



**Agenda Item No. 4
March 5, 2008 Agenda**

DATE: February 25, 2008

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director

A handwritten signature in black ink, appearing to read "Michael M. Ruane", is written over the printed name in the "FROM:" field.

SUBJECT: School Nurse Initiative – Renewal of Funding Agreements

BACKGROUND:

In 2004, the Commission established the School Nurse Initiative to increase the provision of health services to young children and their families. The School Nurses provide health care services, education, outreach, developmental screenings and referrals to children ages prenatal to five and are an important component of the school's education team. Authorization is now requested to renew the School Nurse Initiative contracts for participating districts for an additional two (2) years.

SUMMARY:

The school readiness nurses continue to be successful in carrying out their scope of work. Families were screened for health insurance and medical home status; resources are leveraged by collaborating with health-related organizations, community clinics, family resources centers, social programs and other health professionals; and health awareness is raised through relationships with community daycare and childcare centers. In just the first six months of the current fiscal year, the school readiness expansion project provided services to 15,605 children and 5,340 of their family members. A total of 252 health related classes were provided for pre-school age children and 223 classes to their parents.

Since November 2007 when the Commission authorized an increased district allocation of up to 20% based on documentation of actual school nurse staffing salary costs, fifteen of the 26 participating school district contracts have incorporated the higher nursing staff costs. Therefore, contract maximum obligations for the new agreements are proposed to be budgeted at this higher rate since it reflects actual costs. It is also recommended that at least ninety percent of the new contract maximum obligations are proposed to be spent on direct school nurse staff costs. Other project expenses may include the equipment and project expenses directly related to the school nurse scope of work (ie validated developmental screening tools, scale to assess the child's BMI, vision and hearing testing equipment).

STRATEGIC PLAN AND FISCAL SUMMARY:

This program has been specifically reviewed in relation to the Strategic Plan and is consistent with the Healthy Children goal, among others. The \$6,936,000 two-year funding authorization

request is consistent with the Commission's Ten-Year Financial Plan and will be developed into the proposed FY 2008/09 and 2009/10 budgets to cover the term of the Agreements.

PRIOR COMMISSION ACTIONS:

- June 2, 2004 - Commission established School Nurse Initiative with initial two-year contracts beginning July 1, 2004.
- June 27, 2007 – Commission authorized amended School Nurse Initiative contracts to add nurse positions and adjust staff compensation to align with district pay scales.
- In November 2007 – Commission authorized amended School Nurse Initiative contracts with participating school districts by a maximum of 20% of the June 27, 2007 allocation for 2007-2008 based on documentation of actual school nurse staffing salary cost.

RECOMMENDED ACTIONS:

1. Adopt resolution (Attachment 2) authorizing Executive Director to negotiate School Nurse Initiative contracts with participating school districts to renew participation in the program at the staffing and maximum obligations specified on Attachment 1, for the term beginning July 1, 2008 and ending June 30, 2010.

Attachments:

1. School Nurse Initiative Maximum Allocation Chart FY 2008/2010
2. Resolution authorizing Executive Director to renew School Nurse Initiative contracts with participating school districts for two years (2008/09 and 2009/10).

Contact: Alyce Mastrianni

School Nurse Initiative
Maximum Allocation Chart FY 2008/2010

| Contract Number | School District | FTE Staffing | FY 08/09 Max Ob | FY 09/10 Max Ob | Total 2 year Max Ob |
|-----------------------------------|------------------------|---------------------|------------------------|------------------------|----------------------------|
| FCI-SN3-01 | Anaheim City | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-14 | Brea Olinda | 0.5 | \$51,000 | \$51,000 | \$102,000 |
| FCI-SN3-02 | Buena Park | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-15 | Capistrano | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-03 | Centralia | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-04 | Cypress | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-06 | Fountain Valley | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-07 | Fullerton | 1.5 | \$153,000 | \$153,000 | \$306,000 |
| FCI-SN3-16 | Garden Grove | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-08 | Huntington Beach City | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-17 | Irvine | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-09 | La Habra City | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-18 | Laguna Beach | 0.5 | \$51,000 | \$51,000 | \$102,000 |
| FCI-SN3-19 | Los Alamitos | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-27 | Lowell Joint | 0.5 | \$51,000 | \$51,000 | \$102,000 |
| FCI-SN3-10 | Magnolia | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-20* | Newport-Mesa | 2.5 | \$255,000 | \$255,000 | \$510,000 |
| FCI-SN3-11 | Ocean View | 1.5 | \$153,000 | \$153,000 | \$306,000 |
| FCI-SN3-21 | Orange | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-22 | Placentia-Yorba Linda | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-23 | Saddleback Valley | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-24 | Santa Ana | 2.0 | \$204,000 | \$204,000 | \$408,000 |
| FCI-SN3-12 | Savanna | 0.5 | \$51,000 | \$51,000 | \$102,000 |
| FCI-SN3-25 | Tustin | 1.0 | \$102,000 | \$102,000 | \$204,000 |
| FCI-SN3-13 | Westminster | 1.5 | \$153,000 | \$153,000 | \$306,000 |
| TOTAL DISTRICT ALLOCATIONS | | 34.0 | \$3,468,000 | \$3,468,000 | \$6,936,000 |

*Additional 1.0 FTE School Nurse to offset support to State Special Needs Demonstration Project.

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-08-C&FC

March 5, 2008

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR TO PREPARE AND NEGOTIATE FINAL AGREEMENTS WITH DESIGNATED SCHOOL DISTRICTS FOR SCHOOL NURSE INITIATIVE PROGRAM SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director and Commission Counsel have prepared a standard Master Agreement for School District Agreements ("Master Agreement"), which was approved by the Commission; and

WHEREAS, the Commission desires to enter into Agreements with each of the School Districts for the terms and in amounts specified in Attachment 1 to the March 5, 2008 staff report for this Agenda Item, hereinafter referred to as the "Contractor" in each of the Agreements authorized herein; and

WHEREAS, each Contractor desires to enter into the applicable Agreement in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreement; and

WHEREAS, Commission has reviewed the staff report for the March 5, 2008 Commission meeting relating to the scope of services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission's Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the designated School Districts, referred to as "Contractor" in the Agreements, for the terms and in amounts specified in Attachment 1 to the March 5, 2008 staff report for this Agenda Item; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director, or designee, to prepare and negotiate the terms, conditions and final form of Agreements with the School Districts, for the terms and in the amounts specified in Attachment 1 to the March 5, 2008 staff report for this Agenda Item, to provide School Nurse Initiative Program Services consistent with the March 5, 2008 staff report and scope of services referenced therein; and

Section 3 The form of the Agreements with the School Districts shall be substantially similar to the form of the standard Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee. The approval by the Executive Director or designee of the final Agreements shall be conclusively evidenced by the execution of such agreements by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Agreements with the School Districts, and for the terms and in the amounts, specified in Attachment 1 to the March 5, 2008 Staff Report for this Agenda Item to provide services in support of School Nurse Initiative Program Services as specified in the March 5, 2008 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

Section 6 A copy of each final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibits A to this Resolution. Exhibits A are hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on March 5, 2008 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-08-C&FC

Agenda Date: March 5, 2008

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed Agreements)