



DATE: April 29, 2011

TO: Clerk of the Commission

FROM: Michael M. Ruane, Executive Director

A handwritten signature in black ink, appearing to read "Michael M. Ruane", is positioned to the right of the "FROM:" field.

SUBJECT: May Meeting Agenda – Revised Attachments

Please replace the following items in the agenda package:

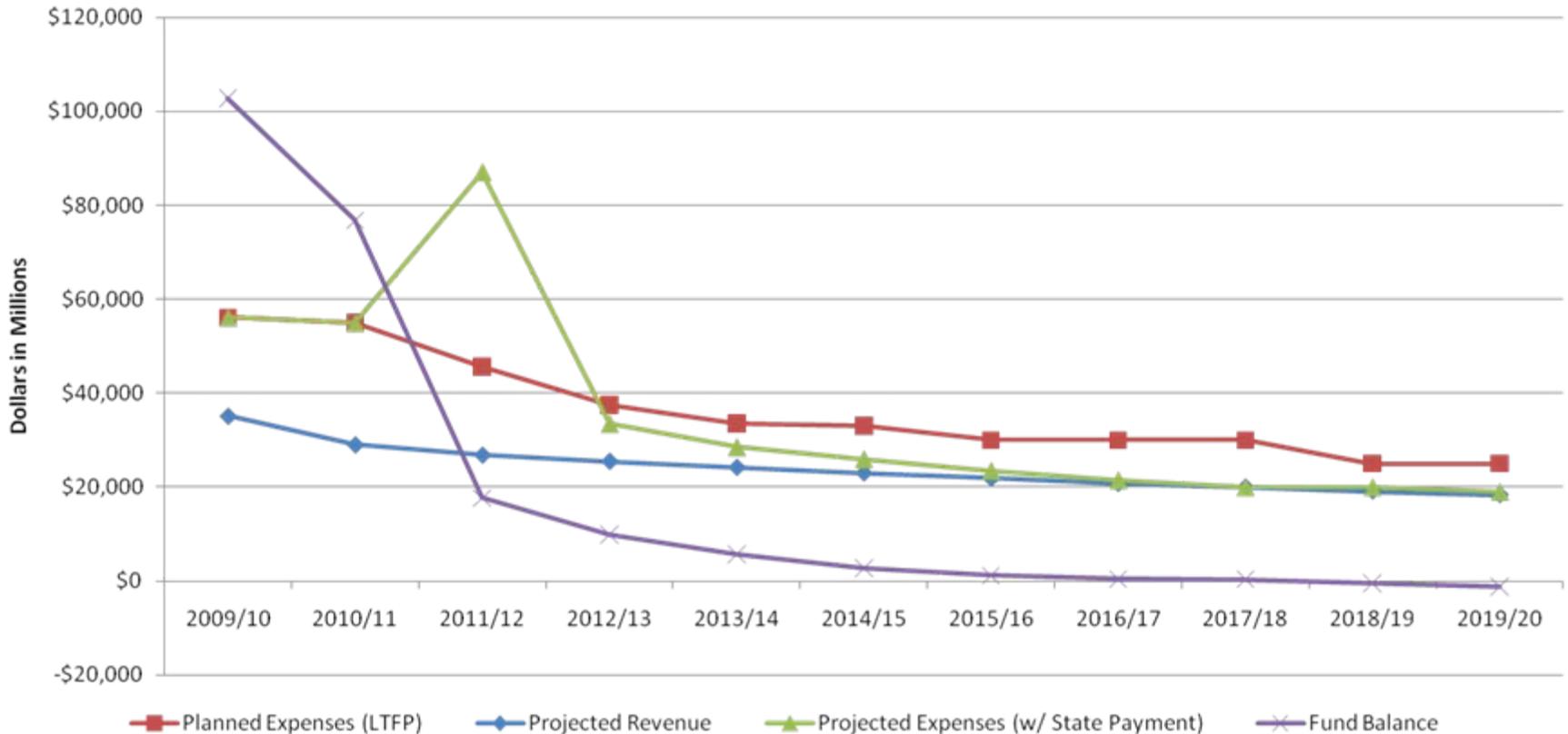
1. A revised slide (Page 7 of Attachment 3) which now depicts the fund balance.
2. A revised slide (Page 22 of Attachment 3) that reflects actual percentages.
3. An updated Draft Resolution (Attachment 10) which was revised to reference Attachment 8C.

No change in the Recommended Actions is required as a result of this transmittal.

Attachments

cc: Commissioners
Commission Counsel

Long Term Impact of State Redirection of Prop 10 Funding



Note:

Assumes payment of \$51.4 million per AB 99 by June 2012

Actual expenses would be managed to ensure fund balance was not depleted.

Community Clinics Proposed Budget FY 2011/12

Program	Program Area	Baseline	AB 99 Reduced Budget	Percent Reduction
Alta Med Health Services Corporation	FQHC Clinic-located in Huntington Beach and Santa Ana	\$175,000	\$125,000	14%
Sierra Health Center	Non FQHC Clinic-support for expansion of pediatric clinic in new location in Anaheim	\$150,000	\$150,000	0%
Hurtt Family Health Center, Inc.	FQHC Clinic- located at the Village of Hope and focuses on serving homeless families with children 0-5	\$275,000	\$275,000	0%
Friends of Families Health Center	FQHC look alike clinic located in La Habra	\$385,000	\$345,000	9%
Nhan Hoa Comprehensive Health Care Clinic	Non FQHC Clinic located in Westminster	\$50,000	\$50,000	0%
St. Jude Hospital, Inc.	Non FQHC Clinic- located in Fullerton	\$103,000	\$103,000	0%
Boys & Girls Club of Garden Grove	Community based program- Provides supportive and complimentary services to the Garden Grove Health Center (both Healthy Smiles and CHOC Clinic)	\$82,000	\$82,000	0%
Dr. Riba's Health Club	Community based program-Provides prevention and treatment services for 0-5 children on the new Santa Ana YMCA location (will receive other funding)	\$250,000	\$150,000	40%
Coalition of Orange County Community Clinics	Provides direct support to community clinics and is home to the Centralized Pediatrician	\$525,000	\$400,000	24%
Newport Mesa Unified School District	School based clinic located on elementary school campus (HOPE Clinic)	\$85,000	\$85,000	0%
Children's Health Initiative OC	Provides health access and outreach for families with young children	\$200,000	\$150,000	25%
El Sol Clinic/SOS	School based clinic in Santa Ana	N/A New Clinic	\$75,000	
Program Management	Provides quality control review		\$10,000	
TOTAL ANNUAL FUNDING		\$2,280,000	\$2,000,000	12%

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-11-C&FC

May 4, 2011

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AGREEMENTS WITH DESIGNATED ORGANIZATIONS TO PROVIDE SCHOOL DISTRICT EARLY LEARNING SPECIALIST PROGRAM SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Services (“Master Agreement”), which was approved by the Commission; and

WHEREAS, the Commission desires to enter into Agreements with each of the Organizations, hereinafter referred to as the “Contractor” in each of the Agreements authorized herein, to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions as described in Attachment 8C to the May 4, 2011 staff report for this Agenda Item; and

WHEREAS, each Contractor desires to enter into the applicable Agreements in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreements; and

WHEREAS, Commission has reviewed the staff report for the May 4, 2011 Commission meeting relating to the scope of services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission’s Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the Contractors, for the terms and in the amounts and on the conditions specified in Attachment 8C to the May 4, 2011 staff report for this Agenda Item; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate Agreements with each of the Contractors as described in Attachment 8C to this Agenda Item to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions, consistent with the May 4, 2011 staff report and scope of services referenced therein; and

Section 3 The form of the Agreements with the Contractors, for the terms and in the amounts specified in Attachment 8C to the May 4, 2011 staff report for this Agenda Item shall be substantially similar to the form of the standard Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee and Commission Counsel. The approval by the Executive Director or designee of the Agreements shall be conclusively evidenced by the execution of such Agreements by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Agreements with each of the Contractors as described in Attachment 8C to this Agenda Item to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions, as specified in the May 4, 2011 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

Section 6 A copy of each final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on May 4, 2011 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-11-C&FC

Agenda Date: May 4, 2011

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed Agreements)



**Agenda Item No. 1
May 4, 2011 Meeting**

DATE: April 27, 2011
TO: Children and Families Commission of Orange County
FROM: Michael M. Ruane, Executive Director 
SUBJECT: Receive Presentation, Conduct Public Hearing, Provide Policy Direction and Approve FY 2011/12 Budget

SUMMARY:

This report includes a presentation on a proposed Baseline Budget and an AB 99 Compliant Budget for Fiscal Year 2011/12. As part of consideration of this agenda item, the Commission will hold a public hearing prior to adoption of the budget.

AB 99 Fiscal Analysis and Impact

The Governor signed AB 99 in March 2011 to establish a Children and Families Health and Human Services Fund to fill the state budget gap. The bill requires the redirection of \$1 billion from Proposition 10 commissions, \$950 million from county commission and \$50 million from the state First 5 Commission to support the state's general fund programs for children. In Orange County this is a \$51.4 million take in FY 2011/12.

The fiscal analysis of the impact of AB 99 was presented at the April 2011 Commission meeting. The Commission provided the following direction to staff which has been incorporated in the updated Long Term Financial Plan and development of the FY 2011/12 budget:

- While litigation is pending, assume that the \$51.4 million payment will be required in June 2012. This liability will be reflected in the FY 2010/11 year-end financial statements as an obligation of the Commission.
- Contract obligations and encumbrances will be released and staff will take necessary actions to cancel these prior funding commitments. The value of these future year obligations is \$23.5 million.
- The forecasted year-end fund balance for FY 2010/11 will be \$18.3 million, net of the \$51 million due to the State. Approximately \$8.5 million will be used to supplement the FY 2011/12 budget and the balance will remain in reserve (estimated at \$9.3 million).
- The FY 2011/12 budget will be based on \$35 million, reflecting forecasted Proposition 10 revenue of \$26.5 million and the \$8.5 million contribution from reserve. This FY 2011/12 budget reflects a \$10 million reduction from the planned FY 2011/12 budget of \$45 million.

Impact of AB 99 and Proposed Budget for FY 2011/12

The Long Term Financial Plan Update (Attachment 3) is a planning and alternatives review process and does not commit funding specifically to any program or contract. The Long Term Financial Plan has been used to guide the multi-year impacts of financial decisions and changes in financial conditions. The Long Term Financial Plan was updated to reflect the impact of AB 99. The Long Term Financial Plan Update provides a summary of the impact of AB 99 and the proposed budget for FY 2011/12. The following was developed consistent with Commission direction at the April meeting:

Fiscal Impact Analysis of AB 99 (Attachment 1) presents a forecast of fund balance as of June 30, 2012, assuming the AB 99 required payment to the State of \$51.4 million. While this is staff's best estimate as of March 31, 2011 actuals, it is generally a conservative estimate, and several factors may impact this forecast, including:

- Actual revenue receipts for fiscal year FY 2010/11 and FY 2011/12 – Revenue is forecasted at \$28.2 million for the current fiscal year and a five-percent decline is forecasted for FY 2011/12. This may positively or negatively impact projected fund balance.
- Actual contract expenses – Approximately 90 percent of the Commission's budget is expended through its grantees that are reimbursed for the cost of services based on actual costs incurred. This forecast assumes all contracts are fully expended against authorized amounts. Actual expenses incurred by grantees may be less than forecasted due to vacancies and other budget variances. This results in reductions against planned expenses.
- Other revenue sources – Commission staff has not assumed other revenue sources will be realized, such as federal grants. Should the Commission be awarded additional funds, this would impact fund balance.

Given this variability, staff recommends that the Commission use this forecast as the working estimate and then revisit the forecast based on June 30, 2011 year-end actuals. Based on Commission direction, staff would direct any increase in projected fund balance to be used as directed by your Commission. Potential areas for consideration may include:

- Supplement the FY 2012/13 funding allocation to mitigate the impact of the reduced Proposition 10 revenue and further required reductions.
- Increase allocations to programs that were significantly impacted by the FY 2011/12 budget reductions and attempting to meet service demands.
- Increase to the proposed catalytic fund, that will be used to transition existing operating grants off Commission funding, particularly in the areas of primary and specialty health care services.

FY 2011/12 Baseline and AB 99 Compliant Budget (Attachment 2) presents a proposed Baseline budget and AB 99 Compliant budget for FY 2011/12. The Baseline budget reflects planned Commission investments prior to the State action. Assuming legal action currently being pursued by the Commission is successful, program level funding would be restored to this level, with the exception of administrative expenses. Administrative expenses would

remain at the reduced level. The AB 99 Compliant Budget reflects reductions necessary to make the payment to the State.

Long Term Financial Plan Update and FY 2011/12 Budget (Attachment 3) summarizes the recommended funding and policy actions to address AB 99. Working groups were convened to review current programs by goal area and develop recommendations for allocating available funding. Based on Commission direction, implementing contract actions to formalize the allocated funding into specific agreements with agencies, and a business plan will be presented at the June 2011 meeting. The proposed AB 99 compliant budget reflects an approximate 25 percent reduction in administrative expenses. Commission Executive Director is to develop a specific plan to achieve these reductions which will be incorporated in the updated business plan presented in June.

Commission's Strategic Plan (Attachment 7) annual review. The Children and Families Act of 1988 (Proposition 10) requires that each county commission review its strategic plan at least annually and revise the plan as necessary or appropriate. Each commission is required to conduct a public hearing on the review of its strategic plan. Adoption and annual review of the Strategic Plan by the Commission is required to maintain eligibility for Proposition 10 tobacco tax revenue. Utilizing the current Strategic Plan in the interim is recommended with recognition that while the vision, mission and goals of the Commission remain the same; specific initiatives within the four established goal areas may need to be revisited in the update of the Strategic Plan.

Implementing Contract Actions (Attachment 8) includes revisions to prior Commission funding actions to reflect the budget reductions as well as a resolution and exhibit for the school district Early Learning Specialist positions due to the lead time required for contract actions.

Annual Administrative Expenses Cap

The Health & Safety Code Section 130140 requires the Commission to adopt a limit on the percentage of the Commission's operating budget that may be spent on administrative functions. Administrative costs and functions are defined by the State Commission guidelines pursuant to Chapter 284, Statutes of 2005 (AB109). The Commission's Budget is prepared in accordance with these guidelines. Adoption of the FY 2011/12 Budget includes adoption of a 10 percent limitation on administrative function expenditures consistent with previous Commission approved policy and direction to staff. Actual year-to-date administrative expenditures for FY 2010/11 are 10 percent under the operating budget.

PRIOR COMMISSION ACTIONS:

1. October 2010 – FY 2009/10 Year-end Report and Public Hearing and FY 2010/11 Financial Update
2. February 2011 – Long Term Financial Plan Update
3. March 2011 – Long Term Financial Plan Update
4. April 2011- Long Term Financial Plan Update

RECOMMENDED ACTIONS:

1. Receive presentations, conduct public hearing, provide policy direction and approve the following items:
 - a. Long Term Financial Plan Update
 - b. Approve Fiscal Year 2011/12 Baseline and AB 99 Compliant Budgets
 - c. Review and approve Goal Area funding allocations
 - d. Adopt resolution confirming the Commissions annual review of the Strategic Plan (Attachment 9), and the Annual Operating Budget for FY 2011/12
 - e. Approve implementing contract actions (Attachment 8) and revision to funding actions taken at March meeting and adopt resolution (Attachment 10) authorizing Executive Director or designee to prepare and negotiate amendments to agreements with the designated organizations to provide Early Learning Specialists services for the terms and amount and on the conditions as described in Attachment 8C.

2. Direct staff to return at the June meeting with actions to implement the FY 2011/12 AB 99 Compliant Budget, including an updated FY 2011/12 Business Plan.

ATTACHMENTS:

1. Fiscal Impact Analysis of AB 99
2. Proposed FY 2011/12 Baseline and AB 99 Compliant Budget
3. Long Term Financial Plan Update
4. Bridges Maternal Child Health Network Detailed Budget
5. Early Learning School District Detailed Budget
6. School District Allocation Based on Second Grade Reading Scores
7. Strategic Plan
8. Implementing Contract Actions
9. Resolution for annual review of Strategic Plan and Annual Operating Budget for FY 2011/12
10. Resolution for School District Early Learning Specialists

Contact: Christina Altmayer

Fiscal Impact Analysis of AB 99**Staff Projections based on actuals through 3/31/11**

Cash balance as of 3/31/2011	\$ 97,307,807	Includes Prop 10 Revenue Allocations through 01/31/10
Feb - Apr revenue received by June 30, 2011	\$ 6,500,000	Based on total YE projection of \$28.2 million
	\$ 103,807,807	
Less remaining cash payments for 10/11	\$ (18,000,000)	Estimate of cash payments through end of FY 10/11
Estimated cash balance at June 30, 2011	\$ 85,807,807	
Receivables at June 30, 2011	\$ 4,600,000	May and June revenue (Will be received by Aug/Sept)
Liabilities at June 30, 2011	\$ (17,500,000)	Estimate of expenses against FY 10/11 obligations that will be paid post June 30 year-end
	\$ 72,907,807	Per Commission Direction at April 6, 2011 Meeting: Release of all contract obligations post FY 10/11. FY 11/12 - \$25 million; FY 12/13 and FY 13/14 = \$23.5 million
Net Forecasted Available Funding as of July 1, 2011	\$ 72,907,807	Assumes release of all future year contract obligations
Less Payment to State	\$ (51,400,000)	Per Commission Direction at April 6, 2011 Meeting; assume full payment required to State in July 2012
Net Available	\$ 21,507,807	
Projected FY 11/12 Revenue	\$ 26,500,000	
Less FY 11/12 Planned Budget	\$ 35,271,025	Per Commission Direction; Reduce FY 11/12 Planned Budget from \$45 to \$35 million; FY 10/11 Budget = \$55 million
Net Forecasted Fund Balance as of July 1, 2012	\$ 12,736,782	

Note:

Staff will monitor and review all current year forecasted cash payments and will update year-end forecast monthly.

The ending fund balance projection may be conservative because it does not take into consideration underspending against authorized contracts.

Other revenue sources such as interest revenues are not reflected.

**Children and Families Commission of Orange County
FY 11/12 Proposed Baseline and AB 99 Compliant Budget**

	FY 10/11 Budget	FY 11/12 Baseline Budget	FY 11/12 AB 99 Compliant Budget	% AB 99 Reduction from Baseline	% AB 99 Reduction from FY 10/11 Budget
Prop 10 Tax Allocations	\$ 29,500,000	\$ 26,809,800	\$ 26,809,800		
Other Revenues	\$ 1,885,000	\$ 750,000	\$ 750,000		
	\$ 31,385,000	\$ 27,559,800	\$ 27,559,800		
PROGRAM EXPENSES¹					
Healthy Children					
Bridges: Maternal Child Health Network	\$ 8,883,050	\$ 8,425,845	\$ 6,500,000	-22.9%	-26.8%
Health Access and Education	\$ 1,470,000	\$ 835,000	\$ 550,000	-34.1%	-62.6%
Community Clinics	\$ 2,522,202	\$ 2,290,125	\$ 2,000,000	-12.7%	-20.7%
Fitness/Nutrition ²	\$ 6,619,500	\$ 119,500	\$ 10,000	-91.6%	-99.8%
Children's Dental	\$ 1,627,500	\$ 1,657,500	\$ 1,500,000	-9.5%	-7.8%
Pediatric Health Services	\$ 7,357,367	\$ 6,000,000	\$ 4,235,000	-29.4%	-42.4%
School Readiness Nursing	\$ 3,566,560	\$ 3,610,000	\$ 3,000,000	-16.9%	-15.9%
	\$ 32,046,179	\$ 22,937,970	\$ 17,795,000	-22.4%	-44.5%
Strong Families					
Family Support Services	\$ 1,115,000	\$ 910,000	\$ 650,000	-28.6%	-41.7%
Homeless Prevention*	\$ 4,539,899	\$ 4,553,899	\$ 3,500,000	-23.1%	-22.9%
	\$ 5,654,899	\$ 5,463,899	\$ 4,150,000	-24.0%	-26.6%
Early Learning					
Early Learning Programs and Support	\$ 10,796,575	\$ 8,500,000	\$ 6,076,025	-28.5%	-43.7%
	\$ 10,796,575	\$ 8,500,000	\$ 6,076,025	-28.5%	-43.7%
Capacity Building^{3*}					
AmeriCorps/ VISTA	\$ 1,307,693	\$ 1,307,693	\$ 1,200,000	-8.2%	-8.2%
Evaluation and Reporting (POMS)	\$ 763,500	\$ 763,500	\$ 600,000	-21.4%	-21.4%
Technical Assistance	\$ -	\$ -	\$ -		
Capacity Building Grants & Matching Funds	\$ 190,000	\$ 190,000	\$ 75,000	-60.5%	-60.5%
Capacity Building Support & Fund Develop.	\$ 125,000	\$ 125,000	\$ 125,000	0.0%	0.0%
	\$ 2,386,193	\$ 2,386,193	\$ 2,000,000	-16.2%	-16.2%
Program Consultants		\$ -	<i>Incorporated in program budgets</i>		
Total Program	\$ 50,883,846	\$ 39,288,062	\$ 30,021,025	-23.6%	-41.0%
One Time Catalytic Set-Aside			\$ 1,750,000		
Administrative Functions	\$ 4,598,200	\$ 4,400,000	\$ 3,500,000	-20.5%	-23.9%
Total Budget	\$ 55,482,046	\$ 43,688,062	\$ 35,271,025	-19.3%	-36.4%

Notes:

1. Specific allocations within program categories were developed based on funding panel reviews.
2. The FY 10/11 Fitness/Nutrition Budget included the capital support for the Santa Ana YMCA Program.
3. Capacity building funds will include at least \$125,000 for fund development and first quarter FY 11/12 AmeriCorpos/VISTA
4. The allocation for the One Time Catalytic Set-aside will be re-evaluated mid-year based on FY 10/11 year-end and FY 11/12 first and second quarter actual revenue. Funding will support transition of direct health services, including clinical and specialty services. Catalytic funding for homeless services will be supported directly from the Homeless Prevention funding.
5. Asterisk programs (*) represents programs that were not approved by Commission prior to AB 99 Action; therefore, FY 11/12 Baseline reflects FY 10/11 Budget.

Long Term Financial Plan Update and FY 2011/12 Budget



Children & Families
Commission of Orange County

Today's Agenda

- Recap of Financial Impacts of AB 99 and April Commission Direction
 - Updated Year-End and FY 11/12 Financial Position
 - Confirm FY 11/12 Budget Assumptions and Strategies to Meet AB 99 Funding Requirements
- Approve FY 11/12 Baseline and AB 99 Budget Financial Assumptions
 - Approve goal area funding allocations
 - Adopt Fiscal Year 2011/12 budget (Attachment 2)

Long Term Financial Plan Update

AB 99 Impact

- State legislative action, passed with the budget, requires a \$1 billion transfer from Prop 10 Commissions to the State.
 - \$1 billion in Prop 10 revenue that would be redirected to support state health and human services
 - Requires County Commissions to contribute \$950 million and the State Commission to contribute \$50 million to the state budget
 - Commissions would have until June 30, 2012 to provide the funds
 - Orange County's share would be \$51.4 million or 173% of total annual revenue.

April Commission Meeting Summary

- Commission direction at the April meeting has guided staff analysis for FY 11/12 budget and future year planning:
 - While litigation is pending, staff assumes that the \$51.4 million payment will be required in June 2012. This future payment will be reflected in the FY 10/11 year-end financial statements as an obligation of the Commission.
 - Staff will release all future year contact obligations and encumbrances and reprioritize funding for FY 11/12, assuming a total budget FY 11/12 \$35 million (\$10 million less than previously planned).
 - Commission members will provide direction to staff on recommended funding by goal area.
 - Staff to return with:
 - Baseline budget of not more than \$45 million – Level that program funding would be restored to should potential litigation be successful. Administrative reductions would not be reinstated.
 - AB 99 Compliant Budget of not more than \$35 million – Assumes payment to the State in June 2012.

Legislative Budget Action was based on June 30, 2010 Fund Balance

Redirection of Prop 10 funding: Payment of 50% of June 30, 2010 fund balance = \$51.4 million

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY	
SCHEDULE OF GOVERNMENTAL FUND BALANCE AS OF JUNE 30, 2010	
Beginning Fund Balance (per 6/30/10 Audited Financial Statements)	\$122,521,616
Revenues	36,305,503
Expenditures	(56,088,242)
Ending Fund Balance	\$102,738,877
<u>Ending Fund Balance Components</u>	
Committed Funds:	
Reserved for Imprest Funds	15,000
Reserved for Encumbrances	43,044,502
Reserved for Contractual Obligations	24,677,280
Reserved for Capital Projects	2,500,050
Designated for Program Operations	2,495,502
Designated for Future Funding Cycles and Operating Budget	30,006,543
Total Committed Funds	\$102,738,877
Uncommitted Funds:	0

Updated Fund Balance Forecast

Assuming \$51.4 million AB 99 Payment

Fiscal Impact Analysis of AB 99

Staff Projections based on actuals through 3/31/11

Cash balance as of 3/31/2011	\$ 97,307,807	Includes Prop 10 Revenue Allocations through 01/31/10
Feb - Apr revenue received by June 30, 2011	\$ 6,500,000	Based on total YE projection of \$28.2 million
	\$ 103,807,807	
Less remaining cash payments for 10/11	\$ (18,000,000)	Estimate of cash payments through end of FY 10/11
Estimated cash balance at June 30, 2011	\$ 85,807,807	
Receivables at June 30, 2011	\$ 4,600,000	May and June revenue (Will be received by Aug/Sept)
Liabilities at June 30, 2011	\$ (17,500,000)	Estimate of expenses against FY 10/11 obligations that will be paid post June 30 year-end
	\$ 72,907,807	Per Commission Direction at April 6, 2011 Meeting: Release of all contract obligations post FY 10/11. FY 11/12 - \$25 million; FY 12/13 and FY 13/14 = \$23.5 million
Net Forecasted Available Funding as of July 1, 2011	\$ 72,907,807	Assumes release of all future year contract obligations
Less Payment to State	\$ (51,400,000)	Per Commission Direction at April 6, 2011 Meeting; assume full payment required to State in July 2012
Net Available	\$ 21,507,807	
Projected FY 11/12 Revenue	\$ 26,500,000	
Less FY 11/12 Planned Budget	\$ 35,271,025	Per Commission Direction; Reduce FY 11/12 Planned Budget from \$45 to \$35 million; FY 10/11 Budget = \$55 million
Net Forecasted Fund Balance as of July 1, 2012	\$ 12,736,782	

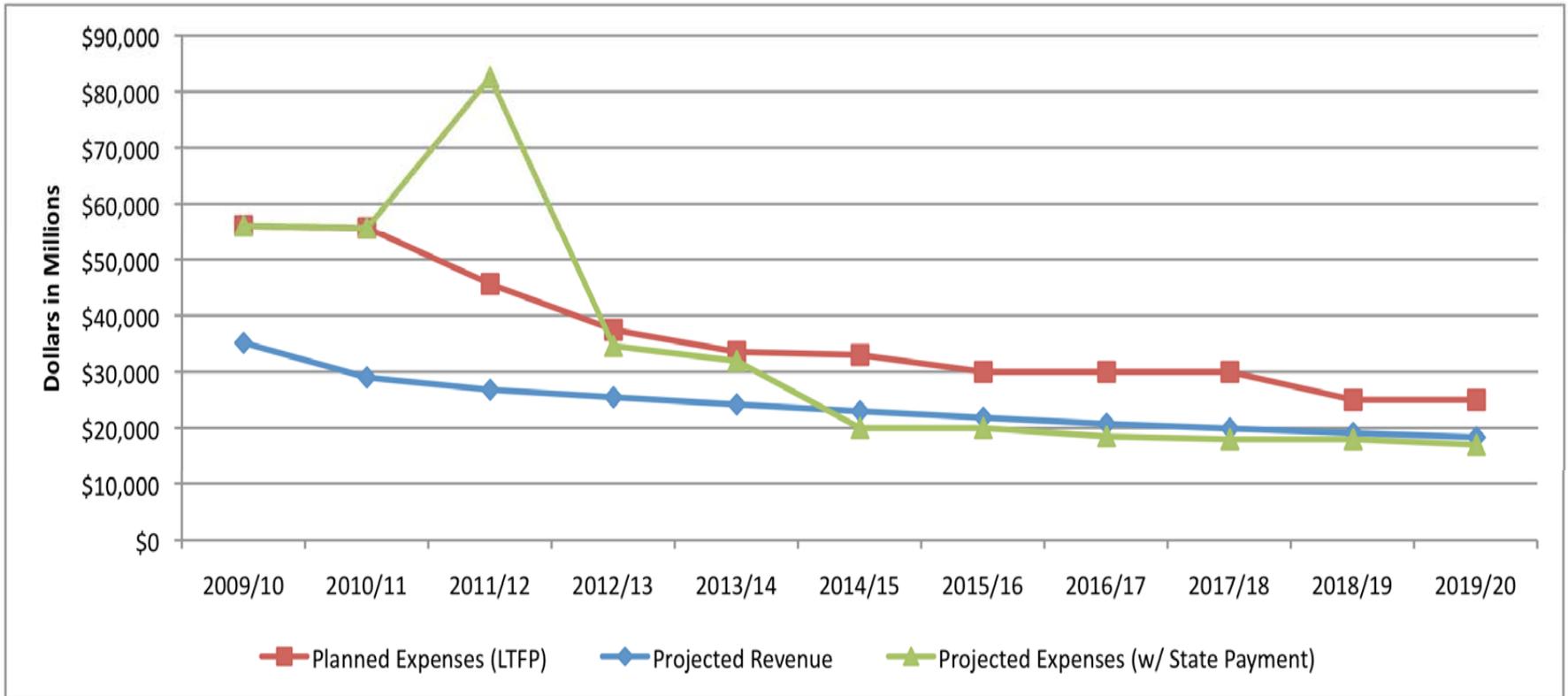
Note:

Staff will monitor and review all current year forecasted cash payments and will update year-end forecast monthly.

The ending fund balance projection may be conservative because it does not take into consideration underspending against authorized contracts.

Other revenue sources such as interest revenues are not reflected.

Long Term Impact of State Redirection of Prop 10 Funding



- FY 11/12 reflects the \$51.4 million payment to the State
- Difference between the squares and triangles reflects the impact of the loss of the Reserve Funds for Future Programs

FY 2011/12 Budget Assumptions

- Staff has developed a Baseline budget and AB 99 Compliant budget
 - Baseline budget represents funding that will be restored should legal actions be successful with exception of administrative expenses.
 - AB 99 reflects funding levels assuming payment of \$51.4 million.
 - See Proposed Budget (Attachment 2).
- Revenue
 - Assumes a 5% decline in Prop 10 revenue from FY 10/11 forecasted actuals.
- Expenses
 - Reductions consistent with goals targets.
 - Established reserve for AB 99 payment of \$51.4 million.
 - \$1 million reduction in administrative expenses; almost 24% reduction from current year budget. Reduced to administrative cap, 10% or less of total budget.
 - Total budget is \$35 million, assuming \$10 million contribution from remaining available fund balance.

Adoption of FY 2011/12 Budget

- Attachment 2 is the proposed FY 2011/12 Budget recommended for adoption.
- It is recommended that both the Baseline Budget and AB 99 Compliant Budget be approved to clearly document the reductions required due to the diversion of Proposition 10 funds.
- The draft resolution includes the 10% limit on administrative expenses and confirms that no specific program grants are approved through adoption of the budget.

Program Recommendations

- Working groups were convened to develop program funding recommendations consistent with total budget reductions. They considered how each goal area should implement reductions, including:
 - Impact the fewest number of children in Orange County
 - Protecting critical services for the most at-risk and vulnerable children in Orange County
 - Capacity of the program services to continue, absent Commission funding
 - Degree to which funding provides leverage for drawdown of additional state and federal funding.

Program Recommendations

- Program recommendations also considered future year funding implications
 - FY 12/13 will minimally require an additional \$5 to \$10 million in program reductions to align program funding with forecasted Prop 10 revenue
 - Catalytic reserve fund is established to identify one-time funding opportunities that can be used to transition programs off ongoing funding needs (Model has been used successfully by the Commission in the past)
- The following are the recommendations for each goal area

Healthy Children Program Recommendations

Ensure the overall physical, social, emotional and intellectual health of children during the prenatal period through age five



Bridges Maternal Child Health Network Overview

- \$8.4 million baseline budget for FY 2011/12
- \$6.5 million is the target budget in response to AB 99
- 23% reduction from baseline budget
- Strategies discussed and considered:
 - Consider the recent Bridges Maternal Child Health Network redesign and budget reduction from \$10 million in FY 2009/10 to \$8.4 million in FY 2010/11 (a 16% reduction)
 - Maintain the current provider network
 - Maintain the hospital based program
 - Proportional reduction of all providers
 - Prioritize intensive services for high-risk families
 - Program management resources needs based on the proposed program reductions
- FY 2009/10: 26,632 children and their families were served

Bridges Maternal Child Health Network Proposed Budget Fiscal Year 2011/12

Program Component	Baseline	AB 99 Reduced Budget	Percent Reduction
Prenatal Health (MOMS Orange County)	\$ 807,500	\$765,000	10% reduction from FY09/10
Early Outreach and Referral (10 high birth hospitals)	\$1,300,000	\$1,300,000	22% reduction in FY10/11 without further reduction
Healthy Child Development - Infant Home Visitation (Children's Bureau, Prevention Center, Hoag Memorial Hospital)	\$1,508,000	\$1,357,000	10% reduction from FY10/11, 24% reduction over 2 years.
Healthy Child Development – Toddler Home Visitation (Children's Bureau, Prevention Center)	\$ 732,000	\$658,000	10% reduction from FY10/11, 36% reduction over 2 years.
Health Child Development – Center (Visiting Nurses Association)	\$ 70,000	\$0	100% Less intensive services that do not address high or moderate need.
Public Health Nursing – (Health Care Agency)	\$1,842,345	\$1,500,000	Cap at \$1.5 million, a 19% reduction, 27% reduction over 2 years.
Health Access Promotion (Promotora Home Visitation) (Children's Bureau, Institute for Healthcare Advancement, The Raise Foundation)	\$1,103,000	\$ 300,000	73% reduction. 80% reduction over 2 years. Maintain South County and limited North County services due to lack of alternatives.
Program Management	\$ 955,000	\$620,000	42% reduction
Network Compliance Consultant	\$98,000	\$0	Included in Program Management
TOTAL ANNUAL FUNDING	\$8,415,845	\$6,500,000	23%

Bridges Maternal Child Health Network Public Health Nursing Programs

PHN Program	Description (FTE's Reflect 2010/11 Funding)	FY 2010/11 Funding	FY 2011/12 Conditional	AB 99 Reduced Budget
Perinatal Substance Abuse Services	Services for pregnant women with histories of substance abuse / HIV infection to ensure newborns are born healthy and drug free. <i>FTE: 2 Senior PHN</i>	\$178,050	\$160,245	\$180,000
Medically High Risk Infants	Services for families of infants with medical challenges to ensure optimal health of infants and promotion of parental attachment. <i>FTE: 5 PHN, 1 Supervising PHN</i>	\$630,000	\$567,000	\$630,000
Health Access Promotion	Services for short term home visitation to assess family needs and link to services on referral. <i>FTE: 7.5 PHN , 1 Supervising PHN</i>	\$915,000	\$823,500	\$365,000
Nurse Family Partnership	Comprehensive case management services focusing on promoting maternal /child health and development, for first time young mothers. <i>FTE: 4 PHN, 1 Supervising PHN</i>	\$324,000	\$291,600	\$325,000
	TOTAL ANNUAL FUNDING	\$2,047,050	\$1,842,345	\$1,500,000

Bridges Maternal Child Health Network Program Management Options

Program Management	Baseline	AB 99 Budget Reduced
Core Program Management <i>(currently includes \$127,000 HASC)</i>	\$401,000	*
Centralized Program Costs <i>(Intake / Referral)</i>	\$249,000	*
Kit for New Parents - Inserts	\$140,000	\$140,000 est.
NetChemistry, IT Solution	\$165,000	\$165,000 est.
Network Compliance	\$ 98,000	*
TOTAL 42% Reduction **	\$1,053,000	\$620,000

*Proposed annual reductions for Program Management based on program changes. \$315,000 available for core program management including the Hospital Association of Southern California, centralized program costs, and compliance.

** Revised Program Management for the Network to be presented at June meeting and will include review of the following funding structure which could be modified to reflect further reductions:

- Local customization of the Kit for New Parents (\$140,000)
- Review IT Solution contract to ensure that resource support is consistent with program modifications
- Contract Coordinating Entity/TA scope to a current service provider

Bridges Maternal Child Health Network

AB 99 Budget Reduction Impacts

- Maintain hospital based universal screening component of program along with intensive home visitation services. No longer fund Center Based Home Visitation.
- Maintain key features of the Bridges Network redesign with a strong focus on achieving maternal child health outcomes and the greatest return on investment, but limiting services/home visits for families with access to health care (insurance and medical home) as a primary service need.
- Reduce Promatores homes visitation; maintain only in South County and other high need areas with very limited access to other Commission funded community resources.
- Reduced Public Health Nursing support for Health Access Promotion but maintain program for short term home visitation to assess family needs including referral resource for child abuse prevention.
- Reduced Central Program Management, redeploy network leadership and technical assistance functions to existing Bridges Network providers.
- Reduced TCM reimbursement to reinvest in expanded and improved services, and would lose significant Promatores MAA reimbursement.

Annual Reduction = \$3.5 M (\$ 3,150,329 program/\$380,000 management)

Health Access and Outreach Fitness and Nutrition Overview

- \$935,000 baseline budget for FY 2011/12
- \$560,000 is the target reduction in response to AB 99
- 60% reduction from baseline budget
- Strategies discussed and considered:
 - Limit scope of work to focus on Commission's high priority programs
 - Maintain referral system for at-risk families
 - Maintain Commission participation in countywide planning efforts

FY 2009/10: 12,837 children and their families were served

Health Access and Outreach Fitness and Nutrition Proposed Budgets FY 2011/12

Program	Program Area	Baseline Funding FY 2011/12	AB 99 Reduced Budget	Percentage Reduction
American Academy of Pediatrics-Chapter 4	Provides technical assistance to School Readiness Nursing Initiative, oversight of Commission's developmental screening initiative, and resources to pediatricians including Reach Out and Read	\$635,000	\$350,000	55%
211 Orange County	Ensures that the Information and referral system have specific information regarding services to children ages 0-5	\$200,000	\$200,000	0%
Fitness and Nutrition	Provides fitness and nutrition consultation for Commission programs, provides a oversight support of LEAN Start program, and maintains Commission participation on countywide obesity prevention planning groups (NuPAC)	\$100,000	\$10,000	90%
TOTAL ANNUAL FUNDING		\$935,000	\$560,000	60%

Health Access and Outreach, Fitness and Nutrition AB 99 Budget Reduction Impacts

- Maintain countywide information and referral service
- Focus scope of work for the American Academy of Pediatrics to focus on supporting school readiness nursing, developmental screening, and Reach Out and Read program
- Limit support of fitness and nutrition efforts including participation in countywide efforts and technical assistance to Boys and Girls Clubs implementing LEAN Start Program*

*LEAN Start Program has \$130,000 carryover from prior year that will be used to continue program at participating Boys & Girls Clubs

Community Clinic Overview

- \$2.28 million baseline budget for FY 2011/12
- \$2 million is target budget in response to AB 99
- 12% reduction from baseline budget
- Strategies discussed considered:
 - Protect critical services for the most at-risk and vulnerable children in Orange County
 - Capacity of the program services to continue, absent Commission funding
 - Federal and State funding environments specific to Federal Qualified Health Centers (FQHC)

FY 2009/10: 5533 children and their families were served

Community Clinics Proposed Budget FY 2011/12

Program	Program Area	Baseline	AB 99 Reduced Budget	Percent Reduction
Alta Med Health Services Corporation	FQHC Clinic-located in Huntington Beach and Santa Ana	\$175,000	\$125,000	14%
Sierra Health Center	Non FQHC Clinic-support for expansion of pediatric clinic in new location in Anaheim	\$150,000	\$150,000	0%
Hurtt Family Health Center, Inc.	FQHC Clinic- located at the Village of Hope and focuses on serving homeless families with children 0-5	\$275,000	\$275,000	0%
Friends of Families Health Center	FQHC look alike clinic located in La Habra	\$385,000	\$345,000	9%
Nhan Hoa Comprehensive Health Care Clinic	Non FQHC Clinic located in Westminster	\$50,000	\$50,000	0%
St. Jude Hospital, Inc.	Non FQHC Clinic- located in Fullerton	\$103,000	\$103,000	3%
Boys & Girls Club of Garden Grove	Community based program- Provides supportive and complimentary services to the Garden Grove Health Center (both Healthy Smiles and CHOC Clinic)	\$82,000	\$82,000	2%
Dr. Riba's Health Club	Community based program-Provides prevention and treatment services for 0-5 children on the new Santa Ana YMCA location (will receive other funding)	\$250,000	\$150,000	50%
Coalition of Orange County Community Clinics	Provides direct support to community clinics and is home to the Centralized Pediatrician	\$525,000	\$400,000	24%
Newport Mesa Unified School District	School based clinic located on elementary school campus (HOPE Clinic)	\$85,000	\$85,000	0%
Children's Health Initiative OC	Provides health access and outreach for families with young children	\$200,000	\$150,000	25%
El Sol Clinic/SOS	School based clinic in Santa Ana	N/A New Clinic	\$75,000	
Program Management	Provides quality control review		\$10,000	
TOTAL ANNUAL FUNDING		\$2,280,000	\$2,000,000	12%

Community Clinic AB 99 Budget Reduction Impacts

- Maintain centralized pediatrician, without the addition of pediatric nurse practitioner planned for FY 11/12
- Proportionality less children will be provided direct medical services
- Reduces support to Children's Health Initiative Orange County (CHIOC)
- All FQHC Clinics are recommended for reduction except in the case of Hurrt because of its focus on serving Homeless families

Children's Dental Overview

- \$1.65 million baseline budget for FY 2011/12
- \$1.5 million is target budget in response to AB 99
- 9% reduction from baseline budget
- Strategies discussed and considered:
 - External funding environment (significant State cuts in children's dental)
 - Protecting critical services for the most at-risk and vulnerable children in Orange County
 - Capacity of the program services to continue, absent Commission funding

FY 2009/10: 12,664 children and their families were served

Children's Dental Proposed Budget FY 2011/12

Program	Description	Baseline Funding	AB 99 Reduced Budget	Percent Reduction
Healthy Smiles	Garden Grove Clinic	\$1,000,000		
Healthy Smiles	Community Clinic Collaborative	\$437,500		
Healthy Smiles	Pediatric Dental Residency Retention/Loan Repayment Program	\$100,000		
Healthy Smiles	Pediatric Dental Residency Program	\$120,000		
	TOTAL ANNUAL FUNDING	\$1,657,500	\$1,500,000	9%

9% reduction is unallocated, it is recommended that Healthy Smiles for Kids of Orange County present a proposal for specific reductions.

Children's Dental AB 99 Budget Reduction Impacts

Potential impacts:

- Reduced prevention and education services available for community partners
- These programs did not exist prior to Proposition 10, and there is no structural funding to sustain capacity
- Limited access/hours of service
- Defunding/reduction of pediatric dentist loan repayment program
- Create a gap in the referral network

School Readiness Nursing Overview

- \$3.6 million baseline budget for FY 2011/12
- \$3.0 million is the target budget in response to AB 99
- 17% reduction from baseline budget
- Strategies considered and discussed in the budget reduction process:
 - Maintain partnership with the school district
 - Prioritize school districts with larger enrollments, and with greater emphasis on districts that proportionally are below or far below proficient

FY 2009/10: 13,865 children and their families were served

School Readiness Nursing Proposed Budget Fiscal Year 2011/12

Program Component	Baseline	Baseline FTE	AB 99 Reduced Budget	AB 99 Reduced FTE	Percent Reduction
25 School Districts, School Nurses	\$3,450,000	34.5	\$2,850,000	28.5	19%
OCDE – Medical Officer *	\$25,000	N/A	\$0 *	N/A	----
Project Management & TA	\$135,000	N/A	\$100,000	N/A	26%
LEAPS Special Needs Program School Nurse **	\$0	N/A	\$50,000	0.5	----
TOTAL INITIATIVE ALLOCATION	\$3,610,000 ***	34.5	\$3,000,000	29	17%

*Annual Reduction = \$610,000 (\$575,000 Program, \$35,000 Management / TA)
17% Program Reduction*

* Medical Officer partnership participation recommended to be funded through Early Learning portfolio, proposed Orange County Department of Education allocation.

** School Nurse for LEAPS Special Needs project, previously funded through Early Learning Portfolio.

*** \$3,475,000 Baseline Budget did not include \$135,000 Program Management and Technical Assistance expenses.

School Readiness Nursing

AB 99 Budget Reduction Impacts

- Methodology: Redistribute School Nurse FTE/school district Kindergarten (K) enrollment ratio. Number of School Nurses reduced by 6 FTE.
- Recognize reduction of School Nurses in school districts with lower Kindergarten enrollment.
- Remaining School Nurses will have an expanded number of community children to serve and agencies to coordinate with.

Current Nurse Ratio

K Enrollment	FTE	# Eligible Districts
100 - 499	0.5	4
500 - 999	1	8
1000 - 1499	1.5	3
1500 - 4500	2	10

Proposed Nurse Ratio

K Enrollment	FTE	# Eligible Districts
100 - 699	0.5	9
700 - 1299	1	5
1300 - 2499	1.5	7
2500 - 3999	2	3
4000 and over	2.5	1

Strong Families Program Recommendations

Support and strengthen families in ways that promote good parenting for the optimal development of young children.



Strong Families Overview

- \$5.45 million baseline budget
 - \$910,000 Family Support funding
 - \$4.54 million for Homeless Prevention funding
- \$4.15 million target budget in response to AB 99
- 24% reduction from baseline budget
- Strategies considered and discussed:
 - Maintain direct services to children
 - Maximize leveraging opportunities

FY 2009/10: 4592 children and their families were served

Strong Families Proposed Budget Fiscal Year 2011/12

Program	Description	Baseline	AB 99 Reduced Budget	Percent Reduction
Family Support	Provide developmental screening and early intervention services	\$910,000	\$650,000	29%
Homeless Prevention	Provide services in transitional shelters, emergency shelter, motel outreach, and shelter expansion	\$4,553,899	\$3,500,000	23%
	TOTAL ANNUAL FUNDING	\$5,463,899	\$4,150,000	24%

Homeless Prevention Current Programs/Budgets

Agency	Description	11/12 Baseline	AB 99 Reduced	Percent Reduction	Comments
Casa Teresa	Direct Service- Transitional shelter for pregnant women	\$500,000	\$500,000	0%	
Precious Life Shelter	Direct Service- Transitional shelter for pregnant women	\$185,000	\$185,000	0%	
Collette's Children's Home	Direct Service Transitional Shelter for women and their children	\$105,000	\$105,000	0%	
Fullerton Interfaith Emergency Service	Direct Service- Transitional shelter for families	\$47,000	\$0	100%	Discontinued because of a one time catalytic investment in FY 10/11
Tustin Family Campus	Direct Services- Transitional shelter for women with children recovering alcohol and/or drug	\$356,000	\$356,000	0%	Carryover from first year due to slow start up
Southern California Drug and Alcohol (Heritage House II)	Direct Services- Serves same population as above Tustin Family Campus may be able to address some of these needs	\$130,500	\$130,500	0%	
Families Forward	Direct Service- Rapid Rehousing for families	\$165,899	\$166,000	0%	
Illumination Foundation	Direct Service- Motel Outreach	\$175,000	\$175,000	0%	
VNA Foundation	Direct Service- Motel Outreach	\$190,500	\$190,500	0%	
Orange County Rescue Mission	Direct Service – Motel Outreach	\$94,000	\$94,000	0%	
Mercy House/Armory Redirection Program	Direct Service- Emergency Shelter	\$450,000	\$450,000	0%	
Transitional Shelter Expansion Program	Catalytic funding for Shelter expansion	\$2,000,000	\$993,000	50%	
HomeAid Partnership	Support for Shelter expansion and Essentials for Young Lives Campaign	\$50,000	\$50,000	0%	
ED for 2020 Ending Homeless Plan	Catalytic Funding- One time funding to support countywide planning efforts	\$75,000	\$75,000	0%	
Program Management	Dena Margolis, M.S.W. will provide program oversight	\$30,000	\$30,000	0%	
TOTAL ANNUAL FUNDING		\$4,553,899	\$3,500,000	23%	

Family Support - Developmental Screening / Early Intervention Program/ Budgets

Program/ Agency	Program Area	Baseline Funding FY 2011/12	AB 99 Reduced Budget	Percent Reduction	Comments
Family Support Network	Direct Services -provides community based developmental screening and mental health services	\$356,000	\$300,000	16%	Participates in fiscal leveraging
Child Guidance Center	Direct Services- provides evidence based parent training to families with young children at risk of abuse (Parent Child Interaction Therapy)	\$150,000	\$125,000	17%	Participates in fiscal leveraging
Young Men's Christian Association of Orange County (YMCA)	Indirect Services- provides a multidisciplinary team approach to provide consultations, training in early care and education setting.	\$210,000	0	100%	Doesn't provide direct service to children
Down Syndrome Association of Orange County	Direct Services- provides parent education to improve physical and mental development	\$50,000	\$45,000	10%	
Teen Parent Program		\$123,500	\$100,000	19%	Previously funded out of Early Learning Goal
Early Childhood System of Care – County of Orange, Social Services Agency	Direct Services- collaborative project that focuses on developmental services for children in the foster care system. Services consistent with the Child Abuse Prevention Treatment Act.	\$94,000	\$80,000	15%	Participates in fiscal leveraging
TOTAL ANNUAL FUNDING		\$983,500	\$650,000	34%	

AB 99 Budget Reduction Impacts

- Homeless Prevention
 - Reduced funding for shelter expansion projects
- Family Support/Developmental Screening/ Early Intervention
 - Proportional reductions in the number of children served and leveraging opportunities

Early Learning Program Recommendations

Provide early care and education opportunities for young children to maximize their potential to succeed in school.



Early Learning Overview

- \$8.5 million baseline budget for FY 2011/12
- \$6 million is the target budget in response to AB 99
- 29% reduction from baseline budget
- Strategies discussed and considered:
 - Consider the infrastructure of organizations that provide the programs and their ability to continue to provide services with a reduced budget
 - Prioritize programs that have a broad impact, and reduce programs that are narrow in scope
 - Prioritize programs that can reach a large number of children, and the largest number of at-risk children
 - Realign programs that have a priority outcome beyond early learning
 - Maintain partnerships with school districts
 - Lack of local funding to offset First 5 California's State School Readiness program reduction of \$4 million in FY 2010/11.
- FY 2009/10: 1,663,492 children and their families were served.

Early Learning Proposed Budget Fiscal Year 2011/12

Program	Description	Baseline	AB 99 Reduced Budget	Percent Reduction
Early Learning Specialists	Each school district receives .5-2 FTE to implement programs and services	\$2,500,00	\$2,510,625	0%
School District Programs	Allocated by need in the school district as determined by second grade reading scores for programs to improve educational outcomes	\$3,500,000	\$2,000,000	43%
Countywide Services & Demonstration Programs	Early education services designed to be replicated and to reach all children for countywide impact	\$2,500,000	\$1,565,400	37%
	TOTAL ANNUAL FUNDING	\$8,500,000	\$6,076,025	29%

Attachment 5 includes funding amounts per program/agency

Partnership with School Districts

- All district will participate in EDI as a condition of funding
- Commission cannot backfill or offset the cut of State Commission matching funds
- Districts will receive core operating support and limited funding for operation of intensive programs
- Early Learning Specialist will still play key role in seeking opportunities for additional funding and quality improvement
- It is anticipated that districts that do not receive funds sufficient for school readiness programs will operate a Learning Link or similar program to ensure community access

School District Programs Funding Allocation

- Only School Districts that currently received funding for school readiness programs are eligible for FY 2011/12 funding allocation
- While several funding alternatives were presented for Commissioner consideration in the past, the AB 99 reductions limit funding allocation options
- The funding allocation is based on the percentage of children below and far below proficient in second-grade reading scores
- This allocation reflects the need based approach recommended by Bridgespan, but maintains minimum level of support for currently funded districts

School District Programs Countywide Allocation

% below and far below proficient	Recommended Funding	# of Districts	TOTAL
>15	\$ 400,000	1	\$400,000
>10%	\$ 350,000	2	\$700,000
5-10%	\$ 150,000	2	\$300,000
4%	\$ 75,000	4	\$300,000
1-3%	\$ 50,000	6	\$300,000
TOTAL ANNUAL FUNDING		15	\$ 2,000,000

Attachment 6 includes percentages for school district second grade reading scores/below and far below proficient

Early Learning Countywide/Demonstration Programs

Program	FY 2010/11	Baseline Budget FY 2011/12	AB 99 Budget FY 2011/12	% Change from Baseline	Notes
MIND Research Institute/Early Math	\$ 220,000	\$ 200,000	\$ -	100%	Move to Catalytic budget category for one-time funding to complete project and implement fee for service model
THINK Together/Early Literacy	\$ 550,000	\$ 1,524,000	\$ 500,000	9%	Consolidate Early Literacy Program administration
HABLA/Early Literacy	\$ 525,000		\$ -	100%	Eliminate funding due to high cost per client
Countywide Early Literacy	\$ 690,000		\$ 500,000	9%	Consolidate Early Literacy Program administration
Kid Builders	\$ 20,000	\$ -	\$ -	0%	Resources remain available on-line
Readiness on the Road/B&GC-GG	\$ 80,400	\$ 80,400	\$ 80,400	0%	
LEAPS Special Needs Demonstration (NMUSD)	\$ 250,000	\$ 200,000	\$ 100,000	50%	Share funding with Healthy Children budget category
Providence Speech & Hearing	\$ -	\$ 50,000	\$ 50,000	0%	Moved from Healthy Children budget category. Supports Early Learning programs
Children's Home Society	\$ 75,000	\$ 100,000	\$ 25,000	50%	Reduce funding to retain limited health and safety program
Countywide Child Care Coordinator	\$ 50,000		\$ 25,000	50%	County of Orange has restructured position
Teen Parent Program/Fullerton Joint HSD	\$ 123,500	\$ 115,000	\$ -	100%	Moved to Family Support budget category
Program Management	\$ 220,000	\$ 220,000	\$ 150,000	32%	Reduced program management costs
Early Developmental Index (EDI)	\$ -	\$ -	\$ 135,000	100%	Funding for elementary school district participation in EDI
TOTAL ANNUAL FUNDING	\$ 2,803,900	\$ 2,489,400	\$ 1,565,400	37%	

AB 99 Budget Reduction Impacts

- Early Learning Specialists
 - Maintains partnership with all elementary school districts
 - The cost (\$25,000) for new Orange County Department of Education (OCDE) Medical Director will be included in the allocation to OCDE
- School District Programs
 - FY 2011/12 is the first year that First 5 California school readiness funds are no longer available
 - The allocation formula for school district programs is based on second grade reading scores/below and far below proficient
- Countywide/Demonstration Programs
 - Eliminate the home-based HABLA program that serves a limited number of children. Consolidate all other Early Literacy programs under single program management
 - Eliminate the storage and distribution of the Kid Builder program, but keep the downloadable materials available on-line
 - Realign the teen parent program at Fullerton Joint High School District to the Family Support funding category
 - Reinstate the MIND Research Institute – Early Math Program as a catalytic investment
 - The allocation now includes the cost (\$135,000 countywide) to implement the Early Development Index (EDI) at school districts

Capacity Building Program Recommendations

Promote an effective delivery system
for children and family services.



Capacity Building Overview

- \$2.38 million baseline budget for FY 2011/12
- \$2.0 million target budget in response to AB 99
- 16% reduction from baseline budget
- Strategies discussed and considered:
 - Compliance with Proposition 10 evaluation and annual reporting requirements
 - Degree to which funding provides leverage for drawdown of additional State, Federal, and foundation funding

Capacity Building Proposed Budget FY 2011/12

Program	Description	Baseline	AB 99 Reduced Budget	Percent Reduction
AmeriCorp/VISTA	Provides members in service that support Commission grantees	\$1,307,693	\$1,200,000	8%
Performance Outcome Management System	Funding for GEMS (web based reporting system), evaluation consultants, and county wide reporting	\$763,500	\$600,000	21%
Matching Grant Program for Safety Net Organizations	Matched at least 2:1 by other local funders grants to improve capacity of key Commission grantees	\$190,000	\$75,000	61%
Fund Development	Strategic fund development and grant writing for Commission grantees	\$125,000	\$125,000	0%
	TOTAL ANNUAL FUNDING	\$2,386,193	\$2,000,000	16%

AB 99 Budget Reduction Impacts

- Minimum level of support required to meet mandated requirements to measure outcomes of programs using reliable indicators, support an electronic database or develop community collaborative projects such as indicator reports
- Reduced number of AmeriCorp/VISTA members in service
- Reduced funding for capacity building matching fund opportunities

Follow-Up Actions

- Bridges Maternal Child Health Network providers will be convened to develop program management recommendations and funding plan.
- Healthy Smiles will develop a proposed plan for the budget reduction for June meeting.
- Capacity Building recommendations will be incorporated into the FY 2011/12 Business Plan.
- Pediatric Health Services Committee will schedule a special meeting (May/June) to approve revised funding allocation consistent with budget reduction. Will prioritize autism and related disorder services and specialty medical providers.
- Plan for consolidation of Early Literacy Program administration to be submitted by July meeting.

Next Steps

- At the June Meeting, Commission staff will return with:
 - Business Plan for FY 11/12 – Consistent with the Strategic Plan, the Commission annually approves an operating plan. The FY 11/12 budget assumes almost a 24% cut in administrative and management costs from the FY 10/11 budgets. This will require a significant change to the current operating model. Staff will return in June with a plan to continue to implement the reductions and sustain required funding oversight.
 - Implementing Actions – Based on approval of the proposed budget, staff will return in June with specific contract actions to authorize agreements at approved funding levels. This may include amendments to prior Commission actions and new funding authorizations.
- In October 2011, consistent with prior practice, staff will return with updated year-end financial summary and an analysis of first quarter revenue actuals. Any required changes to the FY 11/12 budget will be considered at that time, including adjustments to reserve for one-time catalytic investments and any other required budget actions.

Ongoing Financial Management

- Monthly
 - Updates of revenue and year-end financial projections
- Year-End
 - Review actual expenses and revenue
 - Evaluate contract balances and potential contribution to fund balance
 - Revenue forecasts and impacts
- October 2011
 - Return to Commission with year-end evaluation and potential changes to Catalytic Fund

HV = Home Visitation PHN = Public Health Nursing

Bridges Maternal Child Health Network

Agency	Description	FY 2011/12 Baseline	AB 99 Reduced Budget	Percent Reduction	Comments
MOMS Orange County	Prenatal Home Visitation	\$807,500	\$765,000	5%	10% from FY 09/10
Anaheim Memorial Medical Center	Early Outreach & Referral	\$100,000	\$100,000	0%	A
Coastal Communities Hospital	Early Outreach & Referral	\$120,000	\$120,000	0%	A
Fountain Valley Regional Hospital Med Ctr	Early Outreach & Referral	\$130,000	\$130,000	0%	A
Garden Grove Hospital /Medical Center	Early Outreach & Referral	\$150,000	\$150,000	0%	A
Hoag Memorial Presbyterian Hosp	Early Outreach Referral Infant HV	\$140,000 \$142,000	\$140,000 \$127,000	0%	A 10% from FY 10/11
Mission Hospital Memorial Med. Center	Early Outreach & Referral	\$130,000	\$130,000	0%	A
St Joseph Hospital	Early Outreach & Referral	\$160,000	\$160,000	0%	A
St Jude Medical Center	Early Outreach & Referral	\$100,000	\$100,000	0%	A
Western Medical Center – Anaheim	Early Outreach & Referral	\$120,000	\$120,000	0%	A
Western Medical Center – Santa Ana	Early Outreach & Referral	\$150,000	\$150,000	0%	A
Children’s Bureau of S.California	Infant HV	\$816,500	\$735,000	10%	10% from FY 10/11
	Toddler HV	\$224,000	\$201,000	10%	10% from FY 10/11
	Health Access HV	\$528,500	B	B	B
O.C. Child Abuse Prevention Center	Infant HV	\$549,500	\$495,000	10%	10% from FY 10/11
	Toddler HV	\$508,000	\$457,000	10%	10% from FY 10/11
VNA Foundation of Orange County	Center Based HV	\$70,000	\$0	100%	Does not address high /moderate risk
Institute for Healthcare Advancement	Health Access HV	\$298,500	B	B	B
The Raise Foundation	Health Access HV	\$276,000	B	B	B
Health Care Agency PHN	Perinatal Substance Abuse	\$160,245	\$180,000	C	C
Health Care Agency PHN	Medically High Risk Infants	\$567,000	\$630,000	C	C
Health Care Agency PHN	Health Access Promotion	\$823,500	\$365,000	C	C
Health Care Agency PHN	Nurse Family Partnership	\$291,600	\$325,000	C	C
Orangewood Children’s Foundation	Program Management	\$1,053,000	\$620,000	D	D

A = 22% reduction in FY 2010/11, no further AB 99 reduction

B = 73% reduction from FY 2010/11. Program strategy does not address high or moderate need. \$300,000 allocated to maintain South County services and limited North County services due to lack of geographically accessible alternatives. Funding amounts for providers to be confirmed in June 2011.

C = 19% reduction, 27% over 2 years. Total allocation for Public Health Nursing services = \$1.5 million. Reinstate to FY 2010/11 funding: Perinatal Substance Abuse Services, Medically High Risk Infants and Nurse Family Partnership models which are targeted to high and moderate risk. PHN reduction targeted to Health Access Promotion consistent with Network AB 99 reductions.

D = 41% reduction. Bridges Maternal Child Health Network providers will be convened to develop program management recommendations and funding plan for \$620,000 total funding.

Children & Families Commission of Orange County FY 11/12 DRAFT Budget Worksheet Early Learning Budget Category - School District Funding							
	FY 2010/11			FY 2011/12			
	Early Learning Specialist	School District Programs	Total Funding	Early Learning Specialist	School District Programs	Total Funding	% Change
Anaheim City SD	175,100	347,000	522,100	175,100		175,100	
Brea-Olinda Unified SD	43,775	-	43,775	43,775		43,775	
Buena Park SD	87,550	-	87,550	87,550		87,550	
Capistrano Unified SD	175,100	306,000	481,100	175,100		175,100	
Centralia Elementary SD	87,550	270,000	357,550	87,550		87,550	
Cypress Elementary SD	43,775	-	43,775	43,775		43,775	
Fountain Valley Elementary SD	43,775	-	43,775	43,775		43,775	
Fullerton Elementary SD	87,550	125,000	212,550	87,550		87,550	
Garden Grove SD	175,100	138,000	313,100	175,100		175,100	
Huntington Beach City SD	87,550	-	87,550	87,550		87,550	
Irvine Unified SD	87,550	75,000	162,550	87,550		87,550	
La Habra City/Lowell Joint SD	131,325	-	131,325	131,325		131,325	
Laguna Beach Unified SD	43,775	-	43,775	43,775		43,775	
Los Alamitos SD	43,775	-	43,775	43,775		43,775	
Magnolia SD	87,550	405,000	492,550	87,550		87,550	
Newport-Mesa Unified SD	87,550	304,000	391,550	87,550		87,550	
Ocean View Elementary SD	87,550	307,000	394,550	87,550		87,550	
Orange Unified SD	175,100	84,000	259,100	175,100		175,100	
Placentia-Yorba Linda SD	87,550	257,000	344,550	87,550		87,550	
Saddleback Valley Unified SD	175,100	75,000	250,100	175,100		175,100	
Santa Ana Unified SD	175,100	820,000	995,100	175,100		175,100	
Savanna Elementary SD	43,775	-	43,775	43,775		43,775	
Tustin Unified SD	87,550	200,000	287,550	87,550		87,550	
Westminster Elementary SD	87,550	177,000	264,550	87,550		87,550	
OCDE	103,000	-	103,000	103,000		103,000	
TOTAL	\$ 2,510,625	\$ 3,890,000	\$ 6,400,625	\$ 2,510,625	\$ 2,000,000	\$ 4,510,625	-42%
Notes:							
OCDE 11/12 allocation includes \$25,000 for Medical Director Position							
Magnolia does not include \$75,500 for motel nurse that was redirected to School Nurse Budget							
Garden Grove does not include SR Funds allocated to the B&GC-GG							
NMUSD does not include LEAPS (\$200,000) and HOPE Clinic (\$85,000) that were moved to other funding categories							
FY2011/12 school district program amounts to be allocated by Commission selected option							

School District Allocations Based on Second Grade Reading Scores

District	% Below and Far Below Proficient (BP/ FBP)	# of K Students BP / FBP	# of K Students in District	% of BP/ FBP K Kids as Portion of County	% of BP/ FBP K Kids as Portion of County	Total Current Funding without SRC Contract
Anaheim City	31%	848	2,734	14%	28%	\$347,000
Brea-Olinda Unified	12%	48	399	1%		\$0
Buena Park Elementary	22%	119	543	2%		\$0
Capistrano Unified	11%	402	3,656	7%		\$306,000
Centralia Elementary	16%	93	579	2%	3%	\$270,000
Cypress School District	11%	57	517	1%		\$0
Fountain Valley Elementary	6%	38	636	1%		\$0
Fullerton Elementary	15%	224	1,496	4%		\$125,000
Garden Grove Unified	23%	839	3,648	14%	28%	\$138,000
Huntington Beach City Elementary	7%	55	787	1%		\$0
Irvine Unified	6%	110	1,828	2%		\$75,000
La Habra City Elementary	21%	129	616	2%		\$87,550
Laguna Beach Unified	6%	8	136	0%		\$0
Los Alamitos Unified	3%	22	734	0%		\$0
Lowell Joint	10%	31	309	1%		\$0
Magnolia Elementary	17%	163	957	3%	5%	\$480,500
Newport Mesa Unified	15%	248	1,656	4%		\$589,000
Ocean View	17%	209	1,232	3%		\$307,000
Orange Unified	18%	392	2,177	6%		\$84,000
Placentia Yorba Linda	12%	207	1,722	3%		\$257,000
Saddleback Valley Unified	11%	234	2,131	4%		\$75,000
Santa Ana Unified	23%	1054	4,581	17%	35%	\$820,000
Savanna Elementary	25%	88	352	1%		\$0
Tustin Unified	14%	247	1,767	4%		\$200,000
Westminster Elementary	16%	200	1,253	3%		\$177,000
TOTAL		6,066	36,446			\$4,338,050



Children & Families
Commission of Orange County

Strategic Plan

Presented to the Children & Families Commission of Orange County
July 6, 2005 – Annual Review May 4, 2011

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I. Introduction

A. Proposition 10

The Children and Families Commission of Orange County was created as a result of Proposition 10, the California Children and Families Act of 1998. The proposition added a 50-cent sales tax on tobacco products sold in California and requires that funds raised be used to support education, health and child development programs for children from the prenatal stage through age five. Funds collected statewide are allocated to local county commissions based on each county's birth rate.

B. Children and Families Commission of Orange County

Before Orange County could receive Proposition 10 tobacco tax revenues, the Board of Supervisors had to establish a County Children and Families Commission. The Orange County Board of Supervisors adopted ordinance #98-18 on December 15, 1998 establishing the Children and Families Commission of Orange County Trust Fund and Commission. The Children and Families Commission of Orange County took their oath of office and conducted their first meeting on September 15, 1999.

C. First Strategic Plan Adoption

The Commission approved a process and budget for the development of the original Strategic Plan on November 3, 1999. A public hearing on the proposed Strategic Plan was held on February 2, 2000 and the first Strategic Plan was adopted by the Children and Families Commission of Orange County on February 16, 2000. Deemed an adequate and complete Strategic Plan for the support and improvement of early childhood education within the county, the Strategic Plan was submitted to the California Children and Families Commission in February 2000. Annually from 2001 through 2005, the Children and Families Commission of Orange County reviewed and re-approved the first Strategic Plan as current and consistent with their goals and objectives and those of the California Children and Families Act of 1998.

D. Annual Strategic Plan Review

The Plan has been annually reviewed by the Commission pursuant to the Proposition 10 initiative requirements. This Strategic Plan is consistent with and in furtherance of the purposes of the California Children and Families Act of 1998 and subsequent amendments. It is in compliance with Act-related sections of the California Health and Safety Code, amended as of January 1, 2004.

II. Strategic Plan Overview

A. Purpose

The Children and Families Commission of Orange County Strategic Plan provides an overall framework guiding investment and resource decisions that the Commission will make over the next three- to -five years. It has been developed consistent with the Proposition 10 Strategic Plan Guidelines and includes the following mandatory components:

- A description of the goals and objectives proposed to be attained;
- A description of the programs, services, and projects proposed to be provided, sponsored or facilitated;
- A description of how measurable outcomes of such programs, services and projects will be determined by the County Commission using appropriate reliable indicators;
- A description of how programs, services and projects relating to early childhood development within the county will be integrated in a consumer-oriented and easily accessible system.

Source: California Children and Families Commission Strategic Plan Guidelines (September 1999)

B. Link to Other Planning Efforts

While the Strategic Plan is the overall guiding document, several related programs and documents support the implementation of the goals and strategies identified in the Strategic Plan. Each of these documents is identified below and briefly described in terms of its connection to the Strategic Plan.

1. Community Outreach and Education Programs

The Commission engages the community through partnerships with both funded programs and media to both provide input on key areas of childhood development and disseminate child development information to the public. The Commission also develops program-specific engagement strategies to effectively incorporate community input in the design and development of programs.

2. Program Plans

Prior to launching major initiatives, the Commission prepares a program plan specifically identifying how the program will be implemented, identifying outcomes and indicators of success, and building on best practices. Program plans are developed for the Commission's major initiatives.

3. Ten Year Financial Planning Document

Recognizing that the Commission is operating within an environment of declining revenue, a Ten Year Financial Planning document was initially developed by the Commission in 2001 to develop funding strategies to maximize the funding potential of Proposition 10 revenues, identify leveraging strategies and promote program sustainability. The ten year financial projections are annually reviewed by the Commission prior to any budgetary action to ensure that annual budget decisions are considered with a long-term perspective.

4. Annual Budget and Business Plan

The Commission annually adopts a budget which provides budgetary authority and appropriations. The Commission follows a conservative approach for revenue and interest earning projections. The budget provides general appropriation authority; specific contract actions require separate, subsequent approval by the Commission.

In conjunction with the annual budget, the Commission annually reviews a business plan of management and organizational strategies governing the operations of the Commission. The business plan identifies staffing levels, organizational structure, major initiatives planned for the year, and implementing actions.

5. Performance Outcome Measurement System (POMS)

The Performance Outcome Measurement System (POMS) is designed to measure the results of the Commission funded programs and the overall impact on children and families that Proposition 10 funding is making in Orange County. Annually, the Commission approves a work plan of evaluation activities, considering prior year progress. POMS includes the investment the Commission has made in a program and client based Outcomes Collection, Evaluation, and Reporting System (OCERS) and program-specific evaluation reports. (*See Part IV, Section B: Performance Outcome Measurement System: The Evaluation Framework*).

The graphic on the following page displays the linkage of these planning efforts.

Children and Families Commission of Orange County Strategic Planning Process

VISION

All Children are Healthy and Ready to Succeed



C. Reliance on Community Data

The Commission supports the development of reliable community indicators and data both to provide comparison with program evaluation data and to discern the effects of Commission funded initiatives at the community level. Community reports are also critical input to the Commission in identifying areas of need and priorities for its investment in children and families in Orange County.

Following are examples of on-going, community-wide measurement efforts sponsored by the Commission:

1. Annual Report on the Conditions of Children in Orange County

This detailed compilation of key indicators of the wellbeing of children is sponsored by the Commission and the County of Orange Children's Services Coordination Committee. www.ochealthinfo.com/cscc/report

2. Orange County Health Needs Assessment

This community survey conducted every three years asks a wide range of questions relating to health and wellbeing and provides results in a variety of subsets such as age, geography and race/ethnicity. It has comparable results to similar statewide and national surveys. www.ochna.org

3. Orange County Community Indicators Project

This annual report provides a comprehensive set of indicators that measure the quality of life in Orange County. The indicators provide comparison with neighboring and "peer" regions (areas with similar demographics and economies) and track trends over time. www.oc.ca.gov/ceocommunity.asp

III. Vision, Mission and Goals

The following section describes the Commission’s vision, mission and goals for Orange County children. For each of the four strategic goal areas, programmatic initiatives critical to the achievement of the Commission’s goals are presented. Also discussed are common strategies used across all goal areas and an overall framework, *Pathways to School Readiness*, which charts a course for the Commission to follow in achieving its goals. This section also includes discussion of the communications strategy, Grow Up Great, used to convey to the public the Commission’s vision, mission and goals. This is followed by a presentation of the Commission’s guiding principles for all funding decisions. Finally, this section details the specific objectives the Commission will pursue to achieve its vision and goals and how these programs and services relating to early childhood development within the county will be integrated into a consumer-oriented and easily accessible system.

A. Vision

Orange County’s young children need safe, supportive and nurturing environments to be healthy and ready to succeed in life. The Commission’s vision statement reflects its unique position within Orange County to better the lives of young children and their families.

All children are healthy and ready to succeed

B. Mission

The Commission’s mission statement is a broad, comprehensive statement of its purpose and function in the community. The mission enables the Commission to act as an advocate for all young children in Orange County, serving roles as convener, planner, and program sponsor.

Provide leadership, funding and support for programs that achieve the vision that all children are healthy and ready to succeed when they enter school.

C. Goals

1. Goals and Initiatives

The following four goals further refine and delineate the Commission’s desired results over the coming years. They provide the framework for the initiatives discussed under each goal. Many of the initiatives summarized are Commission directed initiatives, developed by the Commission to fill gaps in the existing service landscape.

Healthy Children

Ensure the overall physical, social, emotional and intellectual health of children during the prenatal period through age five.

Within this goal area, the Commission considers the following programmatic initiatives in reaching the goal:

a. Early Intervention

Each child should have a healthcare home where they receive regular, quality, preventative care and the foundation needed for optimal development. Early detection of health conditions or developmental delays is achieved through partnerships with health care and service providers that identify children at-risk and link caregivers to a network of family support services. Health access strategies that encourage maintenance of health coverage and promote appropriate utilization of pediatric care are essential to this strategic goal area. The Commission furthers its goals in these ways by educating parents of newborns about early childhood development.

b. Child Health and Safety

Through partnerships among physicians, public health professionals, and service providers, the Commission provides leadership to reduce deaths and disabilities due to preventable causes. Examples include: injury prevention and safety training; respite care, counseling, and therapy for families with disabled children; improved child passenger safety; and integrated approaches to prevent intentional and unintentional injuries.

c. Fitness and Nutrition

Programs that implement strategies specific to the prevention of obesity in children zero through five can improve children's long term health and well being.

d. Dental Health

Physical health includes dental health and the Commission plays a role in the reduction of oral health disease in children through support of education, prevention, access, and treatment services.

e. Pediatric Primary and Specialty Care

The Commission fosters a strong children's health care delivery system in Orange County. Programs targeted at assessing and treating conditions of increasing prevalence, such as asthma and autism, are an important component of the overall system of pediatric care.

f. Health Access

A child's health is heavily influenced by access to health care. Access is improved through the direct provision of health care to access and utilization of health access and coverage programs, and providing health education, in-home support services, parenting classes, and other services for pregnant women and families with young children. It is important to note that health access is emphasized in all programs related to the Healthy Children goal area.

g. School Nurses

School nurses provide services including general health and development screenings and ensure proper immunizations prior to a child's first day of school. They also can provide parent education to increase awareness about child health issues, access to health care and other available community resources. The Commission views funding and supporting school-based nurses for young children an essential element of this goal area.

Strong Families

Support and strengthen families in ways that promote good parenting for the optimal development of young children.
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Within this goal area, the Commission considers the following programmatic initiatives in reaching the goal:

a. Community Partnerships

The Commission leverages existing community resources by working with community organizations to use facilities during non-peak, school hours to offer child health and development programs to young children and their families.

b. Community Outreach and Education

The Commission partners with the media to provide child development information through the *Help Me Grow* community outreach programs to support and strengthen families.

c. Homeless Prevention

Children learn and succeed better when they have a strong, stable, nurturing environment – in other words, a home. The Commission works with local agencies to fund transitional shelters and support services for families with young children.

Ready to Learn

Provide early care and education opportunities for young children to maximize their potential to succeed in school.

Within this goal area, the Commission considers the following programmatic initiatives in reaching the goal:

a. Early Literacy and Language Development

Early literacy and language development are essential to success in school. Intensive in-home language development programs and the development of best practices and guidelines for early literacy are among Commission supported efforts to improve young children’s literacy and language development.

b. School Readiness

Children should enter kindergarten with the skills and support they need to succeed. School readiness programs take a “whole child” approach by focusing on the emotional, physical and social well-being of each child. Both the locally sponsored, and State and county partnership funded school readiness programs encourage system change and build community capacity to prepare young children in their transition to kindergarten.

Local School Readiness Program

School readiness coordinators improve the transition to kindergarten by educating the community on best practices for early care; informing and training parents to prepare their children for entering school; promoting community collaboration; and coordinating the distribution of resource information and materials between the districts and local community agencies.

State and County School Readiness Partnership

The State program works to improve success among children at low-performing schools. Coordinators focus their services on the five key dimensions of school readiness: early care and education; parenting and family support; health and social services, school capacity and readiness for children; and program infrastructure and evaluation.

Quality Services

Promote an effective delivery system for child and family services.

Within this goal area, the Commission considers the following programmatic initiatives in reaching the goal:

a. Leveraging Strategies and National/State Foundation Programs

The Commission seeks to leverage existing programs to serve the needs of young children. For example, Commission funded AmeriCorps/VISTA members serve with key community service organizations supporting programs for children and families.

b. Commission Operations/Infrastructure

Infrastructure includes expenditure requirements for general operations including staffing, professional and technical services, public outreach and communication, and fiscal and program oversight. The Commission operates with a small core staff and uses outside contractors to support the programs and grants as needed. Professional and technical services are contracted out for services including: legal counsel, auditors, financial consultants and other professional support. Public outreach and communication includes promoting early child development and strategies in the community.

c. Technical Assistance

The Commission provides training, technical assistance and administrative support to funded programs to ensure effective, efficient and quality services.

d. Capacity Building Grants

The Commission competitive grants are for existing or new organizations to deploy new services to children through age five and their families.

e. Performance Outcomes Measurement System (POMS)

All Commission programs are part of an integrated performance evaluation process that makes outcomes measurement part of the program operations. These programs are discussed in detail in Section IV, Part B.

f. Program Grants

The Commission allocates funding for a wide range of programs including local community groups and service organizations, social services partners, school districts, government organizations, faith-based groups, local hospitals and health clinics, family shelters, and neighborhood organizations to ensure that young children in Orange County are healthy and ready to succeed.

2. Common Strategies Across Goals

Across all four goals, the Commission employs the following common strategies:

a. **Outcomes Based Funding**

Programs are funded based on outcomes and results are tracked.

b. **Unique Partnerships**

The Commission has stimulated new partnerships to promote and address the needs of young children.

c. **Creating Multiple Ways to Access Care**

Programs include an access to care element among multiple service platforms such as schools, family resource centers, and community agencies.

d. **Family-based Services**

Services are geared at enriching the child within the context of the whole family, incorporating parents, other caregivers, and siblings in the service design.

e. **Prevention and Early Intervention**

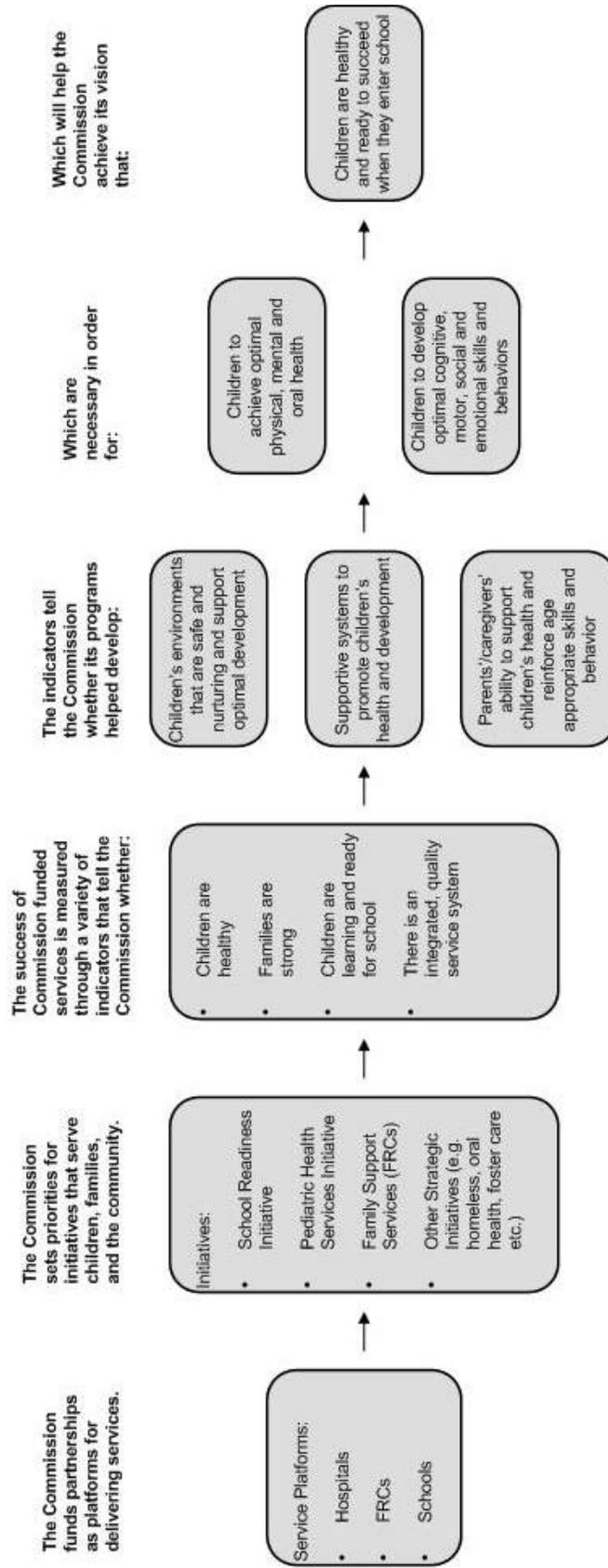
Programs emphasize addressing early identification and prevention.

3. Pathways to School Readiness: Measuring Progress

Pathways to School Readiness provides a clear framework for the Commission to follow to achieve its vision, mission and goals. *Pathways to School Readiness* begins by identifying the service platforms that will carry out Commission priorities and specific initiatives. It then takes the initiatives through implementation and evaluation of outcomes as a means of assessing success toward achieving the Commission's vision.

The graphic on the following page displays the *Pathways to School Readiness*.

Pathways to School Readiness: Measuring Progress



4. Community Outreach & Communication

The Commission uses various outlets to communicate its vision and goals to the public, including partnerships with local media outlets, participation in community events, and the annual Orange County Fair.

D. Guiding Principles

In all of its operations the Commission is committed to the following core values and principles which guide its investments in early childhood health and development.

1. Promote and fund high quality services modeled after research-based, proven strategies which have planned, publicly accountable outcomes.
2. Maximize and leverage the existing system of public and private agencies concerned with young children and families and promote integration of services through local, convenient and family-friendly access points.
3. Create family-based, culturally and linguistically appropriate services which enrich the child within the context of the whole family by incorporating parents, other caregivers, and siblings in the service design.
4. Foster sustainability by building community capacity to support families and focusing on policy-level issues and decisions.
5. Engage in an open decision making process that makes funding decisions based on: Commission vision, goals, and outcomes; compelling community need, and positive data supported outcomes.

IV. Implementing Strategies

Implementation of the Strategic Plan requires a unique combination of innovative strategies. Strategies to guide specific program implementation will be identified and developed as part of program plans. The following are six implementing programs for achieving the Strategic Plan goals and objectives.

A. Funding

The Proposition 10 initiative specifies that revenue allocations from the tobacco tax “shall be used only to supplement existing levels of service and not fund existing levels of service. No moneys in the California Children and Families Trust Fund shall be used to supplant state or local General Fund money for any purpose.”

The Ten Year Financial Planning document guides the Commission’s long-term funding strategies and included plans to develop a sustainability fund to allow for continued program funding, despite declining revenues.

Four strategies are authorized by this Strategic Plan to direct Commission funding for programs benefiting the health and early education of young children:

1. Commission Directed Initiatives

Commission directed initiatives reflect programs that community based and public agencies in partnership with the Commission use to design and implement new countywide programs to improve the outcomes for children 0-5 and their families. These may include capital projects, statewide initiatives, health and safety programs, school readiness programs, and others.

2. Program Grants

Program grants are competitive grants or grant renewals in which agencies design programs they believe will serve a specific need either in a geographic or demographic segment of the 0-5 population and their families. Agencies apply for funding to execute proven and promising interventions within a targeted geographic area or population. This competitive process is used to fund organizations that establish essential new programs or services to meet the identified needs of young children and their families. The programs and strategies funded and contained in the Commission’s budget link directly back to the stated goals contained in this Strategic Plan. Funds are distributed through grants related to the Commission goals of Healthy Children, Strong Families, Ready to Learn and Quality Services.

3. Capital Improvement Projects

The Commission has used its funding authority to fill gaps in project needs. Gaps often arise because existing funders do not have flexibility to provide the necessary resources for a program to get started. The Commission will carefully balance its funding investments. As situations warrant, the Commission will also invest, but not be limited to capital improvement projects, human resources, planning grants, and consulting services to support program success. It is the Commission's intention to utilize the flexibility within Proposition 10 to maximize the potential for fund leveraging and available matching funds.

4. Capacity Building Grants

The Commission recognizes that some of the most innovative programs for children and families start as pilot efforts and that there continues to be tremendous gaps in providers that can adequately address the needs of young children. Capacity Building Grants are designed to usually provide a one time grant to agencies or collaboratives attempting to develop the organizational or service capacity to provide services to the 0-5 population in Orange County. Agencies eligible to apply have either (1) limited resources and need assistance in developing the organizational and institutional capacity to effectively plan for services or (2) are initiating a new needed service and require assistance to plan for service deployment, develop agency partners, or refine a service deployment plan. Agencies receiving these funds are required to prepare either a service or business plan. Capacity Building grants are awarded under the budget category and goal of Quality Services.

B. Performance Outcome Measurement System: The Evaluation Framework

The Commission adopted an overall approach to evaluation which includes evaluating both the impact of the services funded on the clients served and the method for providing those services to the community. This evaluation approach considers the results of services from the client perspective (outcome measures) and how services were provided (process measures) in terms of number of clients served, accessibility, quality, and cost-effectiveness of services. The purpose of the Commission-wide evaluation is to provide an overall picture of the Commission's accomplishments and progress toward achievement of their goals and objectives.

The Performance Outcome Measurement System (POMS) Evaluation Framework is presented in a matrix of the specific outcomes, indicators and measures that the Commission will track for evaluation purposes. This POMS Evaluation Framework includes (Appendix B) both Commission-wide and initiative-specific evaluations. In addition, the Commission participates in the development of community-wide indicator data. Evaluation results are communicated through reports that are presented to the Commission and posted on the Commission's website at www.occhildrenandfamilies.com.

The annual POMS reports describe the major projects for the Commission and the progress made that year, followed by the plans for the next year. The report focuses first on Commission-wide evaluation activities, then describes initiative-specific evaluations, and closes with a description of Commission participation in county, regional, and state evaluation efforts.

1. Process Measures

- *Aggregate Data* – Basic counts of how many children, families, and providers receive services funded by the Commission and how many services are provided to individuals by Commission funded programs.
- *Grantee Milestones* – Specific information about the accomplishments of individual grantees, which can be tabulated across grantees to provide more detail about the services provided by Commission funded programs (e.g. how many children received assistance with health insurance enrollment).

2. Outcome Measures

- *Core Data Elements* – A questionnaire covering the major goals and outcomes in the Commission’s Strategic Plan. All clients receiving Commission funded services are asked to complete this questionnaire when they begin to receive services and every six months as long as they continue to receive services.
- *Project Level Questions* – A series of questions that are directly linked to the objectives in the Commission’s Strategic Plan. These questions are asked about a client when service to the client ends to assess whether the client’s condition changed as a result of Commission funded services.

3. Outcomes Collection, Evaluation, and Reporting Service (OCERS)

The Commission relies on its Outcomes Collection, Evaluation, and Reporting Service (OCERS) described below to collect, compile and maintain client and program data.

OCERS is an internet-based data system that facilitates monitoring and reporting on project milestones and the Commission’s progress toward achieving its Strategic Plan objectives. Within OCERS are two modules: Orange County Administrative Management Module (OCAMM) and Core Data Outcome Module (CDOM). OCAMM is a module used for contract monitoring of Commission funded programs. All grantees use OCAMM to report their progress toward achieving their project milestones. CDOM is a confidential client-tracking module used to track data collected on clients who have received services. Only grantees providing service directly to clients use this module.

The system provides a way for grantees to link their project with the Commission's Strategic Plan, define the major milestones of their project, monitor their progress with accomplishing their major milestones, and report on the number of services provided and clients served by their project. The program allows Commission staff to easily evaluate contract compliance, review progress with achieving milestones, identify grantees that may need technical assistance, and identify grantees who are implementing successful strategies.

4. Program-Specific Evaluation

The Commission also evaluates specific programs or Commission-funded initiatives to learn more detailed information about the operations and outcomes of these initiatives and to guide program design. Typically, these evaluations are across several agencies participating in a single initiative.

5. State Commission Annual Report to the Legislature

On or before October 15 of each year the Children and Families Commission of Orange County is required to prepare and adopt an annual audit and report on the implementation and performance of its functions during the preceding fiscal year. This report includes the manner in which funds were expended, the progress toward and achievement of program goals and objectives, and measurement of specific outcomes through appropriate and reliable indicators. The Orange County Commission meets these requirements through the submission of a report that is included in the State Commission, First 5 California's annual report to the legislature.

C. Successful Partnerships

The Commission continues to develop and nurture key community partnerships in order to build upon and not replicate existing systems of care. The Commission has developed several key partnerships:

1. Orange County Health Care System

The Commission has partnered with birthing hospitals in Orange County as part of its Bridges for Newborn Program. This partnership allows the Commission to make initial contact with newborns and families in Orange County annually. The Commission also partners with the leading pediatric hospitals to provide pediatric and specialty care programs.

2. Orange County School Districts

A primary program initiative of the Commission is school readiness. This includes working with children prior to kindergarten entry, and working with schools to develop a successful transition path from early care programs into elementary school.

3. Media Outlets

The Commission recognizes the importance of strong media partnership to promote community awareness and education on the importance of the first five years of life. The Commission has developed successful partnerships with Orange County media outlets. These media organizations have partnered with the Commission as part of an overall parent education effort under the “Help Me Grow” banner.

4. Business Community

The Commission is on the forefront of working with business leaders to promote the importance of school readiness for workforce development. The Commission maintains active involvement with the business community through participation in the Orange County Forum and working with business support groups, such as the Orange County Business Council.

5. Community Based Organizations

Local health and human service organizations throughout Orange County administer and execute the programs funded by the Commissions. Partnerships with these organizations are essential to reaching the diverse ethnic and geographic populations in Orange County.

6. Statewide Partnerships

Achievement of the goals and objectives set forth in this Strategic Plan requires statewide and regional partnerships with other county commissions or the state commission. The opportunity for multi-county plans and programs is specifically authorized in Proposition 10 and has been successfully utilized by Orange County. Authorized activities include multi-county programs, technical assistance activities, legislative and policy advocacy, and serving as fiscal sponsor for statewide programs such as AmeriCorps/VISTA which include activities that benefit Orange County.

Commission partnerships avoid duplication of effort and provide more efficient and targeted service delivery. Commission supported partnerships among health care providers, family resource centers, clinics, schools districts, and early childhood education providers form the foundation for service delivery to families with young children.

D. Commission Organization

The Orange County Commission is comprised of nine representatives from public and private organizations with leadership and professional experience in the areas of health and education. Strong and consistent leadership combined with extensive knowledge and expertise are valuable for the success of the Commission.

The Commission benefits from the expertise of committees to provide input or in-depth review of specific issues as delegated by the Commission. The Technical Advisory

Committee provides input and recommendations on programs and issues as directed by the Commission.

The Commission relies on an efficient and knowledgeable core staff to carry out its directives. The Commission contracts with independent consultants or firms for projects that require specialized skills or expertise.

The Commission develops an annual business plan which sets forth organizational and operational strategies for the upcoming fiscal year. The business plan is considered a part of the annual budget process.

E. Community Engagement

Review of the Strategic Plan has been an ongoing process since the Commission's adoption of the First Strategic Plan in February 2000. Input to develop recommended changes has been received over the last five years from:

- Commission grantees as they have developed their program work plans and program evaluation programs.
- Commission representatives and technical experts who have contributed new knowledge related to outcomes evaluation as standards are developed in specialized areas such as in the early care and education arena.
- Commissioners, Technical Advisory Committee, and community members who have refined priorities through the development of program specific strategic plans.

F. Leveraging Existing Community Resources and Infrastructure

The Commission works within the existing landscape to leverage services and resources. Following are the key ways in which the Commission leverages community assets and fills service gaps.

1. Funding Mechanism for Capacity Building and New Programs
Through the funding and development of new programs, the Commission seeks to expand the scope and quality of the existing services and increase the numbers served. Capacity building grants seek to achieve similar objectives by strengthening and supporting service providers.
2. Ensure Services are Available and Accessible through Commission-Directed Initiatives
Where significant gaps are observed in the service landscape, the Commission spearheads the development of initiatives to begin filling the gaps.
3. Policy Advocate and Convener

Within Orange County as well as statewide, the Commission furthers the welfare of children 0-5 by advocating for policies that benefit young children and their families and forming strategic partnerships with service providers, community indicator or evaluation efforts, and experts working to improve the wellbeing of young children.

4. Source of Information

The Commission has become a valued resource for information on the service needs of young children in Orange County and a conduit through which families can learn about and access services.

5. Fiscal Leveraging

A strategic operating principle is to focus on sustainability and fund leveraging to maximize community resources and sustain programs. Fiscal leveraging is the process of using Proposition 10 funds to match available Federal, State or grant funding. The entitlement to these funds is based on strict requirements, and administrative procedures, and is unique to each funding stream. To access these funds, a Fiscal Leveraging Plan has been developed through interagency cooperation. The Plan identifies a framework for implementation including resources and processes for developing key policy required for initial and future implementation. Current leveraging strategies include:

- Medi-Cal Administrative Activities (MAA)
- Targeted Case Management (TCM)
- Early and Periodic Screening, Diagnosis and Treatment
- California First 5 Commission Matching Fund Programs
- AmeriCorp/VISTA Service Corp
- California Nutrition Network Funds
- Foundation Grants

List of Appendices

Appendix A: Community Indicators Resource List

Appendix B: Performance Outcome Measurement System (POMS): The Evaluation Framework

Appendix C: Commission Resolution Adopting the Strategic Plan Update



Implementing Contract Actions

- A. Amendments to March 2011 Commission Actions
 - 1. Approve New Term Sheet for School Nurse Initiative Services
 - 2. Reinstate funding action for MIND Research Institute (early math program).
No revisions required.

- B. New Funding Action
 - 1. Adopt Resolution (Attachment 10) authorizing the Executive Director or designee and Commission Counsel to prepare and negotiate Agreements with the designated organizations for School District Early Learning Specialist Program Services for the term and in the amounts and on the conditions as described in Attachment 9.

School Nurse Program
Maximum Allocation Chart - FY 2011/2012

School District	Baseline Allocation	Baseline FTE	AB 99 Reduction	AB 99 FTE	Contract Number
Anaheim City School District	\$200,000	2	\$200,000	2	FCI-SD-01
Brea Olinda Unified School District	\$ 50,000	.5	\$50,000	.5	FCI-SD-02
Buena Park School District	\$100,000	1	\$50,000	.5	FCI-SD-03
Capistrano Unified School District	\$200,000	2	\$200,000	2	FCI-SD-04
Centralia School District	\$100,000	1	\$50,000	.5	FCI-SD-05
Cypress School District	\$100,000	1	\$50,000	.5	FCI-SD-06
Fountain Valley School District	\$100,000	1	\$50,000	.5	FCI-SD-07
Fullerton School District	\$150,000	1.5	\$150,000	1.5	FCI-SD-08
Garden Grove Unified School District	\$200,000	2	\$200,000	2	FCI-SD-09
Huntington Beach City School District	\$100,000	1	\$100,000	1	FCI-SD-10
Irvine Unified School District	\$200,000	2	\$150,000	1.5	FCI-SD-11
Laguna Beach Unified School District	\$ 50,000	.5	\$50,000	.5	FCI-SD-12
La Habra City School District*	\$100,000	1	\$50,000	.5	FCI-SD-13
Los Alamitos Unified School District	\$100,000	1	\$100,000	1	FCI-SD-14
Lowell Joint School District *	\$ 50,000	.5	\$50,000	.5	FCI-SD-15
Magnolia School District	\$100,000	1	\$100,000	1	FCI-SD-16
Newport Mesa Unified School District **	\$200,000	2	\$200,000	2	FCI-SD-17
Ocean View School District	\$150,000	1.5	\$100,000	1	FCI-SD-18
Orange Unified School District	\$200,000	2	\$150,000	1.5	FCI-SD-19
Placentia Yorba Linda Unified School District	\$200,000	2.0	\$150,000	1.5	FCI-SD-20
Saddleback Valley Unified School District	\$200,000	2	\$150,000	1.5	FCI-SD-21
Santa Ana Unified School District	\$200,000	2	\$250,000	2.5	FCI-SD-22
Savanna School District	\$ 50,000	.5	\$50,000	.5	FCI-SD-23
Tustin Unified School District	\$200,000	2	\$150,000	1.5	FCI-SD-24
Westminster School District	\$150,000	1.5	\$100,000	1	FCI-SD-25
Orange County Department of Education***	\$25,000	N/A	N/A	N/A	FCI-SD-26
Project Management / TA	\$135,000		\$100,000		TBD
TOTAL DISTRICT ALLOCATION	\$3,610,000	34.5	\$3,000,000	29	

* Lowell Joint School District funding may be contracted through the La Habra City School District

** District allocation includes .5 FTE for the LEAPS Children with Special Needs project.

*** School Medical Officer funded in collaborative with Hoag Hospital and Prop 63, Mental Health Services Act.

Math Literacy Project – Term Sheet
MIND Research Institute
Contract # PS-94

Phase IV: Additional Adjustments

Allocation: \$300,000

Term: 18 months (March 2011 – August 2012)

Scope

Based on the development and pilot results to date, further refine the ST Math software curriculum to address remaining identified concerns including:

- Continue to expand and test content and implement strategies to ensure that math instruction is consistent and accurate.
- Incorporate new Adaptive Engine system which would automatically diagnose and adjust software game difficulty levels and objectives to meet the needs of individual learners.
- Further enhance strategies for classroom management to further reduce teach time required to cycle students through workstation.
- Streamline the content of the teacher manual to better meet their needs and create professional videos to assist in modeling effective implementation in a typical classroom.
- Create student level reports on which Foundations / standards individual students have mastered to assist in student assessment (including use of the Desired Results Developmental Profile).
- Create additional parent training strategies such as a video to introduce parents to what their students are learning in the classroom and add to portfolio of home-based activities so that parents can access the software at home for use with their children.
- Implementation to include 5 pilot sites in Spring 2011 and 6 pilot sites in the 2011/12 school year, with an outside independent assessment and published white paper from the pilot.

Funding and Sustainability Strategy

MIND Research Institute will pursue other funding and investment opportunities to cover project costs to include a MIND contribution from operating revenue and opportunities with philanthropic resources.

Contracting Criteria

The Phase IV allocation is contingent upon contract language to recognize the Commission's initial investment in the partnership and to ensure that future product distribution recognizes the investment either through a formal partnership or a reduction of costs for Orange County school districts.

Project Objectives to Include

1. Preschool students participating in Pre-K Math master early childhood development foundations, as defined by the California Department of Education.
2. Preschool students participating in Pre-K Math exhibit fluency and proficiency in math and problem-solving skills at the end of kindergarten.
3. Preschool students participating in Pre-K score "Proficient" or higher on 2nd grade California Standards Test.

School District Services
Maximum Allocation Chart - FY 2011/2012

School District	Contract Number	Early Learning Specialist Annual Maximum Allocation
Anaheim City School District	FCI-SD-01	\$175,100
Brea Olinda Unified School District	FCI-SD-02	\$43,775
Buena Park School District	FCI-SD-03	\$87,550
Capistrano Unified School District	FCI-SD-04	\$175,100
Centralia School District	FCI-SD-05	\$87,550
Cypress School District	FCI-SD-06	\$43,775
Fountain Valley School District	FCI-SD-07	\$43,775
Fullerton School District	FCI-SD-08	\$87,550
Garden Grove Unified School District	FCI-SD-09	\$175,100
Huntington Beach City School District	FCI-SD-10	\$87,550
Irvine Unified School District	FCI-SD-11	\$87,550
Laguna Beach Unified School District	FCI-SD-12	\$43,775
La Habra City School District/Lowell Joint School District	FCI-SD-13	\$131,325
Los Alamitos Unified School District	FCI-SD-14	\$43,775
Magnolia School District	FCI-SD-16	\$87,550
Newport Mesa Unified School District	FCI-SD-17	\$87,550
Ocean View School District	FCI-SD-18	\$87,550
Orange Unified School District	FCI-SD-19	\$175,100
Placentia Yorba Linda Unified School District	FCI-SD-20	\$87,550
Saddleback Valley Unified School District	FCI-SD-21	\$175,100
Santa Ana Unified School District	FCI-SD-22	\$175,100
Savanna School District	FCI-SD-23	\$43,775
Tustin Unified School District	FCI-SD-24	\$87,550
Westminster School District	FCI-SD-25	\$87,550
Orange County Department of Education	FCI-SD-26	\$103,000
TOTAL DISTRICT ALLOCATION		\$2,510,625

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. -11-____-C&FC

May 4, 2011

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY (1) CONFIRMING ITS ANNUAL REVIEW OF THE STRATEGIC PLAN, (2) ADOPTING THE FISCAL YEAR 2011-12 OPERATING BUDGET, AND (3) CONFIRMING A 10% LIMIT ON ADMINISTRATIVE EXPENSES

WHEREAS, the Children and Families Act of 1998 requires the Children and Families Commission of Orange County (“Commission”) to adopt and annually review its Strategic Plan in order to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, the Act requires the Commission to conduct a public hearing with respect to (1) its annual review of the Strategic Plan, and (2) adoption of a percentage limitation of its operating budget that may be spent on administrative functions; and

WHEREAS, at its meeting of May 4, 2011, the Commission conducted a public hearing and reviewed the following documents prepared and recommended by staff and identified in the staff report for the May 4, 2011 Commission meeting with the Attachment numbers set forth herein below: The Strategic Plan (Attachment 7) and the Annual Operating Budget for the Fiscal Year 2011-12 (Attachment 2).

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 The Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 The Commission hereby:

- (A) Confirms its annual review of the Strategic Plan, exclusive of the Strategic Plan Appendices, which serve only as administrative tools that link to the Performance Outcome Measurement System.
- (B) Adopts the Annual Operating Budget for Fiscal Year 2011-12.

Section 3 Pursuant to California Health and Safety Code Section 130140(d)(5), the Commission confirms a 10% of operating budget as the limit that may be expended on administrative functions.

Section 4 Notwithstanding the approval of the budget, no expenditures from the line item categories for grant funding for Program Services (or any subcategory within such categories) is authorized or may be approved except by subsequent action of the Board of Commissioners; no category is required to be funded at any particular level; no grant funding decisions for individual

applicants or types of applicant will be made except in connection with specific grant processes, and no ceiling or floor for such categories is established by this budget.

Section 5 Approval by the Board of Commissioners is required to increase or decrease the existing total amount of budgeted appropriations, revenues, and/or reserves as adopted by the Board of Commissioners. The Executive Director, or designee, is authorized to transfer existing budgeted appropriations mid-fiscal year between existing budget categories and accounts in order to pay for required operating expenses. In accordance with the Commission's Budgetary Control policy, the Commission renews its delegation of authority to approve budgetary transfers to the Executive Director for Fiscal Year 2011-12.

Section 6 The Clerk of the Commission shall append to this Resolution a copy of each of the documents set forth in Section 2, identifying them as Exhibits A and B (which shall correspond to Attachments 7 and 2 of the May 4, 2011 staff report). By this reference such exhibits are incorporated as though fully set forth herein.

Section 7 Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this resolution or any part thereof. The Commission Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one (1) or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

**EXHIBIT A TO RESOLUTION OF COMMISSION
STRATEGIC PLAN (FISCAL YEAR 2011-12 REVIEW)
(attached)**

**EXHIBIT B TO RESOLUTION OF COMMISSION
FISCAL YEAR 2011-12 ANNUAL OPERATING BUDGET
(attached)**

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-11-C&FC

May 4, 2011

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE EXECUTIVE DIRECTOR AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AGREEMENTS WITH DESIGNATED ORGANIZATIONS TO PROVIDE SCHOOL DISTRICT EARLY LEARNING SPECIALIST PROGRAM SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, the Executive Director and Commission Counsel have prepared a standard Master Agreement for Services (“Master Agreement”), which was approved by the Commission; and

WHEREAS, the Commission desires to enter into Agreements with each of the Organizations, hereinafter referred to as the “Contractor” in each of the Agreements authorized herein, to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions as described in Attachment 9 to the May 4, 2011 staff report for this Agenda Item; and

WHEREAS, each Contractor desires to enter into the applicable Agreements in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreements; and

WHEREAS, Commission has reviewed the staff report for the May 4, 2011 Commission meeting relating to the scope of services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission’s Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the Contractors, for the terms and in the amounts and on the conditions specified in Attachment 9 to the May 4, 2011 staff report for this Agenda Item; and

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the Executive Director, or designee, and Commission Counsel to prepare and negotiate Agreements with each of the Contractors as described in Attachment 9 to this Agenda Item to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions, consistent with the May 4, 2011 staff report and scope of services referenced therein; and

Section 3 The form of the Agreements with the Contractors, for the terms and in the amounts specified in Attachment 9 to the May 4, 2011 staff report for this Agenda Item shall be substantially similar to the form of the standard Master Agreement, subject to minor, non-substantive revisions as reviewed and approved by the Executive Director or designee and Commission Counsel. The approval by the Executive Director or designee of the Agreements shall be conclusively evidenced by the execution of such Agreements by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Agreements with each of the Contractors as described in Attachment 9 to this Agenda Item to provide services related to the School District Early Learning Specialist Program Services for the terms and in the amounts and on the conditions, as specified in the May 4, 2011 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

Section 6 A copy of each final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the Executive Director, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on May 4, 2011 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, DARLENE J. BLOOM, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

DARLENE J. BLOOM
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-11-C&FC

Agenda Date: May 4, 2011

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

DARLENE J. BLOOM, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed Agreements)