



**Agenda Item No. 2
June 1, 2011 Meeting**

DATE: May 12, 2011

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director

A handwritten signature in black ink, appearing to read "Michael M. Ruane", is written over the printed name in the "FROM:" field.

SUBJECT: Final Allocation for Collaborative Capacity Building Project

SUMMARY:

For the past three years, the Children and Families Commission of Orange County has participated in a joint funding effort with a local group of key funders committed to supporting countywide safety net service providers. The project focuses on three key outcomes: creating more efficiency within the organizations; examining additional ways to create sustainability and alternative cash flows; and consolidating programs, administrative functions, and shared facilities to reduce operating costs. Four Commission contractors (MOMS, 2-1-1, Mercy House, and Healthy Smiles) have successfully participated in this program and will be entering their third and final phase. The following is a report on the first two phases of the program, and a recommendation to provide the last final payment for the project.

Background

The project launched in 2008 with 11 nonprofit agencies participating in an independent assessment of the agencies overall capacity. From those assessments a three year implementation plan was developed; the implementation plan targeted key capacity building objectives within each agency. July 2011 will start the third and final stage of project implementation.

The key capacity building objectives for the four participating Commission contractors are fund development, technology improvements, and increased programmatic expertise. The program was designed so that the funding collaborative would support 80 percent of the project budget in the first year, 60 percent in the second year and 40 percent in the third year. This was done with the intention that in the fourth year, each agency would be in a position to maintain the project. During this critical time of budget reductions, it is important to sustain these investments and position the agencies to continue their successful efforts in capacity building.

Funding Allocation

Staff recommends a final allocation of \$175,000 in an amendment to the existing Agreement with OneOC, formerly the Volunteer Center of Greater Orange County, to continue to provide fiscal and administrative support for the third stage of implementation for the Commission contractors participating in this project. This funding will bring the total Commission funding level to \$675,000 and will complete the Commission's funding obligations for this project. This allocation will be matched by participating funders such as Pacific Life Foundation, Change a Life Foundation, Irvine Health Foundation, Wells Fargo Foundation, Orange County Community Foundation, and the Sisters of St. Joseph Foundation. Together these partners have

contributed over \$2 million resulting in a 3 to 1 match to the Commission investment (Attachment 2 includes a breakout of the funding).

STRATEGIC PLAN & FISCAL SUMMARY:

The proposed amendment has been specifically reviewed in relation to the Strategic Plan and is consistent with the Capacity Building goal, among others. This funding request is for the amount of \$175,000 as matching funds with the organization and terms as specified in Attachment 1. Funding for this item is included in the FY 2010/11 Proposed Budget within the Capacity Building budget category.

PRIOR COMMISSION ACTIONS:

- September 2009 and December 2008 – Approved funding allocation

RECOMMENDED ACTIONS:

Adopt resolution (Attachment 1) authorizing the Executive Director or designee to prepare and negotiate a First Amendment to Agreement PS-78 with the Volunteer Center of Orange County dba OneOC, adding an amount not to exceed \$175,000 and a total Maximum Payment Obligation not to exceed \$425,000 to provide fiscal intermediary services related to the final phase of the Orange County Capacity Building program and extending the term of the Agreement by 12 months through June 30, 2012.

ATTACHMENTS:

1. Resolution for Amendment of Agreement PS-78 with the Volunteer Center of Orange County dba OneOC
2. Allocation by Funder

Contact: Kim Goll

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-11-C&FC

June 1, 2011

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE, AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE A FIRST AMENDMENT TO AGREEMENT PS-78 WITH THE VOLUNTEER CENTER OF GREATER ORANGE COUNTY dba ONE OC; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT TO AGREEMENT ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, On September 2, 2009 Commission authorized the Executive Director or designee and Commission Counsel to negotiate and enter into Agreement PS-78 with the Volunteer Center of Greater Orange County dba OneOC to act as fiscal intermediary for the second phase of the Orange County Funders Roundtable Capacity Building project.

WHEREAS, the Commission now desires to enter into a First Amendment to Agreement PS-78 with the Volunteer Center of Greater Orange County dba OneOC, hereinafter referred to as the “Contractor,” to act as fiscal intermediary for the third phase of the Orange County Funders Roundtable Capacity Building project, adding an amount not to exceed \$175,000 for a total Maximum Payment Obligation not to exceed \$425,000 and extending the term of the Agreement by twelve months through June 30, 2012 as specified in the June 1, 2011 staff report for this Agenda Item, and

WHEREAS, the Contractor desires to enter into the Amendment to Agreement PS-78 in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Amendment to Agreement; and

WHEREAS, Commission has reviewed the staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Amendment to Agreement is in furtherance of and consistent with the Commission’s Strategic Plan; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission hereby authorizes the Executive Director or designee and Commission Counsel to prepare and negotiate the terms, conditions and final form of a First Amendment to Agreement PS-78 with the Contractor, to act as fiscal intermediary for the third phase of the Orange County Funders Roundtable Capacity Building project, adding an amount not to exceed \$175,000 for a total Maximum Payment Obligation not to exceed \$425,000 and extending the term of the Agreement by twelve months through June 30, 2012 as specified in the June 1, 2011 staff report for this Agenda Item and scope of services referenced therein; and

Section 3 The approval by the Executive Director or designee of the final First Amendment to Agreement PS-78 shall be conclusively evidenced by the execution of such Amendment to Agreement by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the First Amendment to Agreement PS-78 with the Contractor, adding an amount not to exceed \$175,000 for a total Maximum Payment Obligation not to exceed \$425,000 and extending the term of the Agreement by twelve months through June 30, 2012 as specified in the June 1, 2011 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the First Amendment to Agreement PS-78 on behalf of the Commission.

Section 6 A copy of the final First Amendment to Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed First Amendment to Agreement PS-78 shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment(s) to Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on June 1, 2011 to wit:

AYES: Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-11-C&FC

Agenda Date: June 1, 2011

Item No. ____



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy of final executed Amendment to Agreement PS-78 with the Volunteer Center of
Greater Orange County dba OneOC)

Collaborative Capacity Building Project
Allocation by Funder

Donor	Date	Amt
Change A Life Foundation	03/24/09	\$ 10,000
Children & Families Commission of Orange County	03/27/09 4/20/10	\$ 500,000
Irvine Health Foundation	04/15/09	\$ 95,000
Orange County Community Foundation	05/04/09	\$ 75,000
Sisters of St Joseph Foundation	05/28/09 06/26/10	\$ 40,000
Anonymous Foundation (via OC Community Foundation)	07/02/09	\$ 100,000
Wells Fargo Foundation	04/28/09 01/28/10 11/15/10	\$ 110,000
Pacific Life Foundation	12/16/08 12/26/08 7/21/09 12/14/09 10/15/10	\$ 1,090,000
TOTAL GRANTS		\$ 2,020,000