



**Agenda Item No. 2  
May 7, 2014 Meeting**

**DATE:** April 23, 2014

**TO:** Children and Families Commission of Orange County

**FROM:** Christina Altmayer, Executive Director 

**SUBJECT:** Approve Funding Action and Receive Update on the Renewals for Program Agreements and Technology Capacity Building Agreements

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**SUMMARY:**

The Children and Families Commission’s Fiscal Year 2013/14 funding plan included a Capacity Building funding cycle focused on technology and a process for the review and renewal of agreements representing the Commission’s annual operating support for direct services. This staff report includes an update on the subsequent agreements with agencies awarded funding and request for approval on follow up actions.

**DISCUSSION:**

**Program Grant Renewal Awards**

In February 2014, the Commission approved renewal funding for 71 agreements. Of those agreements, three received one-time catalytic funding to enhance the sustainability of services without continued Commission funding, five received 12- to 24-months of transitional funding to secure other funding sources to continue programs, and the remaining 63 agreements received three-year funding to provide direct services.

Based on Commission action, staff has been working with funded agencies to implement new agreements effective July 1, 2014. The 63 agreements that represent the ongoing direct services funded by the Commission are in the initial stages of development and are targeted for contract execution in June 2014.

Staff met with representatives from the three agencies that were awarded catalytic funding and developed the following strategies for those investments:

- Down Syndrome Association of Orange County will use the one-time funds to upgrade their technology. This work includes but is not limited to: (1) purchasing new software to manage and integrate information from website, class registration, outreach, and donors; (2) purchasing hardware for consistent internet capabilities; and (3) upgrading their website for increased editing capabilities. Funding was approved at \$25,000.
- Down Syndrome Foundation of Orange County will use the one-time funds to develop a more robust fee for service program. This funding would help support an additional staff person to provide specialized services: (1) to parents for services such as Individualized Education Plan (IEP) reviews, (2) tutoring for children, and (3) support for educational providers on effective instruction. This is a model that the Foundation has employed in the

past. Commission staff is working with them to develop a pro forma to better determine the projected revenue. Funding was approved at \$25,000.

- Providence Speech and Hearing Center will develop an online parent training program for children with speech delays. This online program would increase community access to important information and empower parents with validated information to assist their child. Funding was approved at \$50,000.

The funding for these three catalytic agreements was included in the renewal awards approved by the Commission at the February meeting and no further action is requested at this time. Staff will continue to work with each of these agencies to ensure that they are meeting their catalytic targets including focusing planning efforts on sustainability strategies. Staff will return to the Commission with a progress report at the September 2014 meeting.

Commission staff met with the five programs that were award funding to transitional to other funding sources or strategies. Three of these agencies are community clinics that recently received Federal Qualified Health Center (FQHC) status. As part of the renewal action, the Commission approved funding to continue to provide technical assistance to these clinics to ensure compliance with FQHC regulations and support in maximizing federal revenue for sustainability. Consultants with technical expertise in this area are recommended in the Consultant Agreement agenda item. Commission staff met with the remaining two community clinics that did not make a transition to receive FQHC designation to discuss potential strategies for continued services to the target population. Staff will return with updates on the transition strategies of these two programs as appropriate.

### **Capacity Building Technology Grants**

In December 2013, the Commission approved \$297,000 in grant funds and a set-aside for one-time funding awards intended to improve the quality of programs to children ages 0-5 through the strategic application of technology and/or to bolster the technical capacity of Orange County's non-profit organizations serving young children. Projects approved for funding include:

- Four projects proposing to convert to Electronic Health Records
- Assistive technology planning to improve access to services by blind, visually impaired and deaf blind children (0-5)
- Interactive virtual theatrical performances to teach children and families readiness techniques and concepts of good health and fitness
- Technology improvements for the Homeless Management Information System
- Systems to improve referrals for young children to needed and available community services
- Integrating assessments and other tools into an electronic format
- Technology enhancements to improve evaluation efforts

The Commission also approved a \$35,000 set-aside, for one-time technology costs for existing grantees that would be part of the renewal process. These funds were not needed during the renewal process and are available for reallocation. Staff recommends the allocation of these set-aside funds to four agencies that have developed a collaborative to implement Electronic Health Records (EHR). The funding for this collaborative was \$100,000, approximately \$50,000 less than their

request. Additionally, as a condition of the grant, each agency was asked to determine the percentage of their clients that were 0-5 children and to apply that percentage to the cost of conversion to EHRs. Using this methodology, the total cost of conversion allocated to the 0-5 population is \$128,000, allocated to each provider as follows:

1. Child Guidance Center \$40,000
2. Intervention Center for Early Childhood \$22,000
3. Mariposa Women and Family Center \$50,000
4. Women's Transitional Living Center \$16,000

Staff recommends reallocating up to \$28,000 of the \$35,000 set-aside funds to these four agencies to cover the proportionate 0-5 cost of implementing Electronic Health Records. Attachment 1 provides the recommended amended term sheet for the Technology Capacity Building grant awards.

**STRATEGIC PLAN & FISCAL SUMMARY:**

This agenda item is consistent with the all four Strategic Plan goal categories. Funding is included in the FY 2013/14 budget in Capacity Building.

**PRIOR COMMISSION ACTIONS:**

- December 2013 – Approved Technology Capacity Building Funding awards
- February 2014 – Approved Renewal Funding Actions

**RECOMMENDED ACTIONS:**

1. Receive update on the implementation of the Program Grant Renewal Process and Technology Capacity Building Grants.
2. Approve revised term sheet (Attachment 1) for agreements with designated organizations for Technology Capacity Building Grants for the terms, in the amounts, and on the conditions as specified in Attachment 1.

**ATTACHMENTS:**

1. Revised Technology Capacity Building Grant Recommendations

**Contact:** Kim Goll

## Technology Capacity Building Funding Recommendations

Agency	Project Summary	Funding Requested	Recommended Funding	Revised Recommended Funding	Conditions
Arts and Learning Conservatory	Interactive virtual theatrical performances for its Wonder Learning Project, targets 4,000 children from Early Head Start. The purpose is to teach children and families readiness techniques and concepts of good health and fitness through direct audience participation.	\$40,000	\$15,000	\$15,000	Commission funding to be used as match funding. Commission staff will assist in identifying other potential funders that would be interested in this approach to learning and parent engagement. Funding must be used to document impact of services and to develop a sustainable model for ongoing work.
Child Guidance Center	With the goal of improving health care access, efficiencies, service enhancements and service integration for the 0-5 age population, aims to implement and EHR technology system at CGC's 3 OC locations.	\$50,000	\$100,000	\$39,000	Contingent on funded agencies working as a collaborative to research, identify and implement Electronic Health Records (EHR) that will be in compliance with HIPAA and other funders requirements. Agencies will be required to identify 0-5 proportion of clients versus entire client population and agreement amounts will be proportional to 0-5 children within each program and agencies original request. Staff may develop one agreement with the an identified collaborative administrative lead or multiple agreements with each agency.
Intervention Center for Early Childhood	Face-Time is our project to identify, acquire, implement and sustain a cloud based integrated EHR, Payroll and Billing Technology which will streamline administration time, and increase and maximize face to face time with our clients.	\$24,344		\$22,000	
Mariposa Women and Family Center	Mariposa will improve, strengthen and expand its services for underserved at-risk young children by transitioning to an electronic medical record system. This new EHR system will increase efficiency, improve accuracy, allow for sharing of records and treatment plans to ensure continuity with other providers, and more robustly track individualized outcomes.	\$50,000		\$50,000	
Women's Transitional Living Center	This "Serving the Children" IT project will increase the level of security, increase effectiveness, and improve outcomes for the children and families we serve.	\$16,000		\$16,000	
	<b>New Subtotal</b>			<b>\$127,000</b>	
Delhi Center	This technology project will integrate an online registration system that allows parents to sign up their children 0-5 for our various nutritional and exercise programs aimed at combating childhood obesity as well as to request referrals for their children online.	\$20,000	\$20,000	\$20,000	Conditional on identifying expanded scope to fully utilize online system to identify and link families with 0-5 children will appropriate services and development of an evaluation of system. This should include linkage to Delhi Center services as well as other community resources such as 211, Help Me Grow, etc.
KidWorks Community Development Corporation	Moving from Efforts to Outcomes will enhance KidWorks services by implementing a technology solution to track children and families and measure impact of our preschool and parent programs.	\$42,000	\$40,000	\$40,000	Conditional on agency developing and implementing a plan that demonstrates internal capacity to utilize and sustain the technology.
Orange County Child Abuse Prevention Center	The Field assessment and screening tool project will help our team link their field work to our community collaborative partners much more efficiently. These advantages will allow our team to increase the number of OC children ages 0-5 that receive comprehensive assessments and screenings for developmental, social, emotional, and behavioral issues.	\$50,000	\$30,000	\$30,000	Contingent on working with Commission staff to review other options for internet and tablet compatible assessment and screening tools, identifying other potential system users, and ensuring the ability of the new technology to interface with Net Chemistry.
Blind Children's Learning Center	The project will improve accessibility and inclusion for blind, visually impaired and deaf blind children (0-5) by providing assistive technology that can be customized to meet the child's needs.	\$50,000	\$10,000	\$10,000	Funding will support the development of a comprehensive plan for integrating assistive technology.
People for Irvine Community Health, DBA 211 Orange County	211 OC seeks to design and implement a Coordinated Assessment system which will streamline the assessment of homeless families and linkage to appropriate shelter programs.	\$50,000	\$50,000	\$50,000	Funding for this project will pulled from existing savings within the Homeless Prevention budget for FY 13/14. Funding is contingent on verification of match for non 0-5 families that would participate in the Coordinate Assessment project.
		<b>Total</b>	<b>\$ 265,000</b>	<b>\$292,000</b>	Net Increase = \$27,000

\*Funding to support 211 OC would come from savings within the Homeless Prevention allocation in the FY 13/14 budget.