

**DATE:** September 20, 2007

**TO:** Children and Families Commission of Orange County

**FROM:** Michael M. Ruane, Executive Director



**SUBJECT:** Renewal of Countywide Partnership with Boys & Girls Clubs

**SUMMARY:**

The Commission has encouraged and supported the expansion of services at Boys & Girls Clubs to include children 0-5 and their families. This partnership has been a successful way to develop programs that are effective ways to reach families that utilize the network of Boys & Girls Clubs. The following staff report includes a request to approve continued funding for two key programs operating at Boys & Girls Clubs.

**ARCHES Program (*Garden Grove Health and Dental Center*)**

The Commission's Pediatric Health Services (PHS) Committee approved funding for the PHS ambulatory clinics that included an allocation of \$75,000 annually for two years to the Boys & Girls Clubs of Garden Grove, at their May 2005 meeting. This funding was an initial investment in the ARCHES (Access to Resources, Counseling, Health, Education, and Support) program. The PHS Committee approved a funding allocation for renewal of the program at their September, 2007 meeting.

Throughout the last two years the ARCHES program has maintained a comprehensive scope of services that includes therapeutic services to children 0-5 and their families, training for parents on literacy, parenting skills, health education, vision screening and treatment, and community outreach services including the development of a transportation plan. The ARCHES program enhances and complements the traditional children's health service delivery model by expanding outreach, assessment and treatment services. Combining these services is vital to maximize the effectiveness of the Children's Health Center at the Garden Grove Health and Dental Center.

Commission staff and consultants have worked with the Boys & Girls Clubs of Garden Grove to link this program with other Commission funded resources. Additionally, staff has worked with the California Endowment to fund an expansion of the services offered at the site and build out a community evaluation program that will help to substantiate the effectiveness of having these types of complementary services in one location. Commission staff requests funding in an amount not to exceed \$150,000 to continue the ARCHES Program for the next two years.

### **Project LEAN Start**

On July 3, 2002 the Children and Families Commission of Orange County authorized an agreement with the Boys & Girls Club of Buena Park to expand their existing wellness program to include families with children ages 0-5 and focusing the importance of the family environment for the development of proper health and wellness behaviors. Dr. William Sears, a nationally recognized pediatrician, has completed the development of the expanded curriculum that includes three caregiver manuals, a facilitator's guide, and a family resource book specific to nutrition and wellness. Dr. Sears participates on this project through the LEAN Company.

In October 2004, the Commission authorized agreements with seven additional Orange County Boys & Girls Clubs to participate in the LEAN Start pilot program. The project's initial pilot sessions revealed that the program was successful in increasing physical activity within families, reducing the consumption of fats and fatty foods, and increasing the amounts of fruits and vegetables eaten. In addition to these positive results, program participants provided critical feedback that suggested the need to reduce the complexity and volume of training materials.

January 2006, the Commission approved funding:

- to revise the LEAN Start training curriculum by editing to reduce the text and simplify the language level;
- to develop and produce a DVD that would complement the key points in the training materials, and
- to allocate funding to support a second phase of pilot projects with additional Boys & Girls Clubs

It was originally anticipated that the project's second phase could be completed within a 6 to 12 month timeline. However, the revision of training materials has just been completed and the second pilot phase is now ready to begin. Since it has been almost two years since the allocation of funding for the project's second phase, staff is returning with a revised list of Boys & Girls Clubs that will be piloting the updated training curriculum. The ten Boys and Girls Clubs are: Buena Park, Huntington Valley, Santa Ana, Cypress, Harbor Area, La Habra, Stanton, Garden Grove, Tustin and Laguna Beach.

Each Boys and Girls Club site will provide LEAN Start pilot program services to 200 families during the period of October 1, 2007 – September 30, 2008 for a total of 2,000 families. Each site will individually contract with the Commission for \$22,000 for a total cost not to exceed \$220,000 and will link services to other Commission funded programs in their communities.

### **STRATEGIC PLAN & FISCAL SUMMARY:**

These programs have been specifically reviewed in relation to the Strategic Plan, and are consistent with Healthy Children goal. Funding for this item is included in the FY2007-2008 Budget within the Healthy Children budget category.

### **PRIOR COMMISSION ACTIONS**

- 1.) The Boys & Girls Clubs of Garden Grove's ARCHES program was funded by the Commission on July 6, 2005 for a two year term and a maximum obligation of \$150,000.
- 2.) The Commission approved the revision and implementation of a second phase of the LEAN Start program in January of 2006.

**RECOMMENDED ACTIONS:**

1. Adopt a resolution authorizing the Executive Director or designee to negotiate the terms and enter into Agreement # FCI-CU3-09 with the Boys & Girls Clubs of Garden Grove to continue to provide ARCHES services for the period October 1, 2007 through September 30, 2009, in an amount not to exceed \$150,000.
2. Adopt a resolution authorizing the Executive Director or designee to negotiate the terms and enter into agreements with the following Boys and Girls Clubs in the amount of \$22,000 per club for a term of 12 months and for a total amount not to exceed \$220,000:

| <b>Club Name</b>      | <b>Agreement No.</b> | <b>Club Name</b> | <b>Agreement No.</b> |
|-----------------------|----------------------|------------------|----------------------|
| BGC Buena Park        | FCI-BG2-05           | BGC La Habra     | FCI-BG2-10           |
| BGC Huntington Valley | FCI-BG2-08           | BGC Stanton      | FCI-BG2-12           |
| BGC Santa Ana         | FCI-BG2-13           | BGC Garden Grove | FCI-BG2-06           |
| BGC Cypress           | FCI- BG2-15          | BGC Tustin       | FCI-BGC-16           |
| BGC Harbor Area       | FCI-BG2-14           | BGC Laguna Beach | FCI-BG2-09           |

**Attachments:**

1. Resolution authorizing Executive Director to negotiate and enter into an Agreement with Boys & Girls Clubs of Garden Grove to provide ARCHES services.
2. Resolution authorizing Executive Director to negotiate and enter into contracts with Boys & Girls Clubs to provide LEAN Start pilot services.

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. \_\_\_\_-07-C&FC

October 3, 2007

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR TO PREPARE AND NEGOTIATE THE FINAL FORM OF A STANDARD FORM AGREEMENT BETWEEN THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AND BOYS & GIRLS CLUBS OF GARDEN GROVE FOR ARCHES PROGRAM SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its First Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal through five years of age as codified in the Act; and

**WHEREAS**, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Agreements ("Master Agreement"), which was approved by the Commission; and

**WHEREAS**, in 2005, the Commission entered into an Agreement with the Boys and Girls Clubs of Garden Grove to receive Commission funding in support of the ARCHES (Access to Resources for Children's Health, Education, and Support) program; and

**WHEREAS**, Commission desires to authorize the Executive Director or designee, to negotiate the terms and final form of Agreement FCI-CU3-09 with the Boys and Girls Clubs of Garden Grove to continue to provide ARCHES Program services for the period October 1, 2007 through September 30, 2009 in an amount not to exceed \$150,000 as specified in the October 3, 2007 staff report to this Agenda Item; and

**WHEREAS**, Commission has reviewed the October 3, 2007 staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission's Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute Agreement FCI-CU3-09 with the Boys and Girls Clubs of Garden Grove for the period October 1, 2007 through September 30, 2009 in an amount not to exceed \$150,000.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** The Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** The Commission authorizes the Executive Director, or designee, to negotiate the terms and final form of Agreement No. FCI-CU3-09 with the Boys and Girls Clubs of Garden Grove for the period October 1, 2007 through September 30, 2009 in an amount not to exceed \$150,000 to continue to provide ARCHES program services consistent with the October 3, 2007 staff report and scope of services referenced therein; and.

**Section 3** The form of the Agreement shall be substantially comparable to the form of the approved Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee. The approval by Commission Counsel and the Executive Director, or designee, of the final form of the Agreement shall be conclusively evidenced by the execution of such agreement by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves Agreement FCI-CU3-09 with the Boys and Girls Clubs of Garden Grove for the period October 1, 2007 through September 30, 2009 in an amount not to exceed \$150,000 to continue to provide ARCHES program services as specified in the February 7, 2007 staff report.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

**Section 6** A copy of the final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 3, 2007 to wit:

AYES Commissioners: \_\_\_\_\_  
NOES: Commissioner(s): \_\_\_\_\_  
EXCUSED: Commissioner(s): \_\_\_\_\_  
ABSTAINED: Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
  )  
COUNTY OF ORANGE )

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

\_\_\_\_\_  
DARLENE J. BLOOM  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-07-C&FC  
Agenda Date: October 3, 2007  
Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy of final Agreement)

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-07-C&FC**

**October 3, 2007**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR TO PREPARE AND NEGOTIATE FINAL FORM OF AGREEMENTS WITH DESIGNATED BOYS AND GIRLS CLUBS FOR THE LEAN START PILOT PROGRAM; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its First Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal through five years of age as codified in the Act; and

**WHEREAS**, the Commission desires to enter into agreements with each of the designated Boys and Girls Clubs, referred to as "Contractor" in the Agreements, for the terms and in amounts specified in the October 3, 2007 staff report for this Agenda Item, to provide services promoting the purposes of the Act and the Strategic Plan on the terms and conditions set forth in each applicable Agreement; and

**WHEREAS**, Commission desires to authorize the Executive Director or designee, to negotiate the terms and final form of Agreements with the Boys and Girls Clubs for services as specified in the October 3, 2007 staff report to this Agenda Item; and

**WHEREAS**, Commission has reviewed the October 3, 2007 staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission's Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the designated Boys and Girls Clubs, referred to as "Contractor" in the Agreements, for the terms and in amounts specified in the October 3, 2007 agenda item.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE ORANGE COUNTY CHILDREN AND FAMILIES COMMISSION AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the Executive Director, or designee, to prepare and negotiate the terms and final form of Agreements with the Boys and Girls Clubs for the terms and in the amounts specified in the October 3, 2007 staff report for this Agenda Item and to provide services in support of the Lean Start Pilot Program consistent with the October 3, 2007 staff report and scope of services referenced therein; and

**Section 3** The approval by the Executive Director, or designee, of the final form of the Agreements shall be conclusively evidenced by the execution of such agreements by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the Agreements with the Boys and Girls Clubs for the terms and in the amounts specified in the October 3, 2007 Staff Report to provide services in support of the Lean Start Pilot Program as specified in the October 3, 2007 staff report.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

**Section 6** A copy of the final Agreements when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 3, 2007 to wit:

AYES Commissioners: \_\_\_\_\_

NOES: Commissioner(s): \_\_\_\_\_

EXCUSED: Commissioner(s): \_\_\_\_\_

ABSTAINED: Commissioner(s) \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
  )  
COUNTY OF ORANGE )

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

\_\_\_\_\_  
DARLENE J. BLOOM  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_\_-07-C&FC

Agenda Date: October 3, 2007

Item No.



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Agreements)

**EXHIBIT A TO RESOLUTION OF COMMISSION**

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