0	\$65,000 (set aside)	1/1/2012 through 6/30/2013	Set aside of \$65,000 recommended for FY11/12 Grantee or alternative provider must meet performance standards defined in agenda item.
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		Total Annual Funding	\$2,352,000	\$1,558,250	\$2,069,000	\$3,717,250		

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-11-C&FC

October 5, 2011

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE NEW AGREEMENTS, OR AMENDMENTS TO CURRENT AGREEMENTS AT THE EXECUTIVE DIRECTOR'S SOLE DISCRETION, WITH DESIGNATED ORGANIZATIONS TO PROVIDE HOMELESS PREVENTION PROGRAM SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS AND/OR AMENDMENTS TO AGREEMENTS ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Services ("Master Agreement"), which was approved by the Commission; and

WHEREAS, the Commission desires to enter New Agreements, or Amendments to Current Agreements at the Executive Director's sole discretion, with each of the Organizations, hereinafter referred to as the "Contractor" in each of the Agreements or Amendments to Agreements identified in the staff report for the October 5, 2011 Commission meeting to provide Homeless Prevention Program Services for the terms and in the amounts and on the conditions as described in Attachment 1 herein; and

WHEREAS, each Contractor or Consultant desires to enter into the applicable Agreements, or Amendments to Agreements in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreements; and

WHEREAS, Commission has reviewed the staff report for the October 5, 2011 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Agreements, or Amendments to Agreements, are in furtherance of and consistent with the Commission's Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements, or Amendments to Agreements with each of the Contractors, for the

terms and in the amounts and on the conditions as specified in Attachment 1 to the October 5, 2011 staff report for this Agenda Item; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate Agreements, or Amendments to Agreements, with each of the Contractors as described in Attachment 1 to the October 5, 2011 staff report for this Agenda Item to provide Homeless Prevention Program Services for the terms and in the amounts and on the conditions, consistent with the October 5, 2011 staff report and scope of services referenced therein; and

Section 3 The form of any New Agreements with the Contractors, for the terms and in the amounts specified in Attachment 1 to the October 5, 2011 staff report for this Agenda Item shall be substantially similar to the form of the standard Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee and Commission Counsel. The approval by the Executive Director or designee of the New Agreements, and/or Amendments to Existing Agreements shall be conclusively evidenced by the execution of such Agreements by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the New Agreements, or Amendments to Existing Agreements at the Executive Director's sole discretion, with each of the Contractors as described in Attachment 1 to the October 5, 2011 staff report for this Agenda Item to provide Homeless Prevention Program Services for the terms and in the amounts and on the conditions as specified in the October 5, 2011 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the New Agreements and/or Amendments to Current Agreements on behalf of the Commission.

Section 6 A copy of each final New Agreement and/or Amendment to Existing Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 5, 2011 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-11-C&FC

Agenda Date: October 5, 2011

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed New Agreements and/or Amendments to Existing Agreements)

Family Redirection Program Summary 2010/2011

Mercy House is the County's Emergency Shelter provider and also implements the Redirection Program. The Redirection program provides pregnant women and families with children who seek shelter at the armories with motel based emergency housing program and supportive services to assist them in finding housing. In FY 10/11 the Commission, United Way, Season of Caring and Irvine Housing Opportunities provided funding for the program. Mercy House also collaborated with Illumination Foundation to provide services to the maximum number of families in need. The following is summary data for the Redirection Program:

- 358 families redirected through Armories and served by Mercy House and Illumination Foundation
- Mercy House data:
 - 236 total number of families served
 - 190 families with children 5 and under
 - 46 families with children 6 and older
 - 199 unduplicated households served
 - 37 returning families
- Total individuals served
 - 251 Children 5 and under served
 - 188 Children six years and older served
 - 337 Non-Pregnant Adults
 - 44 Pregnant women
- 136 Two parent households and 100 one parent households
- 2 to 9 was the spread of family size with an average household size of 4
- 84 households had 4 or more individuals
- 33 nights was the average length of stay
- 52 adults stated they had mental illness
- 24 adults stated they had current or past drug addiction
- 57 adults stated they had current or past alcohol addiction
- 70 adults stated they had suffered from Domestic Violence

please notes that the above adults may have dual diagnosis, but were separated into categories

Exit Information	
48	Families found rental units (6 families were part of a rapid re-housing program)
16	Families moved in with family
20	Families were accepted into transitional shelter programs*
25	Families remained in motel but paid on their own
26	Families voluntarily left program with no information provided to the case manager
1	Family that was redirected to a motel, but did not check in
89	Families were removed for non compliance (either by program staff or motel staff)
4	Families had arrests
6	Families had the funding for their program run out (all of these were families with children 6 and older)
1	Family currently in the program and waiting a housing voucher. Projected move-out 6/30
236	Total Families Served through Family Redirection/ Mercy House

*Shelters that accepted Redirection Clients; Collette's Children's Home, Gilchrist House, Illumination Foundation, Orange County Interfaith, Regina House, SPIN (not a shelter, but supportive services)