Children & Families
Commission of Orange County

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ORANGE COUNTY
BOARD OF SUPERVISORS

Agenda Item No. 2
March 5, 2008 Meeting

DATE: February 25, 2008

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director

SUBJECT: **Renewal of Annual Funding for 2-1-1 Orange County Information and Referral Services**

SUMMARY:
The Children and Families Commission of Orange County designated 2-1-1 as the resource and referral system in Orange County that has been the backbone and link to Commission funded services since the year 2000. The 2-1-1 system has a comprehensive data base of resources and staff specifically trained to respond to young children and families. Renewing the agreement with 2-1-1 Orange County to continue providing resource and referral services is recommended.

2-1-1 Orange County Information and Referral Program
2-1-1 Orange County has researched and developed resource directories targeting the families with young children that include, but are not limited to: comprehensive information about health insurance enrollment, school readiness programs, family focused transitional shelter programs, and services available at community clinics. Additionally, 2-1-1 is the county's information and referral provider, and has implemented a sustainability campaign, board development, and a plan to increase call volumes. Currently, more than 20 percent of 2-1-1 daily phone calls request information specific to young children and of those almost 60 percent request information about basic need items such as food, housing, and safety.

The Commission's communication materials identifies 2-1-1 as a resource for additional information on programs and services. The immunization campaign materials directed families to call 2-1-1 for information on where to receive immunizations for children. The monthly articles in OC Family magazine refer readers to 2-1-1 for information about programs in their community. Links to the 2-1-1 information is in all community education activities and will be included in the Commission's website update.

The 2-1-1 organization is in a transitional phase and is recruiting for a new executive director. The annual renewal of the agreement with 2-1-1 Orange County is recommended, but contingent on developing a management plan, establishing public meetings and agenda materials for the 2-1-1 Board of Directors, and quarterly progress reports to the Commission. Since the 2-1-1 system is viewed as a public asset, not simply an organizational service, it is important to maintain greater visibility and accountability of operations.

17320 Redhill Avenue, Suite 200 · Irvine, California · 92614
714-834-5310 · FAX 949-474-2243

A renewal of the agreement with 2-1-1 Orange County in an amount not to exceed $100,000 for a 12-month term is recommended. This amount represents a 25 percent increase that is contingent upon compliance with the requirements to develop a management plan, comply with the Brown Act and submit monthly reports.

STRATEGIC PLAN & FISCAL SUMMARY:
This item was specifically reviewed in relation to the Commission's Strategic Plan and is consistent with the Healthy Children goal areas. Funding for this item will be included in the FY 2008/09 Budget.

PRIOR COMMISSION ACTIONS:
1. May 2007 – Approved a one-year Agreement PS-36 with the People for Irvine Community Health, DBA 2-1-1 Orange County for an amount not to exceed $80,000.
2. May 2006 – Approved a $75,000, one year agreement with the People for Irvine Community Health/InfoLink Orange County to develop and distribute information specific to the 0-5 populations and Commission funded services.

RECOMMENDED ACTION:
1. Adopt resolution (Attachment 1) authorizing the Executive Director or designee to negotiate and enter into Agreement PS-54 with the People for Irvine Community Health, DBA 2-1-1 Orange County for a 12-month term from July 1, 2008 to June 30, 2009 for an amount not to exceed $100,000, contingent upon the approval of a management plan and establishment of public meetings and progress report procedures.

Attachment:
1. Resolution for Agreement PS-54

Contact: Kelly Pijl

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-08-C&FC

March 5, 2008

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR TO PREPARE AND NEGOTIATE FINAL FORM OF AGREEMENT PS-54 WITH PEOPLE FOR IRVINE COMMUNITY HEALTH, dba 2-1-1 ORANGE COUNTY, A CALIFORNIA NONPROFIT CORPORATION AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, the Commission adopted a Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director have prepared a form Master Agreement for Professional/Consulting Services ("Master Agreement"); and

WHEREAS, the Commission desires to enter into Agreement PS-54 with The People for Irvine Community Health, dba 2-1-1 Orange County, for the period July 1, 2008 through June 30, 2009 in an amount not to exceed $100,000 to provide information and referral services to families with children from birth through age five (0 - 5), which services promote the purposes of the Act and the Strategic Plan; and

WHEREAS, capitalized terms used in this resolution are as set forth in the Grant Agreement, unless separately defined herein; and

WHEREAS, Commission has reviewed the March 5, 2008 staff report relating to the Scope of Services to be provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission's Strategic Plan; and;

WHEREAS, all actions required by applicable law with respect to the proposed Agreement have been taken in an appropriate and timely manner.

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director to prepare and negotiate the final form of Agreement No. PS-54 with The People for Irvine Community Health, dba 2-1-1 Orange County, in an amount not to exceed $100,000, which includes a $20,000 increase in funding contingent on the ability of The People for Irvine Community Health, dba 2-1-1 Orange County to develop a management plan, documentation of California Brown Act compliance, and monthly progress reporting, for the period July 1, 2008 through June 30, 2009 to provide information and referral services to families with children 0 – 5 in support of the Act and the Strategic Plan as specified in the March 5, 2008 staff report;

Section 3 The form of the Agreement with The People for Irvine Community Health, dba 2-1-1 Orange County, shall be substantially similar to the form of the approved Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director. The approval by the Executive Director, or designee, of the final form of the Agreement shall be conclusively evidenced by the execution of such agreement by the Executive Director and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves Agreement No. PS-54 with The People for Irvine Community Health, dba 2-1-1 Orange County, in an amount not to exceed $100,000 for the period July 1, 2008 through June 30, 2009 to provide information and referral services to families with children 0 – 5 in support of the Act and the Strategic Plan as specified in the March 5, 2008 staff report.

Section 5 The Executive Director and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreement on behalf of the Commission.

Section 6 A copy of the final form of Agreement PS-54 with The People for Irvine Community Health, dba 2-1-1 Orange County, when executed by the Executive Director and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Sections 2, 3, and 5 above, the Executive Director (or his designee) is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement, and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on March 5, 2008 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

_____
CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

_____
DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of Orange County, County of Orange, State of California

Resolution No: __-08--C&FC

Agenda Date: March 5, 2008

Item No.

I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By:_____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy of final executed Agreement No. PS-54 with The People for Irvine Community Health, dba 2-1-1 Orange County)