



Children & Families
Commission of Orange County

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ORANGE COUNTY
BOARD OF SUPERVISORS

Agenda Item No. 14
May 7, 2008 Meeting

DATE: May 7, 2008

TO: Children and Families Commission of Orange County

FROM: Michael M. Ruane, Executive Director 

SUBJECT: **Public Hearing: Strategic Plan for FY 2008-09; Business Plan for FY 2008-09; Budget Adjustments for FY 2007-08; Annual Operating Budget for FY 2008-09; Investment Policy Statement for FY 2008-09; and Related Fiscal Management Items**

SUMMARY:

The following set of financial plans and documents has been prepared for consideration by the Commission. Beginning with the January 2, 2008 Commission meeting, monthly updates on the FY 2008-09 Operating Budget Calendar have been presented to highlight key milestones, requirements and assumptions of the budget planning process. Taken together, the following set of documents can be described as the Commission's Fiscal Management Action Plan for FY 2008-09.

The following status report is presented for the Commission's review and approval. Each is described in detail in this staff report:

- A. Annual Review of Strategic Plan
- B. Business Plan for FY 2008-09
- C. Budget Adjustments for FY 2007-08
- D. Annual Operating Budget for FY 2008-09
- E. Investment Policy Statement for FY 2008-09
- F. Related Fiscal Management Items
 - 1. Annual Delegation of Investment Authority to Commission Treasurer
 - 2. Ten-Year Financial Plan

A. Annual Review of Strategic Plan

The Children & Families Act of 1998 (Proposition 10) requires that each county commission review its strategic plan at least annually and revise the plan as necessary or appropriate. Each commission is required to conduct a public hearing on the review of its strategic plan. Adoption and annual review of the Strategic Plan by the Commission is required to maintain our eligibility for Proposition 10 tobacco tax revenues.

The Strategic Plan (Attachment 1 Summary) complies with the Proposition 10 requirements, as stated in Health & Safety Code Section 130140 and County Ordinance 98-18, with respect to the annual review of the Strategic Plan by the Commission. No revisions are required for the Commission's Adopted Strategic Plan at this time.

B. Business Plan for FY 2008-09

The Commission's Business Plan for FY 2008-09, as presented in Attachment 2 is intended to ensure that the Commission's operating plans for the next fiscal year are consistent with the priorities and objectives established by the Commission, including the goals described in the Commission's Strategic Plan.

The Business Plan includes a summary of the accomplishments for FY 2007-08, a summary of the Work Program for FY 2008-09, and a Resource Plan for FY 2008-09. The approval of the Fiscal Year 2008-09 Business Plan does not authorize or obligate the Commission to any specific funding action or contract with any organization or entity.

C. Budget Adjustments for FY 2007-08

With fiscal year-end approaching, it is necessary to adjust the FY 2007-08 Budget to account for changes to the Commission's revenues and appropriations since the Budget was adopted in May 2007, and mid-year adjustments were approved by the Commission in February 2008.

Specifically, it is necessary to increase revenues to account for School Readiness Cycle 1 Carry-forward funds and California Endowment Wildland Fire Recovery Grant funds received in the current fiscal year, and adjust appropriations to account for certain program and operational requirements previously approved by the Commission during the second half of the fiscal year. The FY 2007-08 Budget Adjustments are presented in Attachment 3.

D. Annual Operating Budget for FY 2008-09

The FY 2008-09 Annual Operating Budget was prepared in accordance with the most recent update of the Ten-Year Financial Plan and reflects the Commission's prior approved policy and direction regarding sustainable funding for children's programs and services.

The total revenue budget of \$44.7 million includes \$34.6 million estimated for tobacco tax revenue, \$3.9 million in interest earnings, \$3.9 million for State/Local Partnership School Readiness revenue, and \$2.3 million in other revenues.

The total operating expenditures budget is \$65.3 million. This includes \$59 million for total program funding and \$6.3 million for administrative/infrastructure funding. The FY 2008-09 Annual Operating Budget is presented in Attachment 4.

The FY 2008-09 Budget also includes the transfer of \$10 million of available funding to the Long-Term Commitments Account to sustain program funding requirements for children's programs in future years.

Health & Safety Code Section 130140 requires the Commission to adopt a limit on the percentage of the Commission's operating budget that may be spent on administrative functions. Administrative costs and functions are defined by State Commission guidelines pursuant to Chapter 284, Statutes of 2005 (AB 109). The Commission's Budget is prepared in accordance with these guidelines.

Adoption of the FY 2008-09 Budget includes adoption of a 10% limitation on administrative function expenditures consistent with previous Commission approved policy and direction to staff. Actual year-to-date administrative expenditures for FY 2007-08 are approximately 7% of the operating budget.

E. Investment Policy Statement for FY 2008-09

Government Code Section 53646 requires that the Commission approve a statement of investment policy annually. It is recommended that the Commission approve the Investment Policy Statement as presented in Attachment 5.

Due to potential, significant changes to the County's Investment Policy Statement, the Investment Oversight Committee has recommended no changes to the Commission's Investment Policy Statement, or to the current investment structure at this time. The County Treasurer's action plan and timeline to implement the recommendations of the PFM Asset Management report of January 29, 2008, are tentatively scheduled to be reviewed by the County Treasurer's oversight committees and submitted to the Board of Supervisors some time after the Commission's May meeting. The Commission's Investment Oversight Committee will review the Commission's Investment Policy Statements and provide recommendations when new information becomes available from the County Treasurer's office.

F. Related Fiscal Management Items

1. Annual Delegation of Investment Authority to Commission Treasurer

Pursuant to Government Code Section 53607, the Commission may delegate the investment authority to its designated Treasurer for a one year period and can renew the delegation of authority each fiscal year. The delegation includes the authority to manage, deposit and invest Commission funds, not required for the immediate needs of the Commission. It is recommended that the Commission approve the delegation as presented in Attachment 6.

2. Ten-Year Financial Plan

The Commission's Ten-Year Financial Plan was adopted by Resolution #07-033 on May 2, 2007, as required by Health and Safety Code Section 130151. Monthly reviews of financial projections and results have identified no revisions to the Commission's Adopted Ten-Year Financial Plan at this time.

A full review of the Ten-Year Financial Plan will be performed following the June Commission Strategic Planning Retreat. Revisions to the Plan, due to changes in Commission policy direction, will be subsequently presented to the Commission for consideration.

STRATEGIC PLAN & FISCAL SUMMARY:

The fiscal reports and recommended actions presented in this staff report have been reviewed in relation to the Commission's Strategic Plan and are consistent with applicable outcome goals.

RECOMMENDED ACTIONS:

1. Open Public Hearing
2. Receive and consider the Strategic Plan, Business Plan for FY 2008-09, Budget Adjustments for FY 2007-08, Annual Operating Budget for FY 2008-09, the Investment Policy Statement for FY 2008-09, and the Annual Delegation of Investment Authority to Commission Treasurer.
3. Receive Public Comments
4. Close Public Hearing
5. Adopt attached resolution confirming the Commission's annual review of the Strategic Plan, and approving the Business Plan for FY 2008-09, the Budget Adjustments for FY 2007-08, the Annual Operating Budget for FY 2008-09, the Investment Policy Statement for FY 2008-09, the Delegation of Investment Authority to the Commission Treasurer for FY 2008-09, and the adoption of a 10% limit on administrative expenses for FY 2008-09.
6. Direct staff to return to the Commission in January 2009 with mid-year budget adjustments to the FY 2008-09 Annual Operating Budget, as required.

ATTACHMENTS:

1. Strategic Plan for FY 2008-09
2. Business Plan for FY 2008-09
3. Budget Adjustments for FY 2007-08
4. Annual Operating Budget for FY 2008-09
5. Investment Policy Statement for FY 2008-09
6. Annual Delegation of Investment Authority to Commission Treasurer
7. Resolution for Adoption by the Commission

Contacts: Brenda Manriquez, Director of Finance
Steve Kozak, Chief Operations Officer - Treasurer



Children & Families
Commission of Orange County

Annual Review of Strategic Plan

SUMMARY:

The Children and Families Act of 1998 (Proposition 10) requires that each county commission review its strategic plan on at least an annual basis and revise the plan as necessary or appropriate. Each commission is required to conduct a public hearing on the review of its strategic plan before any revisions are adopted. Adoption of the strategic plan by the Commission is required to maintain eligibility to receive Proposition 10 tobacco tax revenues.

The Children and Families Commission of Orange County's First Strategic Plan was approved in February 2000. Since that time the Commission has adopted the Strategic Plan that has remained effective and has guided the Commission's funding decisions for five years. In July 2005, the Commission approved a comprehensive update to the Strategic Plan.

As the Commission enters its ninth year, the Strategic Plan continues to provide a framework for guiding investment and resource decisions that the Commission will make over the next three-to-five years.

The Commission's vision, mission and goal of "Healthy Children Ready for School," remain the same. No revisions or modifications to the current Strategic Plan are required or recommended at this time. The Adopted Strategic Plan can be found within the Funding-Resources for Grantees category at www.occhildrenandfamilies.com.



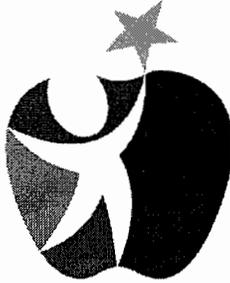
Children & Families
Commission of Orange County

Business Plan for Final FY 2008-09

SUMMARY:

Enclosed for the Commission's review and approval is the final FY 2008-09 Business Plan that includes a summary of accomplishments for FY 2007-08, a summary of the Work Program for FY 2008-09, and a Resource Plan for FY 2008-09. Approval of the Business Plan does not obligate, authorize, or commit the Commission to any specific funding action, or contract with any organization or entity.

Business Plan for FY 2008-09



Children & Families
Commission of Orange County

*Adopted by the
Children & Families Commission of Orange County
May 7, 2008*

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I. MISSION STATEMENT

Provide leadership, funding and support for programs that achieve the vision that all children are healthy and ready to succeed when they enter school.

II. GOAL AREAS

The following section describes the Commission's goals for Orange County children. The following four strategic goal areas further refine and delineate the Commission's desired results over the coming years.

Healthy Children

Ensure the overall physical, social, emotional, and intellectual health of children during the prenatal period through age five.

Strong Families

Support and strengthen families in ways that promote good parenting for the optimal development of young children.

Ready to Learn

Provide early care and education opportunities for young children to maximize their potential to succeed in school.

Capacity Building

Promote an effective delivery system for child and family services.

III. OVERVIEW

California voters passed Proposition 10, the California Children and Families First Act (The Act) in 1998. The Act provided for a 50 cent per pack excise tax on cigarettes. The monies collected are restricted to funding parent education, health and early care programs that promote early childhood development from the prenatal stage through age five.

The Act enabled the Board of Supervisors for each county to establish a Commission for its county. On December 15, 1998, the Orange County Board of Supervisors adopted County Ordinance No. 98-18, creating the Children and Families Commission of Orange County.

In February 2000, the Children and Families Commission of Orange County adopted its first Strategic Plan to become eligible for Proposition 10 tobacco tax revenue allocations. In May 2006, the Commission adopted an update to the Strategic Plan, which reflected the Commission's new initiatives for children's programs, successful partnerships with other agencies in the community to provide children's services, results of the Commission's efforts to leverage existing community resources to provide additional children's services, and other updated program information.

Since its inception, the Commission and staff have worked diligently to develop and refine the organizational and operational infrastructure to achieve its mission and goals. As the Commission enters its eighth year of operation, the Commission can point to a wide range of programs and services implemented thus far that have met the needs of young children in Orange County.

The Work Program included in this Business Plan identifies the key accomplishments of FY 2007-08 and planned objectives for the major categories of programs and services funded by the Commission for FY 2008-09. The Commission will continue to face new challenges through the next fiscal year, including allocating approximately \$34.6 million in tobacco tax funding to implement existing program commitments and providing support to new programs for children and their families in Orange County.

This Business Plan contains three main components:

- ◆ Summary of the Proposed Work Program for FY 2008-09
- ◆ Resource Plan
- ◆ Adopted Annual Operating Budget for FY 2008-09

The Business Plan was prepared by Commission staff and is primarily directed to the Commissioners to ensure that operating plans are consistent with the Commission's priorities and objectives. It is intended to provide insight to other stakeholders, such as funded agencies and collaborative partners, on how the Commission will operate and carry out its mission and goals in the 2008-09 Fiscal Year.

IV. SUMMARY OF PROPOSED 2008-09 WORK PLAN

The Proposed Work Program addresses the major actions for staff to pursue during the coming fiscal year. For FY 2008-09, the framework for presenting the annual Work Program is primarily based on the four goals contained in Commission's Strategic Plan. In addition, the budget category of Fiscal Management and Oversight was included to present accomplishments and goals that are of an administrative nature. This approach will continue to provide a connection between the Commission's Strategic Plan goals, accomplishments, and the proposed Work Program.

The Work Plan for achieving these objectives is presented on Attachment 2A. Highlights of the accomplishments and major activities associated with each goal are also included for the prior fiscal year.

V. RESOURCE PLAN

Following is the organizational structure and resources necessary to execute the Commission's Business Plan for FY 2008-09. The resources include Commission staff as well as consultants and other technical resources.

Commission Committee Structure

The Commission operates three formal committees that carry out special duties and functions described below:

- ◆ **Technical Advisory Committee** is required by state law to provide technical and professional expertise to the Commission. The TAC specifically provides recommendations regarding updating the Strategic Plan, developing research initiatives, implementing the Performance Outcome Measurement System, identifying best practice strategies, participating on funding evaluation panels, and providing other technical support for Commission programs.
- ◆ **Pediatric Health Services Committee** oversees the Commission's investments in pediatric health services. In addition, this Committee identifies priority pediatric health needs in Orange County and develops recommended programs to improve children's health.
- ◆ **Investment Oversight Committee** ensures oversight and public transparency regarding the investment structure and activities related to the investment of available Commission funds. The Committee has four member categories: Commission Executive Director, Orange County Treasurer, public agency Treasurer or Investment Officer, and two at-large public members. The Executive Director and the Orange County Treasurer serve as ex-officio members of the Committee.

Organizational Approach

Three operating principles have guided the Commission's organizational structure and budget planning since its inception:

- ◆ Maintain a Core Internal Staff of limited size, made up of experienced and dedicated personnel. This structure is intended to be flexible and responsive to issues and challenges as they arise and change overtime.
- ◆ Leverage Consultants to provide specialized technical expertise to the Commission and assist with implementation of certain programs. Consultants often provide short-term or one-time needed expertise on a particular matter before the Commission.

- ◆ Utilize County Support and Fiscal Services as needed. The Commission has a standing Agreement with the County of Orange whereby the County provides critical, required services such as treasury/investment management, general accounting, purchasing, risk management, information technology, and other support services. The Commission also has the ability to use other County staff resources, as needed, on a fee for service basis to supplement workload peaks and balance the availability of the core internal staff.

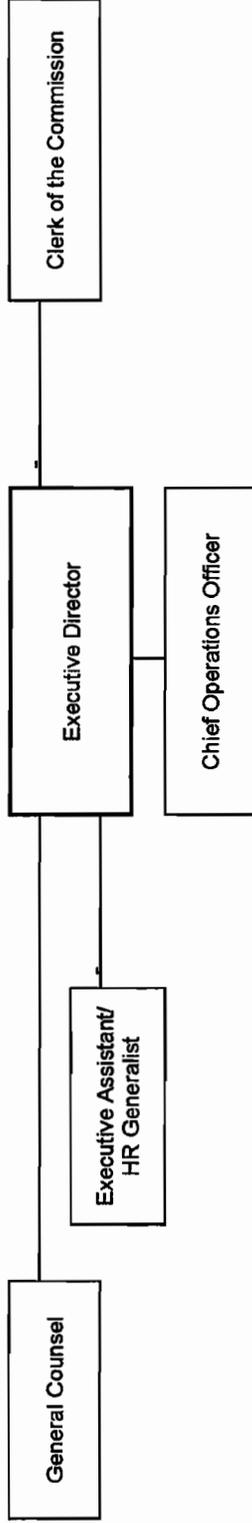
Organization and Staffing

The Commission uses consultants to provide a range of required support services including Legal Counsel, Financial & Strategic Planning, Media & Strategic Communications, and Program Consultants. This allows the Commission to maintain a relatively small core staff, flexibility, and a strong team approach to balancing workload. The Commission's organization chart included in this document presents the proposed organization for Commission staff. It includes:

- Fourteen regular and four limited term Commission employees
- Several key consultants to provide financial planning, administrative, and legal counsel services
- Other consultants and contract staff to provide specific services including administrative and program support

Extra help and limited term positions will be used to support core staff and address peaks in workload requirements, as needed. These positions are not included on the organization chart

COMMISSION STRUCTURE BY GOAL AREA



| COMMISSION GOAL AREAS | | | |
|--|--|---|---|
| Ready to Learn | Strong Families & Capacity Building | Healthy Children | Research and Evaluation |
| <ul style="list-style-type: none"> * School Readiness * Childcare Health Consultant * Childcare Provider Training * Parent Education Project * Childcare Services & Support * Early Literacy Network <li style="padding-left: 20px;">* EI, EI, O * Extra Steps Project * First Steps for Lifelong Learning * Get Ready for School <li style="padding-left: 20px;">* HABLA * Strong Start | <ul style="list-style-type: none"> * Community Programs * Boys and Girls Clubs in Orange County Alliance <li style="padding-left: 20px;">* Home Aid. * Homeless Prevention | <ul style="list-style-type: none"> * Children's Health * Pediatric Health Services * Project Lean Start * Family Resource Center * Bridges for Newborns * OC Injury Prevention * Community Clinics <li style="padding-left: 20px;">* Dental Initiative * Primary Care School Nurse Expansion Project | <ul style="list-style-type: none"> * Project Evaluation * POMS * Demonstration Projects * Statewide Evaluation * Outcome Reporting |
| | | <ul style="list-style-type: none"> * Community * Media * Legislative * Community Education | <ul style="list-style-type: none"> * Strategic Communications |
| Office Administration | | Finance, Compliance, Administrative Functions | |
| | | Finance & Accounting | Contracts Administration |

VI. FY 2008-09 ADOPTED ANNUAL OPERATING BUDGET

The Proposed Operating Budget for FY 2008-09 was prepared in accordance with the most recent update of the Multi-Year Financial Plan and reflects the Commission's prior approved policies and direction regarding children's programs and services. The budget provides overall focus and guidance for use of the Commission's funds in meeting the goals and objectives of the Commission's Strategic Plan.



Work Plan for FY 2008-09

HEALTHY CHILDREN

GOAL: Ensure the overall physical, social, emotional, and intellectual health of children during the prenatal period through age five.

FOCUS AREA: Healthy Children Programs

| Program | Program Description |
|---|---|
| Bridges for Newborns | Increases proportion of newborns linked with healthcare coverage, receive their first well-baby checkup, and receive to-to-date immunizations within 90 days of birth in Orange County hospitals |
| Child Health & Safety Community Education | Increases the capacity of professionals, organizations, parents/caregivers and the community to prevent injury to Orange County children ages 0-5 by providing injury prevention educational materials, training and resources to pediatricians, health care providers, community-based organizations and childcare centers that serve Orange County children |
| Community Clinics | Increases health coverage and facilitate access to quality pediatric care and primary care with doctors and nurses trained to provide prenatal screenings, checkups, and immunizations |
| Fitness/ Nutrition | Increases knowledge and skills through technical assistance targeting caregivers |
| Health Access | Expands access to routine and specialty care and increase capacity of agencies to provide services in a coordinated and culturally appropriate way |
| Children's Dental | Improves the oral health of children ages 0-5 in Orange County through collaborative programs directed at prevention of decay in primary teeth in children through age 5 by conducting screenings, sealants, and fluoride treatments, parent/caregiver education, and improving access to treatment services and advocacy |
| Pediatric Health Services | Facilitates development of new or expanded services to promote access to pediatric primary and specialty care |
| Project Connections/ Health Access | Connects agencies in a collaborative effort to reach medically and socially vulnerable children with accessible, culturally sensitive services through health education and in-home support services for pregnant women and families with children ages 0-5 |
| School Nursing | School Readiness Nurses in all Orange County elementary schools help track children's health and development needs with early learning centers, Head Start and other programs |
| Healthy Children Grants | Provides funding through competitive process to increase services to promote healthy children |

FY 2007/08 Accomplishments

- ✓ Ensured participation in the program by all eligible hospitals. Mission rejoined the program in 07/08 and is now operational.
- ✓ As of January 2008, over 300 providers have attended classes sponsored and organized through the Breastfeeding Initiative, including 110 RNs (non-Bridges staff)
- ✓ Individual Bridges teams offered more services such as breastfeeding assistance, Post Partum Depression support groups, follow-up calls
- ✓ Developed and implemented a residency retention program with Healthy Smiles. Integrated the dental programs at the community clinics with Healthy Smiles to improve access to preventative care and restorative treatment. Secured \$175,000 in funding from a private foundation to continue the residency program.
- ✓ Worked with Children's Health Initiative-OC staff and community partners to pool health access resources and developed standardized methods for outreach, enrollment and care coordination of children
- ✓ Monitored and supported implementation of clinic-based pilot projects designed to increase the number of two-year-old children who are adequately immunized
- ✓ Brought two new clinic sites into the Community Clinic Initiative, with the goal of continued expansion of access to quality pediatric primary care
- ✓ Expanded pediatric services by the addition of a community clinic in Fullerton and an additional pediatrician to the centralized pediatrician program
- ✓ Increased integration and cooperation between SRN platform and regular school nursing by providing shared collaborative meetings and through attendance at Orange County Department of Education and Orange County School Nurse Organization activities



Work Plan for FY 2008-09

- ✓ Increased collaboration between other Commission platforms (Project Connections, Public Health Nursing) and local community resources to facilitate services for 0-5 children
- ✓ Partnered with Health Care Agency (HCA) in disaster management activities to include nursing support at point of dispensing community flu distribution sites
- ✓ Implemented LINK Immunization Registry in all school districts and trained all SRNs and other district employees
- ✓ Performed retention survey that indicated PC.FRC has a good success rate in health insurance retention for families served
- ✓ Motel Family project was developed, staff was hired, all systems were put in place, and service began.
- ✓ Increased access to pediatric subspecialty care services with decreased wait times
- ✓ Provided education and training to health care providers about developmental surveillance, screening, and intervention
- ✓ Increased provision of health and developmental screenings and comprehensive assessments
- ✓ Increased the number of children receiving comprehensive developmental screening, health evaluation services, and in home intervention
- ✓ Provided intensive case management services and developmental screenings and assessments to foster children
- ✓ Successfully integrated all Commission funded home visitation providers into one home visiting collaborative: Bridges for Newborns Home Visitation, Bridges for Medically High Risk Newborns Program, Nurse Family Partnership, Perinatal Substance Abuse Services Initiative and Coordination Team (PSASI/ACT), Paso a Paso, OC Home Visiting Collaborative (Spark/Creating Pathways) to allow for discussions related to standardization across programs and best practice sharing
- ✓ Expanded monthly family support trainings for home visitation providers to other family support agencies in order to build the knowledge of home visitors and nurses county-wide
- ✓ Launched the revised LEAN Start program at 10 Boys & Girls Club targeting services to over 2000 families



Work Plan for FY 2008-09

FY 2008/09 Goals

- ✓ Increase community awareness and education about early identification and treatment of developmental disabilities. Continue to improve referral pathways for health & developmental services.
- ✓ Assist Healthy Smiles to assume administrative oversight of the Pediatric Dental Care Collaborative
- ✓ Work with Healthy Smiles to increase access to primary and specialty pediatric dental services and enhance the reach and effectiveness of the existing referral network
- ✓ Provide intentional and unintentional injury prevention training to professionals
- ✓ Continue participation in countywide child abuse prevention efforts
- ✓ Provide screening and referral for postpartum depression
- ✓ Improve coordinated service delivery for children in the foster care system
- ✓ Continue and enhance school nurse platforms to provide appropriate services for all 0-5 children as they transition to public and private schools.
- ✓ Continue to provide education and resources for SRNs to better serve 0-5 children, with increased focus on those with highest need
- ✓ Increase PHN services by targeting childhood obesity, gaps in services for 2 to 4 year olds, and prenatal outreach
- ✓ Strengthen relationships with pediatricians and obstetricians for services to high need mothers and 0-5 children
- ✓ Continue to strengthen partnerships between PC.FRC and SRN platforms. Focus on long-term outcomes in preparation for school readiness
- ✓ Initiate Postpartum Depression Task Force to look at ways to meet the needs of clients with maternal depression and postpartum depression
- ✓ Increase access to prenatal care and pediatric primary care for homeless women and children
- ✓ Support countywide expansion of medically-based prevention and treatment services for children at risk of obesity
- ✓ Continue to work with CHI-OC to refine and promote a countywide standard for care coordination
- ✓ Assist in the Orange County roll out of One e-App, a web-based tool for health insurance application assistance and care coordination
- ✓ Expand the Health Club to several clinic locations
- ✓ Expand LEAN Start to additional community sites and to over 3000 families



Work Plan for FY 2008-09

STRONG FAMILIES

GOAL: Support and strengthen families in ways that promote good parenting for the optimal development of young children.

FOCUS AREA: Strong Families Programs

| Program | Description |
|-----------------------------|--|
| Boys & Girls Clubs Projects | Provides services to children ages 2 1/2 to 5 and their caretakers focusing on; developmentally appropriate classes for children; parenting classes; health screenings; health education; and other family support services |
| Homeless Prevention | Funds transitional shelters that homeless families build and support, including: Precious Life Shelter for young mothers, the Fullerton Interfaith Emergency-Services shelter for homeless families and individuals, and Casa Teresa's comprehensive residential program for women and infants |
| Strong Families Grants | Provides a competitive funding opportunity that funds a variety of family focused services including family counseling, transitional housing, and supportive services |

FY 2007/08 Accomplishments

- ✓ Provided 14,581 bed nights through Homeless Prevention and 23,182 bed nights through Strong Families Grants
- ✓ Provided 527 counseling sessions to homeless families
- ✓ Partnered with Home Aid on the Essentials for Young Lives Campaign
- ✓ Provided 4,144 hours of mental health services

FY 2008/09 Goals

- ✓ Refine Commission's homeless prevention strategies to expand the network of service providers and increase the number of families served
- ✓ Expand services to pregnant women and families with children ages 0-5 that are in emergency shelters with the goal of moving them to transitional shelter programs with long term supportive services.
- ✓ Outreach to transitional shelter providers to identify and support opportunities to expand their programs and increase their capacity.



Work Plan for FY 2008-09

READY TO LEARN

GOAL: Provide early care and education opportunities for young children to maximize their potential to succeed in school.

FOCUS AREA: Ready to Learn Programs

| Program | Description |
|----------------------------|---|
| School Readiness | Increases the school readiness of children entering the school system by identifying service gaps in the area of school readiness, promoting best practices, and developing new initiatives. Incorporates the First 5 California funds to specifically provide integrated services to children 0-5 and their families living within the boundaries of low-performing schools within the district to increase readiness for school through quality early care education, health screenings, mental health services, speech therapy, and resources/ referral services |
| Early Literacy | Expands early literacy programs to provide children with the experience of being read to everyday and developing the critical foundation for life long language and learning skills |
| Ready to Learn Grants | Provides competitive funding to support the Ready to Learn goal area |
| Special Needs Program | Improves provision of comprehensive child development services, child health, family functioning, and comprehensive systems of care |
| School Readiness Expansion | Ensures that children and families receive expanded and comprehensive early learning and health opportunities through the development of new and enhanced centers that meet quality standards |
| Child Care Coordinator | Provides consultation, advocacy, and access to quality health and behavioral health services for childcare providers |

FY 2007/08 Accomplishments

- ✓ Over 10,000 parents participated in education programs through School Readiness Programs
- ✓ Over 1,500 Early Care & Education providers received training from School Readiness Coordinators
- ✓ Over 50 School Readiness community events were held to promote district School Readiness services
- ✓ Over 6,000 children were served in state school readiness programs; and over 3,000 parents participated in parenting classes focused on supporting child physical, cognitive and social-emotional development
- ✓ Approximately 500 children with special needs participated in Early Childhood Education programs
- ✓ Created comprehensive Orange County Child Care and Development Planning Council Subsidized Child Care Needs Assessment and Zip Code Priorities List
- ✓ Coordinated with the Orange County Social Service Agency's Children and Families Division to assist foster children in finding appropriate child care placements and in receiving additional support services such as health, mental health, and individualized planning for each child
- ✓ Continued family literacy and school readiness activities through fifteen program grants
- ✓ Increased outreach to community partners through program grants technical assistance (Head Start, Delhi Center, Hands Together, etc.), and offered technical assistance/expertise to all 25 districts through the LEAPS project at Newport-Mesa USD
- ✓ Served 1,146 children in new and enhanced school readiness programs in the City of Anaheim, a 54% increase from previous year
- ✓ Supported development of business and sustainability plans for countywide child care facilities development collaborative
- ✓ Following procurement of \$6.7 million in AB 172/Pre-Kindergarten and Family Literacy Program funds to serve over 1,900 children, provided technical support to ensure new early literacy pre-kindergarten program sites met licensing requirements resulting in successful licensure of 36 classrooms
- ✓ Distributed approximately 2,500 Sesame Street *Word on the Street* and approximately 700 *Healthy Habits for Life* tool kits to community partners, center and family based child care providers, and family promotoras
- ✓ Distributed over 30,000 new and used children's books, and acquired over 50,000 new books for distribution through early literacy program models



Work Plan for FY 2008-09

- ✓ Trained and deployed 36 part-time staff to read to children in pediatric health offices and community events
- ✓ Over 58,000 children were read to through program funding
- ✓ Received \$20,000 in grants and donations to support early literacy programs
- ✓ Completed protocols and policies for the distribution of early literacy resources to support community events
- ✓ Completed an interactive early literacy website with features to download forms, solicit donations and link to resources
- ✓ Distributed early literacy information to over 26,500 parents
- ✓ Participated in and supported 50 community early literacy events
- ✓ Increased Special Needs Program support resources offered on site and improved integration with existing school readiness resources
- ✓ Provided enhanced Special Needs Program language/literacy screening and pre-referral intervention strategies through New Early Reading First grant
- ✓ Increased Special Needs Program partners trained on pre-referral intervention planning and the use of developmental screening tools
- ✓ Extended Special Needs Program expertise to all Orange County school districts.

FY 2008/09 Goals

- ✓ Continue to provide grantee monitoring to ensure consistency in the quality of services provided, inclusion of special needs children, and systematizing long-term outcomes
- ✓ Expand outreach to community faith-based and private preschool programs to increase the number of programs receiving services such as parent and staff training, developmental screenings, and involvement in Commission special projects
- ✓ Assist grantees with resources to create practical sustainability plans for Commission funded school readiness programs
- ✓ Explore expansion of services to children ages birth through three by providing training and technical support to school districts and community partners to increase parent-child learning opportunities
- ✓ Utilize updated First 5 California special needs children definition to more accurately record services to children with special needs in applicable School Readiness/Ready to Learn programs
- ✓ Distribute 4,800 Sesame Street *Healthy Habits* parent tool kits to parents through community partners, center and family based child care providers, and family promotoras
- ✓ Support and assist HABLA program staff in program expansion and five year Westat evaluation study
- ✓ In conjunction with First 5 California, develop recommendations related to the 4 year Special Needs Project Demonstration Program for consideration in future funding decisions.
- ✓ Increase the rate of children that are re-screened and accessibility of mental health services for children identified with needs.



Work Plan for FY 2008-09

CAPACITY BUILDING

GOAL: *Ensure an effective delivery system for child and family services through quality staff, efficient operations, and continual performance measurement.*

FOCUS AREA: Capacity Building Programs

| Program | Description |
|---|--|
| AmeriCorps/ VISTA/ State First 5 Service Corps | Coordinate the recruitment and interview process for AmeriCorps/ VISTA members, provide orientation and training services, and assist in making arrangements to place staff with host agencies in order to enhance the services being provided |
| Performance Outcome Measurement System | Measures progress toward achievement of the Commission's goals and objectives |
| Technical Assistance | Assess grantees to identify training needs, provide customized workshops that include continuing support, strategic planning and business plan development |
| Capacity Building Grants | Provides competitive funding for existing or new organizations to develop a business plan that supports the planning of innovative programs benefiting the health and early education of children through age five and their families |
| Program Support MAA / TCM / EPSDT Fiscal Leveraging | Supports consultants who provide specific expertise required to ensure project success |

FY 2007/08 Accomplishments

- ✓ Expanded membership for Orange County to 57 AmeriCorp and 33 VISTA members. Managed the daily administration of the First 5 Service Corp Initiative
- ✓ Completed 19 evaluation reports, including evaluation reports on School Nurse Initiative, Sesame Street "The Body" exhibit, State School Readiness, Bridges for Newborns, the Pediatric Dental Care Collaborative, Asthma Chronic Lung Disease, Metabolics, CUIDAR, and others
- ✓ Enhanced grantee use of OCERS data - provided ongoing training and technical assistance, and developed more reports in OCERS that serve the grantees' data needs
- ✓ Through the Health Care Agency, completed a prevalence study of substance exposed newborns to improve birth outcomes and to assist in targeting increased prenatal and perinatal resources to address this problem
- ✓ With the eight Southern California Regional First 5 Commissions created the Southern California Alliance for Learning and Results (SCALAR) to create a central repository of regional evaluation findings and summarize regional evaluation results which may later inform First 5 California's Center for Results
- ✓ Gained approval and released \$1.25 million dollars of revenue from MAA and TCM claiming to participating grantees
- ✓ Incorporated Parent Child Interactive Therapy (PCIT) services under billing for Early Periodic Screening, Diagnosis and Treatment (EPSDT) Medi-Cal
- ✓ Completed two rounds of Capacity Building funding
- ✓ AmeriCorps and VISTA members recruited 1304 volunteers and raised \$244,933 cash donation for the projects they support



Work Plan for FY 2008-09

FY 2008/09 Goals

- ✓ Continue expanding the initiative to bring in additional AmeriCorp and VISTA members to Orange County.
Continue to serve as a fiscal and administrative agent to the statewide First 5 Service Corp
- ✓ Continue to assist with the development and implementation of sustainability strategies
- ✓ Expand EPSDT utilization for Commission programs for mental health, PCIT, in-home services for medically fragile infants and developmental screening services
- ✓ Refine scopes of work for service providers to focus on supporting Bridgespan recommendations
- ✓ Enhance data quality control processes to ensure that programmatic data in OCERS is captured and entered correctly.
- ✓ Continue to support implementation of vital community collaborative projects such as the National Children's Study, Early Development Instrument, and Conditions of Children Report
- ✓ Participate in the Funders Collaborative pilot Capacity Building Grant program
- ✓ Refine VISTA and Ameicorps members' scope to ensure appropriate support to Commission initiatives



Work Plan for FY 2008-09

FISCAL MANAGEMENT & OVERSIGHT

FOCUS AREA: Infrastructure

- Strategic Communications
- Finance and Compliance Audits
- Compliance/ Risk Management Program
- Staffing
- Grants Development

FY 2007/08 Accomplishments

- ✓ Developed and revised Policies & Procedures for Contract Management, Records Retention and Fiscal Management
- ✓ Managed grantee compliance and supported Commission funded programs
- ✓ Performed 12 Program Audit and Expanded Grantee Monitoring Projects
- ✓ Conducted site visits and assessments to review grantee administration procedures, human resource policies and programs practices, and identified areas of potential concern or grantee risk
- ✓ Reviewed all Contract Boilerplates for updated compliance language
- ✓ Implemented complete electronic invoicing through OCERS from Grantee through payment
- ✓ Participated in conferences with Public Agency Risk Managers Association
- ✓ Participated in fiscal conferences and training with CSMFO, GFOA, CMTA and First 5 State Association
- ✓ Continued development of Balanced Scorecard reporting through OCERS
- ✓ Tested and implemented Business Interruption Plan with CS&O and County of Orange Data Center
- ✓ Released RFQ, reviewed proposals, and made recommendations for Commission website design and management firm
- ✓ Developed County Master Agreement to streamline agreements for collaborative Agreements for public health and social services programs
- ✓ Developed business requirements for Database Management Service Provider RFQ
- ✓ Partnered with Angels Baseball on an early literacy campaign and physical fitness program
- ✓ Extended partnership with Sesame Street for "The Body" exhibit at the Discovery Science Center
- ✓ Received a second place ribbon for the obstacle course exhibit at the Orange County Fair promoting the importance of physical fitness and nutrition
- ✓ Wrote monthly early childhood development articles for OC Family magazine's *Birth to 5 Health* section
- ✓ Participated as the Presenting Sponsor for HomeAid Orange County's Project Playhouse event

FY 2008/09 Goals

- ✓ Continue Program Audit and Expanded Grantee Monitoring projects
- ✓ Continue to streamline electronic invoice and payment processes and develop an internal audit process
- ✓ Develop new contract boilerplates for Performance Based service delivery
- ✓ Continue participation with Risk Management Associations
- ✓ Develop RFQ, select vendor and implement new software for Database Management Service Provider project
- ✓ Continue to safeguard Commission's financial resources
- ✓ Develop monthly internal management reports and enhance monthly financial reporting to the Commission
- ✓ Develop internal risk assessment tool to monitor potential risk environment
- ✓ Provide technical assistance to grantee, Commission and community stakeholders to document best practices, ensure quality and results and promote partnerships
- ✓ Continue using consultants where their expertise can be strategically utilized without expanding permanent staff
- ✓ Partner with the County to augment staff and services to leverage Commission resources
- ✓ Partner with HomeAid Orange County's *Essentials for Young Lives* campaign
- ✓ Develop media relations on topics including Kid Builders, health care and early literacy
- ✓ Expand partnership with the American Automobile Association (AAA) to promote child safety messages
- ✓ Continue to sponsor and participate in annual programs and conferences that promote Commission goals



Budget Adjustments for FY 2007-08

SUMMARY:

It is necessary to make certain technical accounting adjustments to the Commission's FY 2007-08 Budget before the close of this fiscal year. Adjustments are required primarily to transfer existing appropriations to fund program requirements approved by the Commission during the course of the fiscal year. The proposed budget adjustments are summarized below and detailed in the following pages:

- A. Proposed Budget Adjustments – Summary by Program
- B. Schedule & Description of Proposed Budget Adjustments
- C. Schedule of Budget Transfers approved by Executive Director

Adjustment to Revenues

FY 2007-08 budgeted revenues would be increased by \$318,489 to account for State School Readiness Cycle 1 Carry-Forward funds and California Endowment Wildland Fire Recovery Grant funds.

Adjustments to Appropriations

Total budgeted appropriations would be increased by \$7,345,183 to account for budget adjustments for programs approved by the Commission during the second half of the fiscal year. The proposed adjustments primarily consist of the new Santa Ana YMCA Fitness/Nutrition project and additional State School Readiness Matching funds in coordination with the additional State School Readiness revenues mentioned above.

Budget Transfers

In accordance with the revised Budget Development and Amendment Policy presented at the April meeting, budget transfers between FY 2007-08 program budgets were approved by the Executive Director. A copy of the approved Budget Transfer Schedule for FY 2007-08 is included for informational purposes.

**Children and Families Commission of Orange County
 FY 2007-08 Final Adjusted Annual Operating Budget
 Proposed May 7, 2008 Adjustments
 Summary By Program**

Attachment 3.A

| | FY 2007-08 Adjusted Budget | FY 2007-08 Budget Transfers | FY 2007-08 May Adjustments | FY 2007-08 Final Adjusted Budget |
|--|-------------------------------|-----------------------------------|-------------------------------|-------------------------------------|
| FINANCING | | | | |
| Revenues | | | | |
| General Purpose Revenues | \$ 43,540,000 | \$ - | \$ - | \$ 43,540,000 |
| Special Purpose Revenues | 5,649,564 | - | 318,489 | 5,968,053 |
| Total Revenues | 49,189,564 | 0 | 318,489 | 49,508,053 |
| Multi-Year Commitments Funding | | | | |
| Withdrawal from Operating Commitments Account | 0 | | | |
| Withdrawal from Long Term Commitments Account | 0 | | | |
| Multi-Year Commitments Funding Subtotal | 0 | | | |
| Other Financing | | | | |
| Carryover Obligations from Prior Years | 11,488,724 | - | - | 11,488,724 |
| Fund Balance Available | 46,500,000 | - | - | 46,500,000 |
| Total Other Financing | 57,988,724 | 0 | 0 | 57,988,724 |
| TOTAL FUNDING AVAILABLE | \$ 107,178,288 | \$ - | \$ 318,489 | \$ 107,496,777 |
| REQUIREMENTS | | | | |
| Program Services | | | | |
| Healthy Children | \$ 33,992,286 | \$ 1,480,958 | \$ 6,372,500 | \$ 41,845,744 |
| Strong Families | 7,632,423 | (392,148) | - | 7,240,275 |
| Ready to Learn | 16,643,485 | 73,508 | 622,683 | 17,339,676 |
| Capacity Building | 8,395,399 | (994,585) | 350,000 | 7,750,814 |
| Sub-total Program Services | 66,663,593 | 167,733 | 7,345,183 | 74,176,509 |
| Administrative Functions | 6,850,171 | (167,733) | - | 6,682,438 |
| Contingency Funding | 500,000 | - | - | 500,000 |
| Total Operating Expenditures | 74,013,764 | 0 | 7,345,183 | 81,358,947 |
| Non-Operating Requirements | | | | |
| Transfer to Long Term Commitments Account | 10,000,000 | - | - | 10,000,000 |
| Undesignated/ Unreserved | 23,164,524 | - | (7,026,694) | 16,137,830 |
| Total Non-Operating Requirements | 33,164,524 | 0 | (7,026,694) | 26,137,830 |
| TOTAL FUNDING REQUIREMENTS | \$ 107,178,288 | \$ - | \$ 318,489 | \$ 107,496,777 |
| FINANCES LESS EXPENSES | 0 | | | 0 |
| Plus Reversal of Encumbered Contracts | | | | |
| ENDING FUND BALANCE | | | | |

Proposed FY 2007-08 Budget Adjustments for May 2008

| | FY 07-08 Budget Item | FY 07-08 Budget Category | Org-Object-Sub | FY 07-08 Proposed May Adjustment |
|---|--|--|----------------------------|--|
| <u>Adjustments to Revenues & Finances:</u> | | | | |
| A | State School Readiness Program Revenue | Special Purpose Revenues | 900-6970.02 | 258,489 |
| B | California Endowment Wildland Fire Recovery Grant | Special Purpose Revenues | 900-7670.CE | 60,000 |
| Total Change in Funding/ (Deficit) : | | | | 318,489 |
| <u>Adjustments to Expense Budget:</u> | | | | |
| 1 | Research Consultants Bridgespan Group PS-44 | Performance Outcomes Measuring Systems | 400-2400-58 | 350,000 |
| 2 | Prekindergarten and Family Literacy Program AB 172 Final Awards | School Readiness Program Expansion | 400-2400-59 | 107,000 |
| 3 | FY 07-08 Programs Community Care Health Centers FCI-C5-04 Institute for Healthcare Advancement FCI-C7-02 Sierra Health Center FCI-C1-09 | Community Clinics | 400-2400-28 | 82,500 155,000 75,000 |
| 4 | 07/08 Program Budget | State/Local Partnership School Readiness | 400-2400-02 | 258,489 |
| | Local Match for State SR | State/Local Partnership School Readiness Match | 400-2400-03 | 257,194 |
| 5 | California Endowment Wildland Fire Recovery Grant | Healthy Children Collaborative Projects | 400-2400-CE | 60,000 |
| 6 | YMCA Santa Ana Facility YMCA Santa Ana Facility / OCCF | Fitness/Nutrition MAA Funded Children's Health Programs | 700-2400-29 400-2400-58 | 2,000,000 4,000,000 |
| Total Adjustments to Expenses: | | | | 7,345,183 |
| Net financing adjustments | | | | 7,026,694 |
| Reserved for Operating Commitments | | Unreserved/Undesignated | 9810.0006 | (7,026,694) |

Year-to-Date 2007-08 Administrative Budget Transfers

| | FY 07-08 Budget Item | FY 07-08 Budget Category | Org - Object - Sub | FY 07-08 Transfers In/(Out) |
|----|---|---|--|--|
| 1 | Jennifer Burrell C-217 | Local School Readiness | 400-1900-41 | 15,400 |
| | Mary Castorena C-216 - ECE Consultant | Ready to Learn Program Support | 400-1900-44 | 15,400 |
| 2 | C-234 Ofelia Sandoval | Pediatric Health Services (CHOC/UCI) | 400-2400-32 | 117,000 |
| | FCI-NCS-03 MOMS | | | 40,000 |
| 3 | UCLA Center for Healthier Children Amendment C-97 | Healthy Children Program Support | 400-1900-36 | 50,000 |
| 4 | Latino Center for Prevention (FCI-HC-03) | Healthy Children Collaborative Projects | 400-2400-61 | 81,153 |
| 5 | AAA - Child Passenger Safety Program | Child Health & Safety / Community Education | 300-2400-27 | 35,000 |
| 6 | PHFE PS-51 New Project Development | Early Literacy Homeless Prevention | 300-2400-42 700-2400-38 | 40,000 (393,953) |
| 7 | Maintenance of Data Base & Mailouts Exhibits | Public Outreach & Communication Public Outreach & Communication | 300-1900-14 300-1900-16 | (10,000) 10,000 |
| 8 | Staffing Commission Personnel and Operating expenses directly in support of programs | Commission Staff Salaries and Benefits Healthy Children Program Support | 100-0101 400-2400 | (156,000) 156,000 |
| 9 | Office Expenses Commission Personnel and Operating expenses directly in support of programs | Office Expenses-Minor Equipment Healthy Children Program Support Strong Families Program Support Ready to Learn Program Support Capacity Building Program Support | 200-1809 400-1900-36 400-1900-40 400-1900-44 400-1900-51 | 13,267 1,805 1,805 2,708 5,415 |
| | Office Expenses | Building Maintenance | 200-1400 | (25,000) |
| 10 | Spring Health Events Spring Health Events | Child Health & Safety/Community Education MAA Funded Children's Health Programs | 300-2400-27 400-2400-58 | 75,000 (75,000) |
| 11 | YMCA Santa Ana Facility Set Aside for Commission Priorities | Fitness/Nutrition New Program Research & Development | 700-2400-29 400-2400-46 | 1,000,000 (1,000,000) |
| 12 | C-232 Ingrid Anderson LeadingWays Enterprises Kid Builders Program | Ready to Learn Program Support Kid Builders Program | 400-1900-44 300-2400-60 | 25,000 (25,000) |
| | Total of Adjustments to Expenses: | | | \$0 |

Approved by:

Mike Ruane, Executive Director

Date

Children and Families Commission of Orange County

It is the policy of the Commission to designate the authority to approve budget transfers between programs to the Executive Director annually through the adoption of the fiscal operating budget. In no case, may transfers between programs cause total expenditures to exceed that which is appropriated by the Commission without a budget amendment.



Annual Operating Budget for FY 2008-09

SUMMARY:

Staff has prepared the Annual Operating Budget for FY 2008-09 for review and adoption by your Commission. The Budget was prepared in accordance with the Ten-Year Financial Plan, and reflects the Commission's prior approved policy and direction regarding sustainable funding for children's programs and services.

Staff continues to use the current budget structure for reporting revenues and expenditure requirements, and to reflect the four main goal areas contained in the Commission's Strategic Plan. Provided below is a brief explanation of the significant budget trends and highlights in the areas of revenues, expenditures, and multi-year commitments funding.

FY 2008-09 Revenues

Annual tobacco tax revenue allocations are projected to be \$34.56 million for FY 2008-09. This represents a decrease of \$1.44 million (4%) compared to the \$36 million in tobacco taxes projected for FY 2007-08. The \$34.56 million estimate for FY 2007-08 is a conservative estimate based on historical trends and the California Children and Families Commission's revenue model. Staff will continue to monitor receipt of tobacco tax revenues and advise the Commission of any actions necessary to adjust the budget.

Interest revenues are projected to be \$3.9 million for FY 2008-09, which represents a \$3.1 million decrease from the \$7.0 million projected for FY 2007-08. In comparison, the Commission earned \$8.0 million in interest for FY 2006-07. The increase in interest earnings was a result of the improving interest rates earned by the County Treasurer. It is projected our funds invested with the County Treasurer will earn an average of 3.0% in FY 2008-09, a decrease from the 5.0% projected average for FY 2007-08.

In addition, the Annual Operating Budget for FY 2008-09 includes estimated revenues of \$3.9 million from the State Children & Families Commission to implement the seventh year of the State School Readiness Program. It is expected the Commission will receive approximately \$4.0 million in revenue for this program in FY 2007-08.

Given the uncertainties regarding the timing and amount the Commission will receive for its FY 2006-07 Medi-Cal Administrative Activities (MAA) claims, staff has included an estimate of an additional \$.25 million in MAA revenues in the FY 2008-09 Budget. Staff

will return to the Commission to adjust the budget for MAA revenues, when the actual amount to be received and the timing of the receipt are known.

In addition, staff anticipates receiving \$20,000 in royalty revenues through our contract with CS&O.

FY 2008-09 Expenditures

The operating expenditures budget for FY 2008-09 is \$65.3 million, and includes all funding requirements for the next fiscal year. The operating expenditures budget total of \$65.3 million includes \$59 million for program services and \$6.3 million for administrative infrastructure.

The infrastructure budget includes 14 regular and four-limited term Commission staff positions, temporary and extra help positions, County support services, office expenses, financial and auditing consultants, and other administrative support expenses.

FY 2008-09 Multi-Year Commitments Funding

The Commission presently maintains two accounts for pending funding requirements including the Long-Term Commitments Account, which is intended to supplement long-term program needs, and the Operating Commitments Account for short-term needs.

The purpose of the Long-Term Commitments Account is to build up funds to draw upon in later fiscal years, as annual tobacco tax revenues decline, in order to sustain annual funding for program services. The proposed FY 2008-09 Operating Budget includes a \$10 million contribution to the Long-Term Commitments Account for a total balance of \$89.7 million.

The proposed FY 2008-09 Operating Budget includes a withdrawal of \$21.4 million from the Operating Commitments Account. The purpose of the Operating Commitments Account is to maintain a reserve for unidentified future needs that require funding from the Commission's operating budget.

Annual Operating Budget for FY 2008-09



Children & Families
Commission of Orange County

*Adopted by the
Children & Families Commission of Orange County
May 7, 2008*

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Children and Families Commission of Orange County FY 2008-09 Annual Operating Budget Summary By Program

| FINANCING | | |
|---|---|---|
| | FY 2007-08 Final Adjusted Budget | FY 2008-09 Proposed Budget |
| <u>General Purpose Revenues</u> | | |
| Tobacco Tax Revenue | 36,000,000 | 34,560,000 |
| Interest Earnings | 7,000,000 | 3,900,000 |
| Medi-Cal Admin. Activities (MAA) Revenue | 500,000 | 250,000 |
| Royalty Payments | 20,000 | 20,000 |
| State Surplus Monetary Investment Fund (SMIF) | 20,000 | 200,000 |
| General Purpose Revenues Subtotal | 43,540,000 | 38,930,000 |
| <u>Special Purpose Revenues</u> | | |
| AmeriCorps Reimbursement Revenue | 250,000 | 250,000 |
| Social Services Agency Contributions | 0 | 104,636 |
| State Special Needs Program | 250,000 | 215,292 |
| VISTA Statewide Program Revenue | 1,363,850 | 450,000 |
| State School Readiness Program Revenue | 4,044,203 | 3,899,027 |
| California Endowment Wildland Fire Recovery | 60,000 | 0 |
| Special Purpose Revenues Subtotal | 5,968,053 | 4,918,955 |
| TOTAL REVENUES | \$49,508,053 | \$43,848,955 |
| <u>Multi-Year Commitments Funding</u> | | |
| Withdrawal from Long Term Commitments Account | \$0 | \$0 |
| <u>Fund Balance</u> | | |
| Fund Balance Available (Operating Reserve) | \$57,988,724 | \$47,964,762 |
| Prior-year Encumbrances | 46,500,000 | 43,404,762 |
| | 11,488,724 | 4,560,000 |
| TOTAL FINANCING | \$107,496,777 | \$91,813,717 |

Continued on next page



Children and Families Commission of Orange County FY 2008-09 Annual Operating Budget Summary By Program

PROGRAM SERVICES

| | FY 2007-08 | FY 2008-09 |
|--|-----------------------|-------------------|
| | Final Adjusted | Proposed |
| | Budget | Budget |
| <u>Healthy Children</u> | | |
| Bridges for Newborns | 5,452,722 | 4,605,694 |
| Child Health & Safety/ Community Education | 1,550,001 | 1,142,956 |
| Community Clinics | 1,676,631 | 1,485,116 |
| Fitness/Nutrition | 3,601,509 | 1,373,000 |
| Health Access | 631,736 | 295,000 |
| Children's Dental | 1,250,230 | 1,510,561 |
| Pediatric Health Services | 13,676,327 | 9,880,000 |
| Project Connections/ Home Visitation | 2,965,203 | 2,898,304 |
| School Readiness Nursing | 3,610,885 | 3,583,000 |
| Healthy Children Collaborative Projects | 453,978 | 282,046 |
| Healthy Children Grants | 2,066,005 | 2,240,550 |
| MAA Funded Children's Health Programs | 4,532,535 | 0 |
| Healthy Children Program Set Aside | 0 | 0 |
| Healthy Children Program Support | 377,982 | 200,000 |
| Healthy Children Subtotal | 41,845,744 | 29,496,227 |
| <u>Strong Families</u> | | |
| Homeless Prevention | 4,142,687 | 3,031,510 |
| Strong Families Collaborative Projects | 154,088 | 104,636 |
| Strong Families Grants | 2,941,695 | 2,614,450 |
| Strong Families Program Set Aside | 0 | 0 |
| Strong Families Program Support | 1,805 | 75,000 |
| Strong Families Subtotal | 7,240,275 | 5,825,596 |
| <u>Ready to Learn</u> | | |
| Local School Readiness | 3,190,193 | 2,619,625 |
| State/Local Partnership School Readiness | 4,661,022 | 4,324,277 |
| State/Local Partnership School Readiness Match | 3,214,260 | 2,785,402 |
| School Readiness Program Expansion | 1,610,627 | 1,415,550 |
| Early Literacy | 753,958 | 1,775,000 |
| Kid Builders Program | 890,000 | 675,000 |
| Ready to Learn Grants | 2,109,951 | 1,381,500 |
| State Special Needs Program | 722,957 | 306,057 |
| Ready to Learn Program Set Aside | 0 | 500,000 |
| Ready to Learn Program Support | 186,708 | 250,000 |
| Ready to Learn Subtotal | 17,339,676 | 16,032,411 |

Continued on next page



Children and Families Commission of Orange County FY 2008-09 Annual Operating Budget Summary By Program

| | Budget | Budget |
|--|----------------------|---------------------|
| <u>Capacity Building</u> | | |
| AmeriCorps/ VISTA | 2,818,530 | 2,118,649 |
| New Program Research & Development | 0 | 1,000,000 |
| Technical Assistance | 356,447 | 325,000 |
| Performance Outcomes Measuring Systems | 2,898,093 | 2,220,876 |
| Capacity Building Grants and Matching Funds | 1,517,329 | 1,186,580 |
| Capacity Building Program Support and Fund Development | 160,415 | 275,000 |
| Capacity Building Subtotal | 7,750,814 | 7,126,105 |
| TOTAL PROGRAM SERVICES | \$74,176,509 | \$58,480,339 |
| <u>ADMINISTRATIVE FUNCTIONS</u> | | |
| Commission Staff Salaries and Benefits | 2,530,097 | 2,772,502 |
| Professional and Technical Services | 2,491,488 | 1,979,348 |
| Public Outreach and Communication | 861,802 | 748,000 |
| Commission Travel & Meetings | 196,510 | 196,510 |
| Office Expenses | 602,541 | 607,018 |
| Administrative Functions Subtotal | 6,682,438 | 6,303,378 |
| <u>CONTINGENCY FUNDING</u> | | |
| Contingency for Judgments/Litigation | 500,000 | 500,000 |
| Contingency for Operations | 0 | 0 |
| Contingency Funding Subtotal | 500,000 | 500,000 |
| TOTAL OPERATING EXPENSES | \$81,358,947 | \$65,283,717 |
| Transfer to Long Term Commitments Account | 10,000,000 | 10,000,000 |
| Operating Reserve | 16,137,830 | 16,530,000 |
| TOTAL REQUIREMENTS | \$107,496,777 | \$91,813,717 |
| FINANCES LESS EXPENSES | 0 | 0 |

Final Page



Healthy Children

Total Funding of \$29,496,227

| | | | |
|--|-----------|---|-----------|
| Bridges for Newborns | 4,605,694 | Project Connections/ Home Visitation | 2,898,304 |
| Child Health & Safety/ Community Education | 1,142,956 | School Readiness Nursing | 3,583,000 |
| Community Clinics | 1,485,116 | Healthy Children Collaborative Projects | 282,046 |
| Fitness/Nutrition | 1,373,000 | Healthy Children Grants | 2,240,550 |
| Health Access | 295,000 | MAA Funded Children's Health Programs | 0 |
| Children's Dental | 1,510,561 | Healthy Children Program Set Aside | 0 |
| Pediatric Health Services | 9,880,000 | Healthy Children Program Support | 200,000 |

Bridges for Newborns

| Org | Obj | Sub | Proposed Budget |
|-----|------|---|--------------------|
| 400 | 2400 | 26 FY 08-09 Programs | 2,188,282 |
| | | Anaheim Memorial | 111,336 |
| | | Coastal Community | 143,392 |
| | | Fountain Valley Regional | 173,392 |
| | | Garden Grove | 170,074 |
| | | Hoag | 370,532 |
| | | Mission | 152,290 |
| | | St Joseph | 264,194 |
| | | St Jude | 476,988 |
| | | Western Med Anaheim | 130,126 |
| | | Western Med Santa Ana | 195,958 |
| 400 | 2400 | 26 Bridges Home Visitation | 1,801,521 |
| | | MOMs | 105,576 |
| | | Children's Bureau | 591,220 |
| | | OC Child Abuse Prevention | 591,220 |
| | | Oranewood Childrens Foundation | 175,000 |
| | | HCA/PHN Med High Risk Infants | 338,505 |
| 400 | 2400 | 26 HASC New Parents Kits | 210,891 |
| 400 | 2400 | 26 Increase HASC Breastfeeding (FCI-B5-15) | 310,000 |
| 400 | 2400 | 26 Gretchen Weisenburger C-245 | 95,000 |
| 400 | 2400 | 26 Judith Connell C-241 | 65,000 |
| | | Bridges for Newborns Subtotal | \$4,605,694 |



Child Health & Safety/Community Education

| Org | Obj | Sub | Proposed Budget |
|---|------|---|--------------------|
| 300 | 2400 | 27 08-09 - Community Outreach Education | 0 |
| 300 | 2400 | 27 08-09 - Info Link 2-1-1 O.C. PS-54 | 100,000 |
| 300 | 2400 | 27 AAP Platform /Health Access (FCI-CHS-03) FCI-CHS-05 | 237,956 805,000 |
| Child Health & Safety/Community Education Subtotal | | | \$1,142,956 |

Community Clinics

| Org | Obj | Sub | Proposed Budget |
|-----------------------------------|------|---|--------------------|
| 400 | 2400 | 28 FY 08-09 Programs | 1,454,283 |
| | | Coalition of Orange County Community Clinics FCI-C3-06 | 529,283 |
| | | Hurt Family Health Center - OC Rescue Mission FCI-C4-04 | 187,500 |
| | | Alta Med FCI-C5-03 | 150,000 |
| | | Alta Med FCI-C5-04 | 165,000 |
| | | Institute for Healthcare Advancement FCI-C7-02 | 310,000 |
| | | Sierra Health Center FCI-C1-09 | 112,500 |
| 400 | 2400 | 28 St. Jude Health Ctr (FCI-C1-05) | 30,833 |
| Community Clinics Subtotal | | | \$1,485,116 |

Fitness/Nutrition

| Org | Obj | Sub | Proposed Budget |
|-----------------------------------|------|---|--------------------|
| 700 | 2400 | 29 08-09 Health and Physical Fitness (Obesity Prevention) (LEAN Start program expansion) | 225,000 |
| 700 | 1900 | 29 Arlene Turner C-243 - Nutrition Consultant | 78,000 |
| 700 | 1900 | 29 YMCA Santa Ana - Nutrition | 1,000,000 |
| 700 | 1900 | 29 Buena Park B&G Club Coord. Lean Start - PS-53 | 70,000 |
| Fitness/Nutrition Subtotal | | | \$1,373,000 |

Health Access

| Org | Obj | Sub | Proposed Budget |
|-------------------------------|------|---|------------------|
| 400 | 2400 | 30 Support for Improving Access to Health Insurance PHFE PS-17 agenda 1/2/08 | 200,000 |
| 400 | 1900 | 30 Ilia Rolon C-244 - Health Access Consultant | 95,000 |
| Health Access Subtotal | | | \$295,000 |



Children's Dental

| Org | Obj | Sub | Proposed Budget |
|-----------------------------------|------|--|--------------------|
| 700 | 2400 | 31 FY 07-08 Children's Dental Clinic | 950,561 |
| | | Healthy Smiles of Orange County FCI-D2-04 | |
| 700 | 2400 | 31 Post-Residency Program for Pediatric Dentists | 100,000 |
| | | Healthy Smiles of Orange County FCI-D4-07 | |
| 700 | 2400 | 31 Toothbrush Distribution | 10,000 |
| 700 | 2400 | 31 Community Clinic Dental Program | 450,000 |
| Children's Dental Subtotal | | | \$1,510,561 |

Pediatric Health Services (CHOC/UCI)

| Org | Obj | Sub | Proposed Budget |
|---|------|---|--------------------|
| 400 | 2400 | 32 FY 08-09 Programs | 9,880,000 |
| | | Asthma Chronic Lung FCI-CU4-13 | 800,000 |
| | | Metabolic Services FCI-CU4-04 | 300,000 |
| | | Pediatric Primary Care FCI-CU4-03 | 2,000,000 |
| | | OB Ambulatory Care FCI-CU4-03 | 1,100,000 |
| | | Specialty Care Services FCI-CU2-16 | 1,000,000 |
| | | Early Developmental Programs FCI-CU4-02 | 4,500,000 |
| | | Program Support FCI-CU4-14 | 100,000 |
| | | National Children's Study | 80,000 |
| Pediatric Health Services Subtotal | | | \$9,880,000 |

Project Connections/ Home Visitation

| Org | Obj | Sub | Proposed Budget |
|--|------|--|--------------------|
| 400 | 2400 | 33 FY 07-08 Programs | \$2,810,304 |
| | | Garden Grove/ Magnolia Park FRC FCI-P6-08 | 337,170 |
| | | Delhi Community Center FCI-P6-02 | 160,250 |
| | | Institute for Healthcare Advanc. FCI-P6-07 | 160,250 |
| | | Families Costa Mesa FCI-P6-10 | 160,250 |
| | | Childrens Bureau - Anaheim/Fullerton, Corbin, Oak View FCI-P6-15 | 515,000 |
| | | Raise Foundation/So. OC FRC FCI-P6-06 | 222,384 |
| | | Orangewood FCI-P6-13 | 340,000 |
| | | HCA Public Health Nurse - FCI-P6-12 | 915,000 |
| 400 | 1900 | 33 Barbara Oliver C-239 | \$88,000 |
| Project Connections/ Home Visitation Subtotal | | | \$2,898,304 |



School Readiness Nursing

| Org | Obj | Sub | Proposed Budget |
|--|------|--|--------------------|
| 400 | 2400 | 34 School Nurse Expansion Project | 3,468,000 |
| | | Anaheim City FCI-SN3-01 | 204,000 |
| | | Brea-Olinda FCI-SN3-14 | 51,000 |
| | | Buena Park FCI-SN3-02 | 102,000 |
| | | Capistrano FCI-SN3-15 | 204,000 |
| | | Centralia FCI-SN3-03 | 102,000 |
| | | Cypress FCI-SN3-04 | 102,000 |
| | | Fountain Valley FCI-SN3-06 | 102,000 |
| | | Fullerton FCI-SN3-07 | 153,000 |
| | | Garden Grove FCI-SN3-16 | 204,000 |
| | | Huntington Beach City FCI-SN3-08 | 102,000 |
| | | Irvine FCI-SN3-17 | 204,000 |
| | | Laguna Beach FCI-SN3-18 | 51,000 |
| | | La Habra City FCI-SN3-09 | 102,000 |
| | | Los Alamitos FCI-SN3-19 | 102,000 |
| | | Lowell Joint FCI-SN3-27 | 51,000 |
| | | Magnolia FCI-SN3-10 | 102,000 |
| | | Newport-Mesa FCI-SN3-20 | 255,000 |
| | | Ocean View FCI-SN3-11 | 153,000 |
| | | Orange FCI-SN3-21 | 204,000 |
| | | Placentia-Yorba Linda FCI-SN3-22 | 204,000 |
| | | Saddleback Valley FCI-SN3-23 | 204,000 |
| | | Santa Ana FCI-SN3-24 | 204,000 |
| | | Tustin FCI-SN3-25 | 102,000 |
| | | Savanna FCI-SN3-12 | 51,000 |
| | | Westminster FCI-SN3-13 | 153,000 |
| 400 | 1900 | 34 School Nursing Prog. Support (Sue Brown C-242) | 65,000 |
| 400 | 1900 | 34 School Nurse Training | 50,000 |
| School Readiness Nursing Subtotal | | | \$3,583,000 |

Healthy Children Collaborative Projects

| Org | Obj | Sub | Proposed Budget |
|---|------|--|------------------|
| 400 | 2400 | 61 Early Childhood System of Care | 48,646 |
| | | HCA/SSA - FCI-SSA--02 | |
| 400 | 1900 | 61 Brandy Miller C-240 | 95,000 |
| 400 | 1900 | 61 Barbara Bohlig, LLC C-238 | 35,000 |
| 400 | 2400 | 61 Latino Center for Prevention (FCI-HC-03) | 103,400 |
| Healthy Children Collaborative Projects Subtotal | | | \$282,046 |



Healthy Children Grants

| Org | Obj | Sub | Proposed Budget |
|-----|------|-----|--|
| 700 | 2400 | 35 | Healthy Children Grants Round 8 Renewals |
| | | | 2,240,550 |
| | | | AACTT - Fullerton Joint Union High School District F01-HC-06 |
| | | | 123,500 |
| | | | HOPE Resource Program - Newport Mesa USD F03-HC-06 |
| | | | 85,000 |
| | | | (Buckle Me Up, Make Me Safe) Latino Health Access F05-HC-06 |
| | | | 123,500 |
| | | | Child Care Injury Prevention - Children's Home Society F06-HC-06 |
| | | | 42,750 |
| | | | Childcare Health Consultant - YMCA of O F07-HC-06 |
| | | | 260,000 |
| | | | OC Asian and Pacific Islander F08-HC-06 |
| | | | 23,750 |
| | | | Nurse-Family Partnership - County of Orange HCA - F03-HV-06 |
| | | | 324,000 |
| | | | Paso A Paso - MOMS - F04-HV-07 |
| | | | 900,000 |
| | | | Perinatal Substance Abuse - County of Orange HCA - F05-HV-06 |
| | | | 178,050 |
| | | | Kinship Center 009-AR-02 |
| | | | 180,000 |
| | | | Healthy Children Grants Subtotal |
| | | | \$2,240,550 |

Healthy Children Program Set Aside

| Org | Obj | Sub | Proposed Budget |
|-----|------|-----|--|
| 400 | 2400 | 55 | FY 08-09 Set Aside Funding |
| | | | 0 |
| | | | Healthy Children Program Set Aside Subtotal |
| | | | \$0 |

MAA Funded Children's Health Programs

| Org | Obj | Sub | Proposed Budget |
|-----|------|-----|---|
| 400 | 2400 | 58 | MAA Funded Children's Health Programs |
| | | | 0 |
| | | | MAA Funded Children's Health Programs Subtotal |
| | | | \$0 |

Healthy Children Program Support

| Org | Obj | Sub | Proposed Budget |
|-----|------|-----|---|
| 400 | 1900 | 36 | Healthy Children Community Outreach |
| | | | 200,000 |
| 400 | 1900 | 36 | Commission Personnel and Operating expenses directly in support of Healthy Children programs |
| | | | 0 |
| | | | Healthy Children Program Support Subtotal |
| | | | \$200,000 |



Strong Families

Total Funding of \$5,825,596

| | | | |
|--|-----------|-----------------------------------|--------|
| Homeless Prevention | 3,031,510 | Strong Families Program Set Aside | 0 |
| Strong Families Collaborative Projects | 104,636 | Strong Families Program Support | 75,000 |
| Strong Families Grants | 2,614,450 | | |

Homeless Prevention

| Org | Obj | Sub | Proposed Budget |
|-------------------------------------|------|--|--------------------|
| 700 | 2400 | 38 Casa Teresa | 319,840 |
| 700 | 2400 | 38 Precious Life | 237,500 |
| 700 | 2400 | 38 New Vista Shelter (Fullerton) FCI-H1-09 | 47,000 |
| 700 | 2400 | 38 HomeAid Partnership | 50,000 |
| 700 | 2400 | 38 City of Garden Grove/ Magnolia Park FRC FCI-P6-08 | 337,170 |
| 700 | 2400 | 38 Orangewood Children's Foundation FCI-P6-13 | 340,000 |
| 700 | 2400 | 38 New Project Development | 1,700,000 |
| Homeless Prevention Subtotal | | | \$3,031,510 |

Strong Families Collaborative Projects

| Org | Obj | Sub | Proposed Budget |
|--|------|--|------------------|
| 400 | 2400 | 62 Healthy Tomorrows Program - (SAUSD/SSA) SAUSD FCI-SAU-01 | 104,636 |
| Strong Families Collaborative Projects Subtotal | | | \$104,636 |

Strong Families Grants

| Org | Obj | Sub | Proposed Budget |
|--|------|---|--------------------|
| 700 | 2400 | 39 Strong Families Grants Round 9 Renewals | 2,614,450 |
| | | Mental Health Counseling - Western Youth Services 029-AP-01 | 300,000 |
| | | Developmental Screenings - Family Support Network F01-SF-06 | 356,000 |
| | | Care for Kids Project - Colette's Children's Home F02-SF-06 | 105,000 |
| | | PCIT Clinic - Child Guidance Center F03-SF-06 | 150,000 |
| | | Keeping Kids Safe - VNA Foundation of Orange County F04-SF-06 | 190,000 |
| | | VNA Foundation of Orange County F07-SF-06 | 68,850 |
| | | Strong Beginnings - Orange County Rescue Mission F08-SF-06 | 190,000 |
| | | Heritage House Village - SCADP, Inc. F10-SF-06 | 130,500 |
| | | Child Shuttle Too - Child Shuttle Inc. F11-SF-06 | 100,000 |
| | | OC Home Visiting Collaborative - Children's Bureau F01-HV-06 | 418,000 |
| | | OC Child Abuse Prevention Center F02-HV-06 | 606,100 |
| Strong Families Grants Subtotal | | | \$2,614,450 |

Strong Families Program Set Aside

| Org | Obj | Sub | Proposed Budget |
|---|------|-------------------------------|-----------------|
| 700 | 2400 | 56 FY 08-09 Set Aside Funding | 0 |
| Strong Families Program Set Aside Subtotal | | | \$0 |

Strong Families Program Support

| Org | Obj | Sub | Proposed Budget |
|---|------|---|-----------------|
| 700 | 1900 | 40 Strong Families Program Support | 75,000 |
| 700 | 1900 | 40 Commission Personnel and Operating expenses directly in support of Strong Families programs | 0 |
| Strong Families Program Support Subtotal | | | \$75,000 |



Ready to Learn

Total Funding of \$16,032,411

| | | | |
|--|-----------|----------------------------------|-----------|
| Local School Readiness | 2,619,625 | Kid Builders Program | 675,000 |
| State/Local Partnership School Readiness | 4,324,277 | Ready to Learn Grants | 1,381,500 |
| State/Local Partnership School Readiness Match | 2,785,402 | State Special Needs Program | 306,057 |
| School Readiness Program Expansion | 1,415,550 | Ready to Learn Program Set Aside | 500,000 |
| Early Literacy | 1,775,000 | Ready to Learn Program Support | 250,000 |

Local School Readiness

| Org | Obj | Sub | Proposed Budget |
|------------|-------------|---|--------------------|
| 300 | 2400 | 41 08-09 Local School Readiness Programs | 2,510,625 |
| | | Anaheim City - FCI-S4-01 | 175,100 |
| | | Buena Park - FCI-S4-02 | 87,550 |
| | | Centralia - FCI-S4-03 | 87,550 |
| | | Cypress - FCI-S4-04 | 43,775 |
| | | Fountain Valley - FCI-S4-06 | 43,775 |
| | | Fullerton - FCI-S4-07 | 87,550 |
| | | Huntington Beach City - FCI-S4-08 | 87,550 |
| | | La Habra City - FCI-S4-09 | 131,325 |
| | | Magnolia - FCI-S4-10 | 87,550 |
| | | Ocean View - FCI-S4-11 | 87,550 |
| | | Savanna - FCI-S4-12 | 43,775 |
| | | Westminster - FCI-S4-13 | 87,550 |
| | | Brea-Olinda - FCI-S4-14 | 43,775 |
| | | Capistrano - FCI-S4-15 | 175,100 |
| | | Garden Grove - FCI-S4-16 | 175,100 |
| | | Irvine - FCI-S4-17 | 87,550 |
| | | Laguna Beach - FCI-S4-18 | 43,775 |
| | | Los Alamitos - FCI-S4-19 | 43,775 |
| | | Newport-Mesa - FCI-S4-20 | 87,550 |
| | | Orange - FCI-S4-21 | 175,100 |
| | | Placentia-Yorba Linda - FCI-S4-22 | 87,550 |
| | | Saddleback Valley - FCI-S4-23 | 175,100 |
| | | Santa Ana - FCI-S4-24 | 175,100 |
| | | Tustin - FCI-S4-25 | 87,550 |
| | | Orange County Department of Education - FCI-S4-26 | 103,000 |
| 300 | 1900 | 41 Jennifer Burrell C-247 | 109,000 |
| | | Local School Readiness Subtotal | \$2,619,625 |



State/Local Partnership School Readiness

| Org | Obj | Sub | Proposed Budget |
|--|-------------|--------------------------------------|--------------------|
| 300 | 2400 | 02 08-09 Program Budget | 4,199,277 |
| | | Anaheim City Sch. Dist (FC-SR2-01) | 315,500 |
| | | Capistrano (FC-SR2-15)) | 213,380 |
| | | Centralia (FC-SR2-03) | 128,540 |
| | | Fullerton (FC-SR2-07) | 186,197 |
| | | Garden Grove (FC-SR2-16) | 300,250 |
| | | Magnolia (FC-SR2-10) | 515,592 |
| | | Newport Mesa (FC-SR2-20) | 443,961 |
| | | Ocean View (FC-SR2-11) | 303,232 |
| | | Orange (FC-SR2-21) | 92,250 |
| | | Placentia YL (FC-SR2-22) | 500,000 |
| | | Santa Ana (FC-SR2-24) | 790,000 |
| | | Tustin (FC-SR2-25) | 225,250 |
| | | Westminster (FC-SR2-13) | 185,125 |
| 300 | 1900 | 02 Cinda Muckenthaler - C-248 | 125,000 |
| State/Local School Readiness Subtotal | | | \$4,324,277 |

State/Local Partnership School Readiness Match

| Org | Obj | Sub | Proposed Budget |
|--|-------------|--|--------------------|
| 300 | 2400 | 03 Contingency Local Match for State SR 08-09 | 200,000 |
| 300 | 2400 | 03 SSR Local Match for 4 Program Grants | 536,850 |
| | | Centralia School District F05-RL-06 | 147,600 |
| | | Capistrano USD F12-RL-06 | 181,000 |
| | | Magnolia School District F14-RL-06 | 90,000 |
| | | Santa Ana USD F16-RL-06 | 118,250 |
| 300 | 2400 | 03 Local Match for State SR | 2,048,552 |
| | | Anaheim City Sch. Dist (FC-SR2-01) | 145,602 |
| | | Capistrano (FC-SR2-15)) | 136,175 |
| | | Centralia (FC-SR2-03) | 128,286 |
| | | Fullerton (FC-SR2-07) | 115,375 |
| | | Garden Grove (FC-SR2-16) | 14,300 |
| | | Magnolia (FC-SR2-10) | 17,520 |
| | | Newport Mesa (FC-SR2-20) | 254,549 |
| | | Ocean View (FC-SR2-11) | 89,375 |
| | | Orange (FC-SR2-21) | 112,478 |
| | | Placentia YL (FC-SR2-22) | 107,997 |
| | | Santa Ana (FC-SR2-24) | 452,880 |
| | | Tustin (FC-SR2-25) | 234,491 |
| | | Westminster (FC-SR2-13) | 239,524 |
| State/Local School Readiness Match Subtotal | | | \$2,785,402 |



School Readiness Program Expansion

| Org | Obj | Sub | Proposed Budget |
|--|------|---|--------------------|
| 400 | 2400 | 59 School Readiness Expansion Program | 1,135,300 |
| | | Anaheim City School District FCI-SR3-01 | 645,000 |
| | | Magnolia School District FCI-SR3-10 | 380,500 |
| | | Children's Home Society of California FCI-SR2-99 | 109,800 |
| 400 | 2400 | 59 B&G Clubs of GG FCI-BG-03 (Readiness on the Road) | 171,250 |
| 400 | 2400 | 59 Mary Castorena C-246 - ECE Consultant | 109,000 |
| School Readiness Expansion Subtotal | | | \$1,415,550 |

Early Literacy

| Org | Obj | Sub | Proposed Budget |
|--------------------------------|------|--|--------------------|
| 300 | 2400 | 42 08-09 Early Literacy Program | 950,000 |
| | | PHFE Management PS-56 | 950,000 |
| 300 | 2400 | 42 HABLA program | 825,000 |
| | | PHFE Management PS-57 | 725,000 |
| | | HABLA - UCI F17-RL-04 | 100,000 |
| Early Literacy Subtotal | | | \$1,775,000 |

Kid Builders Program

| Org | Obj | Sub | Proposed Budget |
|--------------------------------------|------|-----------------------------------|------------------|
| 300 | 2400 | 60 Kid Builders Publishing | 675,000 |
| Kid Builders Program Subtotal | | | \$675,000 |

Ready to Learn Grants

| Org | Obj | Sub | Proposed Budget |
|---------------------------------------|------|--|--------------------|
| 700 | 2400 | 43 Round 9 Renewals | 1,281,500 |
| | | Buena Park School District F01-RL-06 | 166,250 |
| | | Saddleback Valley Unified School District F02-RL-06 | 209,000 |
| | | Delhi Center F03-RL-06 | 128,500 |
| | | Boys & Girls Club of Huntington Valley F06-RL-06 | 126,000 |
| | | Down Syndrome Association of Orange County F09-RL-06 | 50,000 |
| | | Irvine Unified School District F10-RL-06 | 142,500 |
| | | The Cambodian Family/SAUSD F11-RL-06 | 118,250 |
| | | B&G Club of GG (Community Wide SR Program) F13-RL-06 | 171,000 |
| | | Ocean View School District F15-RL-06 | 170,000 |
| 700 | 2400 | 43 KCET "Place of Our Own" | 100,000 |
| Ready to Learn Grants Subtotal | | | \$1,381,500 |



State Special Needs Program

| Org | Obj | Sub | Proposed Budget |
|---|------|---|------------------|
| 400 | 2400 | 52 LEAPS Contract FCI-SR-20 - State | 69,458 |
| 400 | 2400 | 52 LEAPS Contract FCI-SR-20 - Match | 58,065 |
| 400 | 2400 | 52 LEAPS Contract FCI-SR-20 extension - State | 145,834 |
| 400 | 2400 | 52 LEAPS Contract FCI-SR-20 extension - Match | 32,700 |
| State Special Needs Program Subtotal | | | \$306,057 |

Ready to Learn Program Set Aside

| Org | Obj | Sub | Proposed Budget |
|--|------|-------------------------------|------------------|
| 300 | 2400 | 57 FY 08-09 Set Aside Funding | 500,000 |
| Ready to Learn Program Set Aside Subtotal | | | \$500,000 |

Ready to Learn Program Support

| Org | Obj | Sub | Proposed Budget |
|--|------|---|------------------|
| 300 | 1900 | 44 SSA/Child Care Coordinator | 50,000 |
| 300 | 1900 | 44 Ready to Learn Community Outreach | 200,000 |
| 300 | 1900 | 44 Commission Personnel and Operating expenses directly in support of Ready to Learn programs | 0 |
| Ready to Learn Program Support Subtotal | | | \$250,000 |



Capacity Building

Total Funding of \$7,126,105

| | | | |
|--|-----------|-----------------------------------|-----------|
| AmeriCorps/ VISTA | 2,118,649 | Capacity Building Grants | 1,186,580 |
| New Program Research & Development | 1,000,000 | and Matching Funds | |
| Technical Assistance | 325,000 | Capacity Building Program Support | 275,000 |
| Performance Outcomes Measuring Systems | 2,220,876 | and Fund Development | |

AmeriCorps/ VISTA

| Org | Obj | Sub | | Proposed Budget |
|----------------------------------|------|-----|--|--------------------|
| 700 | 2400 | 45 | AmeriCorps/VISTA Member Stipends | 1,854,649 |
| | | | PHFE Local Administration FCI-A6-02 | 1,135,125 |
| | | | PHFE Statewide Administration FCI-V2-04 | 179,881 |
| | | | PHFE Statewide Administration FCI-V3-04 | 539,643 |
| 700 | 2400 | 45 | CONNECT AmeriCorps/VISTA Member Support | 264,000 |
| | | | FCI-A6-01 | |
| AmeriCorps/VISTA Subtotal | | | | \$2,118,649 |

New Program Research & Development

| Org | Obj | Sub | | Proposed Budget |
|--|------|-----|--------------------------|--------------------|
| <u>Set Aside for Commission Priorities</u> | | | | |
| 400 | 2400 | 46 | FY 08-09 Programs | 1,000,000 |
| New Program Research & Development Subtotal | | | | \$1,000,000 |

Technical Assistance

| Org | Obj | Sub | | Proposed Budget |
|--------------------------------------|------|-----|---|------------------|
| 700 | 1900 | 49 | MAA/TCM Leveraging Support | 100,000 |
| | | | County HCA Accounting & Program Support | 100,000 |
| 700 | 2400 | 49 | CONNECT: | 225,000 |
| | | | Capacity Bldg Support | |
| | | | Family Credential | |
| Technical Assistance Subtotal | | | | \$325,000 |

Performance Outcomes Measuring Systems

| Org | Obj | Sub | Proposed Budget |
|---|------|---|--------------------|
| 400 | 1900 | 48 OCERS - Data Collection and Reporting System | 926,876 |
| | | CS&O - FCI-POM-01 | |
| | | Evaluation System enhancement and implementation | |
| 400 | 1900 | 48 Research Consultants | 655,000 |
| | | Regents of the University of Colorado - PS-21 | |
| | | The Brookings Institute | |
| | | The Evaluation and Training Institute - PS-23 | |
| | | Institute for Public Health, San Diego State University - PS-24 | |
| | | Social Policy Research - PS-25 | |
| | | SRI International - PS-26 | |
| | | The SPHERE Institute - PS-27 | |
| | | Walter R. McDonald & Associates, Inc. - PS-28 | |
| | | Westat Research Inc PS-52 | |
| | | EDI Regents of the University of CA PS-49 | |
| 400 | 1900 | 48 HCA/ Assigned Staff Charges | 180,000 |
| 400 | 1900 | 48 Limor Zimskind - C-250 | 117,000 |
| 400 | 1900 | 48 Ofelia Sandoval C-251 | 117,000 |
| 400 | 1900 | 48 First 5 Southern CA Alliance for Learning and Results | 25,000 |
| 400 | 1900 | 48 Conditions of Children Assessment FCI-SSA-03 | 25,000 |
| 400 | 1900 | 48 Community Indicators Report | 50,000 |
| 400 | 1900 | 48 Orange County Health Needs Assessment | 75,000 |
| 400 | 1801 | 48 Confidentiality brochures and misc. eval project printing | 50,000 |
| Performance/Outcome Measurement Subtotal | | | \$2,220,876 |

Capacity Building Grants & Matching Funds

| Org | Obj | Sub | Proposed Budget |
|---|------|--------------------------------------|--------------------|
| 700 | 2400 | 50 Capacity Building Program funding | 1,186,580 |
| Capacity Building Grants and Matching Funds Subtotal | | | \$1,186,580 |

Capacity Building Support & Fund Development

| Org | Obj | Sub | Proposed Budget |
|--|------|--|------------------|
| 700 | 2400 | 51 Capacity Building Program Support and Fund Development | \$125,000 |
| | | Anne Olin | |
| 700 | 2400 | 51 Innovation Network/National Outreach | \$150,000 |
| 700 | 1900 | 51 Commission Personnel and Operating expenses directly in support of Capacity Building programs | \$0 |
| Capacity Building Program Support and Fund Development Su | | | \$275,000 |



Administrative Functions

Total Funding of \$6,303,378

| | |
|-------------------------------------|-----------|
| Staffing | 2,772,502 |
| Professional and Technical Services | 1,979,348 |
| Public Outreach and Communication | 748,000 |
| Commission Travel & Meetings | 196,510 |
| Office Expenses | 607,018 |

Professional and Technical Services

| Org | Obj | Sub | Proposed Budget |
|-----|------|--|--------------------|
| | | Legal Services | 300,000 |
| 100 | 1900 | Woodruff, Spradling & Smart - C-207 | 200,000 |
| 100 | 1900 | Stradling, Yocca, Carlson - C-207 | 25,000 |
| 100 | 1900 | Supplemental Support | 25,000 |
| 100 | 1900 | Doug Freeman - Sustainability Initiative | 50,000 |
| | | County Services | 420,348 |
| 500 | 1900 | 8 Auditor- Controller | 35,000 |
| 500 | 1900 | 4 CEO/Purchasing | 20,000 |
| 500 | 1900 | CEO/Real Estate | 10,000 |
| 500 | 1900 | 1901 CEO/Data Systems (CEO IT Support) | 142,417 |
| 500 | 1900 | 9 Clerk of The Board | 11,000 |
| 500 | 1900 | PFRD Pony Mail | 1,931 |
| 500 | 1912 | T1 Treasurer Investment Admin. Fees | 200,000 |
| | | Admin./Contract Consultants | 495,000 |
| 100 | 1900 | Christina Altmayer - Admin. Consultant C-237 | 120,000 |
| 100 | 1900 | Government Finance Officer Assn (GFOA) | 25,000 |
| 500 | 1900 | Accounting & Fiscal Support | 50,000 |
| 600 | 1900 | Financial/Investment Advisor Services | 50,000 |
| 100 | 1900 | Admin. Support PHFE PS-22 | 250,000 |
| | | Financial & Compliance Audits | 479,000 |
| 500 | 1900 | Annual Financial Audit & Annual Single Audit Vavrinek, Trine, Day & Co., LLP PS-35 | 75,000 |
| 600 | 1900 | Program Audit Support Contractors Macias Gini & O'Connell PS-37 Vavrinek, Trine, Day & Co., LLP PS-38 Diehl, Evans & Company, LLP PS-39 | 225,000 |
| 500 | 1900 | Sherry Johnstone C-253 - Risk Assessments | 134,000 |
| 100 | 1900 | Larry Seigel C-254 - Revenue & Financial Support | 45,000 |
| | | Miscellaneous Other Prof. Services | 235,000 |
| 100 | 1900 | Phil Isenberg - Legislative Advocate C-140 | 95,000 |
| 100 | 1900 | Calif. S. Assn Counties (CSAC) | 5,000 |
| 100 | 1900 | First Five Calif. Assn. - Policy & Advocacy Support | 35,000 |
| 100 | 1900 | Consultants - Undesignated | 100,000 |
| 200 | 1908 | Temporary Help | 50,000 |
| | | Subtotal Professional and Technical Svcs | \$1,979,348 |



Public Outreach and Communication

| Org | Obj | Sub | Proposed Budget |
|---|------|--|------------------|
| 300 | 1900 | 11 Graphics | 75,000 |
| 300 | 1900 | 12 Website Support & Maintenance | 75,000 |
| 300 | 1900 | 13 Community Outreach | 385,000 |
| | | Kathleen Crowley C-252 | 60,000 |
| | | Pacific Strategies/Porter Novelli Public Relations C-230 | 250,000 |
| | | Lisa Burke C-249 | 75,000 |
| 300 | 1900 | 15 Community Awards Program | 20,000 |
| 300 | 1900 | 16 Exhibits (O. C. Fair, etc.) | 25,000 |
| 300 | 1900 | 17 Sponsorships | 18,000 |
| | | Annual First 5 Statewide Conference | |
| | | First 5 Association meetings | |
| 300 | 1900 | 18 Strategic Communication | 150,000 |
| Subtotal Public Outreach & Communication | | | \$748,000 |

Commission Travel & Meetings

| Org | Obj | Sub | Proposed Budget |
|--|------|---|------------------|
| 500 | 2600 | Staff Mileage & Parking Costs | 4,000 |
| 100 | 2600 | Executive Car Allowance | 18,180 |
| 300 | 2700 | First Five Annual Conference Meeting Expenses | 5,000 |
| 100 | 2700 | State Annual Conference Meeting Expenses | 0 |
| 200 | 2700 | Hotel Room Contracts - Special Mtgs | 80,000 |
| 100 | 2700 | Commissioner & TAC Stipends & Mileage | 30,000 |
| 100 | 2700 | 90 Transportation for Travel | 20,000 |
| 100 | 2700 | 91 Other Travel Expenses (Hotel, Meals, etc.) | 19,000 |
| 100 | 2700 | Conferences & Workshops | 7,000 |
| 100 | 2700 | Professional Speakers | 6,000 |
| 100 | 2700 | So. Calif. Leadership Network | 2,000 |
| 100 | 2700 | OC Forum (12 mtgs X \$400) | 4,800 |
| 100 | 2700 | Urban Land Institute(12 mtgs X \$35) + (2 X \$55) | 530 |
| Subtotal Commission Travel & Meetings | | | \$196,510 |

Office Expenses

| Org | Obj | Sub | Proposed Budget |
|-----|------|---|------------------|
| 200 | 700 | Telephone & Cell Phone Costs | 35,000 |
| 100 | 900 | Event Catering for Meetings | 6,000 |
| 500 | 1100 | Insurance Coverage | 30,700 |
| 500 | 1300 | Equipment Maintenance (VTI, misc.) | 3,000 |
| 200 | 1400 | Building Maint. & Improvements | 20,000 |
| 100 | 1600 | Memberships | 89,989 |
| | | Ca. Assn Local Economic Dev., O.C. Forum, | 80 |
| | | O.C. Forum | 1,500 |
| | | First Five Calif. Assn. | 26,539 |
| | | So. Calif. Regional Foundation of Commissions | 35,000 |
| | | Urban Land Institute | 250 |
| | | GFOA | 135 |
| | | Orange County Business Council | 25,000 |
| | | Misc. Memberships | 1,000 |
| | | CMTA | 175 |
| | | PARMA | 310 |
| 200 | 1800 | Basic Office Supplies | 25,000 |
| 200 | 1800 | Courier Services | 2,000 |
| 200 | 1801 | Printing Services | 30,000 |
| 200 | 1809 | Minor Computer Hardware & Software | 30,000 |
| 200 | 1809 | Minor Off. Furniture | 10,000 |
| 500 | 2000 | Public Hearing Notices | 3,000 |
| 200 | 2100 | Postage Meter Lease | 4,800 |
| 200 | 2100 | Photocopier Lease | 18,000 |
| 200 | 2200 | Building Lease | 279,529 |
| 200 | 4000 | Equipment | 20,000 |
| | | Subtotal Office Expenses | \$607,018 |



Annual Investment Policy Statement for FY 2008-09

SUMMARY:

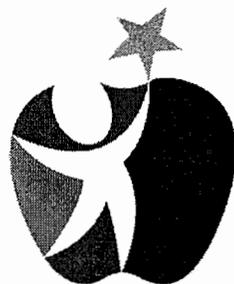
Pursuant to Government Code Section 53646, the Commission's Treasurer submits the Annual Investment Policy Statement (IPS) for Commission review and approval for FY 2008-09. The IPS being submitted has been reviewed by the Commission's Investment Oversight Committee. The five-member Committee was established in 2006 to ensure oversight and public transparency regarding the investment structure and activities related to the investment of available Commission funds.

No changes are recommended to the IPS at this time as there is no new information available about proposed changes to County's Investment Policy Statement and operating procedures of the Orange County Treasurer's Office. The County's action plan and timeline to implement the recommendations of the January 29, 2008 "Final Report on Risk Analysis of the Treasurer's Investment Pools," prepared by PFM Asset Management, including revisions to the County's Investment Policy Statement recommended by PFM, are tentatively scheduled to be reviewed by the County Treasurer's oversight committees, and submitted to the Board of Supervisors sometime after the Commission's May meeting.

The Commission's Investment Oversight Committee will review the Commission's IPS when new information becomes available from the County. Any recommendations resulting from the Investment Oversight Committee's review will be presented to the Commission for consideration.

A copy of the County's Investment Policy Statement is on file with the Clerk of the Commission and is available on the County Treasurer's website at www.ttc.ocgov.com.

Investment Policy Statement for FY 2008-09



Children & Families
Commission of Orange County

*Adopted by the
Children & Families Commission of Orange County
May 7, 2008*

Investment Policy Statement for FY 2008-09

Purpose

The Children and Families Commission of Orange County (“the Commission”) Annual Investment Policy Statement (the “Policy”) provides for the prudent investment of the Commission’s funds and the effective management of investment activities. It is intended that this policy cover all short-term investment activities under the direct control of the Commission.

Prudent Investor Standard

This Policy shall be implemented in accordance with the standard for governing bodies or persons authorized to make investment decisions on behalf of California governing bodies. This standard is set forth in Section 53600.3 of the California Government Code, which provides in relevant part:

“... all governing bodies of local agencies and persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.”

Authority

In October 2005, the Commission designated the Chief Operations Officer to serve as Treasurer of the Commission (“the Treasurer”). In this capacity, the Treasurer is charged with fulfilling the duties and responsibilities required in the investment of public funds and insuring compliance with this Policy, including all investment management and reporting requirements. The Treasurer is delegated the authority to manage, deposit and invest funds of the Commission, not required for the immediate needs of the agency, in accordance with this Policy and all applicable provisions of law. The Treasurer shall develop and enforce written procedures to fully implement this Policy in accordance with this delegation of authority, and shall periodically report to the Commission in accordance with the requirements of law and this Policy.

The Orange County Treasurer shall accept the direction of the Chief Operations Officer acting in the capacity as Commission Treasurer and, in his absence, the Director of Finance, in placing specific investments, consistent with the restrictions and limits of this Policy.

Investment Objectives

This Policy shall also be implemented in accordance with the legislative direction concerning objectives of a trustee. This standard is set forth in Section 53600.5 of the Government Code, which provides in relevant part:

“When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of the trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.”

Safety of Principal: In safeguarding the principal investment of the Commission, the Treasurer shall limit investments to the Orange County Investment Pool, and for Sustainability Funds, investment in the Specific Long-Term Investment Program invested in U.S. Treasury Notes, not to exceed three-year maturities.

Liquidity: In order to meet the Commission’s liquidity needs, investments shall be made so that the maturity dates are compatible with cash flow requirements and, when required, permit easy and rapid conversion into cash.

Return on Investments: Investments shall be undertaken to produce a reasonable rate of return given the primary considerations of safety of principal and liquidity.

Investment Placement

Pursuant to the Support Services Agreement between the Commission and the County of Orange, Administrative Policy 1.3, Section C, the Treasurer may direct the Orange County Treasurer to invest monies not immediately required to fund expenditures in the Orange County Investment Pool in accordance with the Orange County Treasurer Investment Policy Statement, as it may be revised from time to time.

All sections of the Orange County Treasurer Investment Policy Statement are incorporated into this Policy by reference and are on file with the Clerk of the Commission.

Specific Long-Term Investment Program

The Treasurer shall prepare a quarterly Cash Flow Projection which shall project the Commission’s six-month cash flow requirements and revenues. In addition, the quarterly Cash Flow Projection shall estimate the Commission’s funds that can be prudently designated as “Sustainability Funds,” and, thus invested for use in future fiscal years. Pursuant to the “Agreement for Specific Long-Term Investment Program for the Children and Families Commission of Orange County,” the Treasurer may direct the Orange

County Treasurer to invest Sustainability Funds in a Specific Long-Term Investment Program (“the SLTIP”). This program is limited to investment in U.S. Treasury Securities and investments shall not include maturities in excess of three years. This program shall “ladder” these investments over a two to three year period.

The Treasurer shall match investments in the SLTIP with anticipated cash flow requirements. The Treasurer shall not invest in securities maturing more than three years from the date of purchase unless specifically approved by the Commission.

Reporting Requirements

In accordance with Government Code Section 53646, the Treasurer shall cause a quarterly report to be prepared and submitted to the Commission. The quarterly report shall comply with applicable law and shall include the relevant Orange County Investment Pool statements as well as a description of SLTIP investments including security type, issuer, amount invested, maturity date, par value, current market value, investment yield, and source of this valuation.

The Treasurer shall report monthly to the Commission, or a designated Committee of the Commission, reporting on investment activity and amounts placed or matured for that period.

Investment Policy Adoption

This policy shall be reviewed on an annual basis and the policy, and any modifications made thereto, shall be approved annually by the Commission.



Annual Delegation of Investment Authority to Commission Treasurer

SUMMARY:

In November 2005, the Commission initially designated the Chief Operations Officer to serve as the Commission's Treasurer, and delegated investment authority to the Treasurer.

Pursuant to Government Code Section 53607, the Commission may delegate investment authority to its designated Treasurer for a one year period and can renew the delegation of authority each fiscal year.

It is recommended that the Commission renew designation of the Commission Treasurer and delegation of authority to manage, deposit, and invest Commission funds, not required for the immediate needs of the Commission, for FY 2008-09 in accordance with Government Code Section 53607. This action is confirmed in the attached resolution.

CHILDREN & FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. 08-____-C&FC

May 7, 2008

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY (1) CONFIRMING ITS ANNUAL REVIEW OF THE STRATEGIC PLAN, (2) ADOPTING ITS BUSINESS PLAN FOR FISCAL YEAR 2008-09, (3) APPROVING BUDGET ADJUSTMENTS FOR FISCAL YEAR 2007-08, (4) ADOPTING THE FISCAL YEAR 2008-09 OPERATING BUDGET, (5) ADOPTING ITS INVESTMENT POLICY STATEMENT for 2008-09, (6) ESTABLISHING A 10% LIMIT ON ADMINISTRATIVE EXPENSES, AND (7) RENEWING INVESTMENT AUTHORITY OF ITS TREASURER

WHEREAS, the Children and Families Act of 1998 requires the Children and Families Commission of Orange County (“Commission”) to adopt and annually review its Strategic Plan in order to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, the Act requires the Commission to conduct a public hearing with respect to (1) its annual review of the Strategic Plan, and (2) adoption of a percentage limitation of its operating budget that may be spent on administrative functions; and

WHEREAS, at its meeting of May 7, 2008, the Commission conducted a public hearing and reviewed the following documents prepared and recommended by staff and identified in the staff report for the May 7, 2008 Commission meeting with the Attachment numbers set forth herein below: The Strategic Plan (Attachment 1), the Business Plan for Fiscal Year 2008-09 (Attachment 2), Budget Adjustments for Fiscal Year 2007-08 (Attachment 3), Annual Operating Budget for the Fiscal Year 2008-09 (Attachment 4), and the Investment Policy Statement for Fiscal Year 2008-09 (Attachment 5); and

WHEREAS, the Commission, having previously designated its Chief Operations Officer as Treasurer of the Commission and delegated to the Treasurer its authority to manage, deposit and invest funds of the Commission not required for the immediate needs of the Commission, desires to renew that designation and delegation pursuant to California Government Code Section 53607:

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 The Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 The Commission hereby:

- (A) Confirms its annual review of the Strategic Plan,
- (B) Adopts the Business Plan for Fiscal Year 2008-09,
- (C) Adopts the Budget Adjustments for Fiscal Year 2007-08,
- (D) Adopts the Annual Operating Budget for Fiscal Year 2008-09, and
- (E) Approves the Investment Policy Statement for Fiscal Year 2008-09

Section 3 Pursuant to California Government Code Section 130140(d)(5), the Commission adopts a 10% of operating budget as the limit that may be expended on administrative functions.

Section 4 Pursuant to California Government Code Section 53607, the Commission renews its delegation to the Chief Operations Officer, acting as Commission Treasurer, to manage, deposit and invest funds of the Commission not required for the immediate needs of the Commission, in accordance with the Investment Policy statement and all applicable provisions of law.

Section 5 Notwithstanding the approval of the budget, no expenditures from the line item categories for grant funding for Program Services (or any subcategory within such categories) is authorized or may be approved except by subsequent action of the Board of Commissioners; no category is required to be funded at any particular level; no grant funding decisions for individual applicants or types of applicant will be made except in connection with specific grant processes, and no ceiling or floor for such categories is established by this budget.

Section 6 Approval by the Board of Commissioners is required to increase or decrease the existing total amount of budgeted appropriations, revenues, and/or reserves as adopted by the Board of Commissioners. The Executive Director, or designee, is authorized to transfer existing budgeted appropriations mid-fiscal year between existing budget categories and accounts in order to pay for required operating expenses. In accordance with the Commission's Budgetary Control policy, the Commission renews its delegation of authority to approve budgetary transfers to the Executive Director for Fiscal Year 2008-09.

Section 7 Approval of the Fiscal Year 2008-09 Business Plan does not authorize or obligate the Commission to any specific funding action or contract with any organization or entity.

Section 8 The Clerk of the Commission shall append to this Resolution a copy of each of the documents set forth in Section 2, identifying them as Exhibits A through E (which shall correspond to Attachments 1 through 5 of the May 7, 2008 staff report). By this reference such exhibits are incorporated as though fully set forth herein.

Section 9 Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this resolution or any part thereof. The Commission Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one (1) or more subsections, subdivisions, paragraphs, sentences, clauses of phrases be declared unconstitutional, or invalid, or ineffective.

Section 10 The Clerk of the Commission shall certify to the adoption of this Resolution.

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PASSED, APPROVED and ADOPTED this _____ day of May, 2008 by the following vote:

The foregoing Resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on May 7, 2008 to wit:

AYES: Commissioner(s): _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s): _____

CHAIRMAN

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chairman of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families
Commission of Orange County, County of Orange, State of
California

Resolution No.: 08-_____-C&FC
Agenda Date: May 7, 2008
Item No.: _____

I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy



Children & Families
Commission of Orange County

**EXHIBIT A TO RESOLUTION OF COMMISSION
STRATEGIC PLAN (FISCAL YEAR 2008-09 REVIEW)
(attached)**



Children & Families
Commission of Orange County

EXHIBIT B TO RESOLUTION OF COMMISSION
FISCAL YEAR 2008-09 BUSINESS PLAN
(attached)



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**EXHIBIT C TO RESOLUTION OF COMMISSION
BUDGET ADJUSTMENTS FOR FISCAL YEAR 2007-08
(attached)**



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**EXHIBIT D TO RESOLUTION OF COMMISSION
FISCAL YEAR 2008-09 ANNUAL OPERATING BUDGET
(attached)**



Children & Families
Commission of Orange County

EXHIBIT E TO RESOLUTION OF COMMISSION
INVESTMENT POLICY STATEMENT
(attached)