



Children & Families  
Commission of Orange County

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Agenda Item No. 11  
June 27, 2007 Meeting

**DATE:** June 19, 2007  
**TO:** Children and Families Commission of Orange County  
**FROM:** Michael M. Ruane, Executive Director   
**SUBJECT:** **Agreement with Prevent Child Abuse California, Inc. and Receipt of Matching Funds for the AmeriCorps Program**

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**SUMMARY:**

The Commission has participated in the National Service Corps' AmeriCorps program since 2002. The Commission currently has 40 members serving Orange County organizations; placements include 211 Orange County, Boys & Girls Club Alliance, Family Resource Centers, Children's Health Initiative, Health Care Agency, school districts and the HABLA program. The AmeriCorps program is administered by the California First 5 Association (county commission association), with Prevent Child Abuse California serving as the fiscal intermediary and providing limited program support.

Commission authorization is requested to execute a new three year agreement with Prevent Child Abuse California (PCA CA) to receive matching funds and continue the Commission's use of the 40 AmeriCorps positions. This agreement is subject to annual review and may be terminated by either party with 60 days notice. The agreement is for \$685,588 annually with a total of \$2,056,764 for the full three year term. Incorporated into the amount of the agreement is both the documentation of the \$449,588 of eligible local match and \$236,000 the Commission will receive as partial reimbursement for the members' cost of living stipends. Only some of the local expenditures are eligible for the federal match that is capped at \$8,000 per member/per year for full time and \$4,000 per member per year for part time. Attachment 1 provides a description of the expenditures under each of these agreements.

The Commission provides program oversight and living stipends to local AmeriCorps members through administrative and fiscal agent agreements with both Public Health Foundation Enterprises, Inc., dba PHFE Management Solutions and CONNECT, a project of Orangewood. These agreements were approved by the Commission on December 6, 2006 and account for the \$449,588 of eligible federal match.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The proposed agreement has been specifically reviewed in relation to the Strategic Plan, and the recommended actions are designed to further the Capacity Building/Quality Services goal, among others. The estimated annual cost to the Commission to pay for the 40 AmeriCorps

positions is just over \$835,000. This cost will be offset with an annual reimbursement of \$236,000 from PCA CA. The cost of these 40 positions and the associated reimbursement is included in the Commission's FY 2007-08 Budget.

**RECOMMENDED ACTION:**

Authorize Executive Director to accept funding from Prevent Child Abuse California in an amount of \$708,000; authorize the Commission's annual match contribution of \$449,588; and authorize the Executive Director to execute agreement FCI-PCA-07 in the amount of \$2,056,764 (for the period January 2, 2007 through December 31, 2009).

Attachment:  
Summary of AmeriCorps Program Costs 07/08

**CONTACT:** Kim Pfeiffer

**SUMMARY OF AMERICORPS/VISTA COSTS FY 07/08****PHFE****Member Pre Enrollment Requirements**

Health Screenings	\$75 per screening	40 screenings	\$3,000
Background Check	\$104 per check	40 checks	\$4,160
Sub Total Pre Enrollment Expenses			\$7,160

**AmeriCorps Operating Expenses**

Stipend (1700 maximum hours per service year)	\$11 maximum per hour	40 members (19 full time and 21 half time)	\$563,200
Basic Benefits (i.e. FICA and Workers Compensation)	13% of payroll costs		\$80,223
Mileage	\$200 per full time member /\$100 per half time		\$5,900
Healthcare Premium for Eligible Members	\$119 per member/ month	20 members (estimated number of members that will enroll)	\$47,760
Sub Total AmeriCorp Operating Expenses			\$697,083

**CONNECT**

Connects Agreement is \$240,000 for a 12 month term. They provide support and training to both the members and the Supervisors for both the AmeriCorps (40 members) and AmeriCorps VISTA (33 members) programs. The porportional cost of CONNECTS agreement that supports the AmeriCorps program is \$131,500.

Sub Total for CONNECT	\$131,500
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**Total Program    \$835,743 \***

\* Only a portion of the costs included in the living stipends, enrollment costs, and CONNECT support eligible for the AmeriCorps Federal match. Additionally, The Federal Americorps match is capped at \$8,000 per member/ per year for full time and \$4,000 per member per year for part time.