



**Agenda Item No. 1
April 2, 2014 Meeting**

DATE: March 18, 2014

TO: Children and Families Commission of Orange County

FROM: Christina Altmayer, Executive Director 

SUBJECT: Recognize Pediatric Health Services Committee as the Commission's Advisory Committee

SUMMARY:

The Children and Families Commission of Orange County is required by the California Health and Safety Code to have an advisory committee to provide technical and professional expertise to support the implementation of Proposition 10, California Children and Families First Act of 1998. This item recommends recognizing the existing Pediatric Health Services Committee as the Commission's Advisory Committee and continuing to have individual experts as advisors to the Commission on an as-needed basis.

DISCUSSION:

A Community Advisory Committee, formerly known as the Technical Advisory Committee, was officially established in 2000 to provide technical and professional expertise on issues related to the promotion of health and early childhood development. In 2011, the Advisory Committee was restructured and new members were appointed to serve voluntarily and without compensation.

The restructured Advisory Committee Bylaws no longer require regular meetings of the Committee. To maximize the time and expertise of the members, meetings are scheduled on an as-needed basis to provide high quality, technical advice on priority programs and issues. The terms for Committee members appointed in 2011 have now expired. Due to the infrequency of the meetings and the duplication of members on other Commission policy and planning bodies, disbanding the Community Advisory Committee and recognizing the Pediatric Health Services Committee as the Commission's Advisory Committee is recommended and satisfies the state's Health and Safety Code requirement.

The Commission authorized the formation of the Pediatric Health Services (PHS) Committee in 2003 to oversee the Commission's investments in pediatric health and to recommend funding for programs that improve children's health related to school readiness. The PHS Committee meets regularly throughout the year on a quarterly basis. In addition to two Commissioners, the PHS Committee members include the Orange County Medical Director of Family Health Services, the Huntington Beach City School District Superintendent, and

the Hoag Memorial Hospital Presbyterian's Director of Community Medicine. These members are qualified to provide technical expertise in lieu of a separate committee.

Of the six members appointed to the Community Advisory Committee in 2011. One is now a member of the Children and Families Commission and one is a member of the Pediatric Health Services Commission. Another member is the Orange County Department of Education's Medical Officer, a position partially funded by the Commission to support and advise the Commission's school-based health programs. The remaining members will be invited to continue as community advisors to the Commission and will be called upon to provide particular expertise and technical assistance as needed. The Commission has periodically relied upon the input of community experts as community needs are identified and program plans developed. Commission staff, for example, has relied upon community members for program planning related to developmental screening, vision, early intervention strategies and other programs. There will be no term of office for these advisors.

STRATEGIC PLAN & FISCAL SUMMARY:

There is no funding requested for this item.

PRIOR COMMISSION ACTIONS

- June 2012 – Approved appointments and updated membership and meeting requirements for the Pediatric Health Services Committee
- September 2011 – Appointed candidates to the Community Advisory Committee
- January 2011 – Approved the Community Advisory Committee structure, appointment categories and by-laws
- July 2010 – Approved restructuring plan for the Commission Technical Advisory Committee
- August 2003 – Approve appointments to the Pediatric Health Services Committee

RECOMMENDED ACTIONS:

Authorize disbanding the Community Advisory Committee and recognize the Commission's Pediatric Health Services Committee as the advisory committee as required by the California Health and Safety Code.

Contact: Kelly Pijl