

DATE: June 23, 2010

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director



SUBJECT: Renewal of Agreement with Down Syndrome Association of Orange County

SUMMARY:

The Children and Families Commission of Orange County's Strategic Plan includes family support programs that focus on providing early intervention services to assist families with children that have special needs. The balance of the Commission sponsored Family Support programs were approved at the May 2010 meeting. The Down Syndrome Association of Orange County and Down Syndrome Foundation of Orange County were provided additional time to collaborate and develop a comprehensive program to continue providing services to families. This item requests an amendment to the agreement with Down Syndrome Association of Orange County to continue providing services to families.

Down Syndrome Association of Orange County

The Commission began the partnership with the Down Syndrome Association of Orange County (DSAOC) in 2006 as a Capacity Building program to provide parent education to help families and caregivers of young children born with Down syndrome. Over the past four years DSAOC, and the separate Down Syndrome Foundation of Orange County, has provided information on the services that are available to improve the physical and mental development of children with Down syndrome to better prepare them for school, and to be successful in school.

The Down Syndrome Association of Orange County and the Down Syndrome Foundation of Orange County provide complementary services and have coordinated on the provision of services in past years. Both organizations collaborated to develop a comprehensive menu of services to meet the requests of families, and will coordinate on the provision of the following services:

- Resources and information for parents, health care professionals, and educators
- Mentors who are parents of children with Down syndrome
- Parent classes to teach in-home early reading and math strategies
- Support group meetings facilitated by mental health professionals and presentations by Regional Center representatives
- Assistance with transitioning to the public school system and navigating the IEP process through school districts or County Regional Center
- Participation in the Special Needs subcommittee of the School Readiness Coordinators
- Integration of services with the Bridges for Newborns program
- A Down Syndrome Resource Center

Renewal of the agreement with DSAOC to add \$50,000 for Fiscal Year 2010-11, with a provision to subcontract with the Down Syndrome Foundation is recommended. An integrated work plan including both entities will be required as part of the funding renewal.

STRATEGIC PLAN & FISCAL SUMMARY:

This program has been specifically reviewed in relation to the Strategic Plan, and is consistent with the Strong Families goal area. This funding request is for \$50,000 for the term July 1, 2010 through June 30, 2011. Funding for this item is included in the FY 2010-11 Budget within the Family Support budget category.

PRIOR COMMISSION ACTIONS:

- July 2, 2008 – Approved the amendment to the agreement with the Down Syndrome Association of Orange County

RECOMMENDED ACTION:

Adopt resolution (Attachment 1) authorizing the Executive Director or designee and Commission Counsel to prepare and negotiate a fifth Amendment to Agreement F09-RL-06 with the Down Syndrome Association of Orange County adding an amount not to exceed \$50,000 for a total Maximum Payment Obligation not to exceed \$251,000 and extending the term through June 30, 2011.

ATTACHMENT

1. Resolution with the Down Syndrome Association of Orange County

Contact: Kelly Pijl

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-10-C&FC

July 7, 2010

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE, AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE A FIFTH AMENDMENT TO AGREEMENT F09-RL-06 WITH DOWN SYNDROME ASSOCIATION OF ORANGE COUNTY; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT TO AGREEMENT ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, On April 5, 2006 Commission authorized the Executive Director or designee to prepare and negotiate Agreement F09-RL-06 with Down Syndrome Association of Orange County in an amount not to exceed \$50,000 to provide early intervention services for children with special needs for the term July 1, 2006 through June 30, 2007; and

WHEREAS, On April 4, 2007 Commission authorized a First Amendment to Agreement F09-RL-06 to add funding in an amount not to exceed \$50,000 to continue to provide early intervention services for children with special needs through June 30, 2008; and

WHEREAS, On June 2, 2004, COMMISSION authorized its Executive Director or designee to award additional funding not to exceed ten percent (10%) for services and pursuant to the Executive Director's authority, Down Syndrome Association of Orange County was awarded an additional \$1,000. On August 8, 2007, COMMISSION entered into a Second Amendment to the Original Agreement with Down Syndrome Association of Orange County to add funding in an amount not to exceed \$1,000 to provide additional early intervention services for children with special needs without extending the term of the Agreement; and

WHEREAS, On March 5, 2008 Commission authorized a Third Amendment to Agreement F09-RL-06 to add funding in an amount not to exceed \$50,000 to continue to provide early intervention services for children with special needs through June 30, 2009; and

WHEREAS, On July 2, 2008 Commission authorized a Fourth Amendment to Agreement F09-RL-06 to add funding in an amount not to exceed \$50,000 to continue to provide early intervention services for children with special needs through June 30, 2010; and

WHEREAS, the Commission desires to enter into a Fifth Amendment to Agreement F09-RL-06 with Down Syndrome Association of Orange County, hereinafter referred to as "Contractor" in the Agreement extending the term by twelve months through June 30, 2011 and adding an amount not to exceed \$50,000 for a Maximum Payment Obligation not to exceed \$251,000 to continue to provide early intervention services for children with special needs consistent with the staff report for the July 7, 2010 staff report for this Agenda Item; and

WHEREAS, the Contractor desires to enter into the Amendment to Agreement F09-RL-06 in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Amendment to Agreement; and

WHEREAS, Commission has reviewed the staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Amendment to Agreement is in furtherance of and consistent with the Commission's Strategic Plan; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission hereby authorizes the Executive Director or designee and Commission Counsel to prepare and negotiate the terms, conditions and final form of a Fifth Amendment to Agreement F09-RL-06 with the Contractor to add an amount not to exceed \$50,000 for a total Maximum Payment Obligation not to exceed \$251,000 to continue to provide early intervention services for children with special needs through June 30, 2011 consistent with the July 7, 2010 staff report and scope of services referenced therein; and

Section 3 The approval by the Executive Director or designee of the final Fifth Amendment to Agreement F09-RL-06 shall be conclusively evidenced by the execution of such Amendment to Agreement by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Amendment to Agreement F09-RL-06 with the Contractor, to add an amount not to exceed \$50,000 for a total Maximum Payment Obligation not to exceed \$251,000 as specified in the July 7, 2010 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Amendment to Agreement F09-RL-06 on behalf of the Commission.

Section 6 A copy of the final Amendment to Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Amendment to Agreement F09-RL-06 shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendments to Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on July 7, 2010 to wit:

AYES: Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-10-C&FC

Agenda Date: July 7, 2010

Item No. ____



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy of final executed Amendment to Agreement F09-RL-06 with Down Syndrome
Association of Orange County)