



County Executive Office

Memorandum

January 4, 2008

To: Chris Norby, Chairman

From: Thomas G. Mauk, County Executive Officer

Subject: Exception to the Rule 21

517A

The County Executive Office is requesting a supplemental for the January 8, 2008 Board Hearing Meeting.

Agency: John Wayne Airport

Subject: National Explosives Detection Canine Team Program

District 2nd

Reason for supplemental: Grant application for a Public Safety Program – Canine Explosive Detection Division.

Concur:


Chris Norby, Chairman Board of Supervisors

cc: Members, Board of Supervisors
Rob Richardson, Assistant to the County Executive Officer
Ben De Mayo, County Counsel

**SUPPLEMENTAL AGENDA ITEM
AGENDA STAFF REPORT**



ASR Control 07-002828

MEETING DATE: 01/08/2008
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): 2
SUBMITTING AGENCY/DEPARTMENT: John Wayne Airport
DEPARTMENT CONTACT PERSON(S): Alan Murphy (949) 252-5183

SUBJECT: National Explosives Detection Canine Team Program

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
	SCM Approved Agreement to Form	Consent 3 Votes Majority

Budgeted: N/A Current Year Cost: N/A Annual Cost: N/A
Staffing Impact: No # of Positions: N/A Sole Source: N/A
Current Fiscal Year Revenue: N/A
Funding Source: N/A

Prior Board Action: Minute Order Item No.17 dated February 5, 2002: Ratified cooperative agreement with U.S. Department of Transportation, Transportation Security Administration

RECOMMENDED ACTION(S)

- 1.Find that the proposed project is Categorical Exempt (Class 1) from the provisions of CEQA pursuant to Section 15301.
- 2.Authorize Airport Director to submit grant application to the Department of Homeland Security, Transportation Security Administration.
3. Authorize Airport Director to accept grant award and execute the attached Cooperative Agreement with the Transportation Security Administration.

SUMMARY:

Authorize Airport Director to submit a grant application to the Department of Homeland Security, Transportation Security Administration and to authorize Airport Director to accept grant award and execute 5-year Cooperative Agreement with the Transportation Security Administration.

BACKGROUND INFORMATION:

The purpose of this ASR is to request Board authorization to apply to the Transportation Security Administration for a grant to maintain John Wayne Airport's Explosives Detection Canine Team Program and to authorize the Airport Director to execute a Cooperative Agreement with the Transportation

Security Administration. The Cooperative Agreement is attached as Attachment A. The agreement will be for five years. Attached as Attachment B is the Transportation Security Administration's requirements and description of the Program. The Transportation Security Administration grant will provide John Wayne Airport \$150,500 per year toward program costs and the County will be contractually responsible to the Transportation Security Administration to maintain three canine teams for explosives detection. Attached for the Board's information as Attachment C is the Grant Application package for the Program. Attachment C includes the budget for the Program. In the first year, the County's share in the cost for the Program will be \$493,202. The County's share of the Program will increase each year and in the fifth year will be \$630,849. This Cooperative Agreement will allow John Wayne Airport to continue to provide an enhanced level of safety and security for the traveling public, therefore we recommend approval.

The National Explosives Detection Canine Team Program (NEDCTP) is operating in the vast majority of the nation's larger commercial airports, including John Wayne Airport. The Transportation Security Administration program provides the following key services: Trains canines and handlers to certification standards, provides explosive storage magazines and training aids, provides annual on-site certification, provides logistical support and coordination, and provides partial reimbursement for approved canine team expenses such as handler salaries, canine care, and vehicles designed for canine transport. Teams are used to conduct searches during bomb threats associated with aircraft, airport terminals, vehicles, luggage, and cargo, as well as serving as general deterrents to would-be terrorists or criminals.

JWA formally became part of the NEDCTP when the Board ratified a Cooperative Agreement on February 5, 2002 with the Transportation Security Administration. Since that time, JWA, in coordination with the Orange County Sheriff's Department, Airport Police Services Division, has maintained the availability of three certified canines and their respective Deputy Sheriff handlers.

CEQA COMPLIANCE

The recommended action is Categorically Exempt (Class 1) from the provisions of CEQA pursuant to Section 15301.

FINANCIAL IMPACT:

N/A

STAFFING IMPACT:

N/A

REVIEWING AGENCIES:

N/A

EXHIBIT(S):

N/A

ATTACHMENT(S):

- Attachment A -Cooperative Agreement with Transportation Security Administration
- Attachment B - Department of Homeland Security Program Description (DHS-TSA-08-072-001)
- Attachment C - Grant Application Package for the NEDCTP

TRANSPORTATION SECURITY ADMINISTRATION EXPLOSIVES DETECTION CANINE TEAM PROGRAM

STATEMENT OF JOINT OBJECTIVES

This document defines the responsibilities and conditions agreed to by XXXX (hereinafter referred to as the Participant) for participation in the Transportation Security Administration (TSA) National Explosives Detection Canine Team Program (NEDCTP), hereafter referred to as the "Program."

The authority to enter into this agreement is granted by 49 United States Code 106 (l)(6) and (m).

The Participant agrees to provide TSA-certified canine teams that will be available to respond to Airport/Station, 24 hours a day, 7 days per week, with the intent to provide maximum coverage during peak operating hours. The Participant also agrees to maintain the ability to promptly respond to threats at support facilities, rail stations, airports, passenger terminals, seaports, and surface carriers, which affect public safety or transportation operations. TSA canine teams will conduct training and other canine activities within view of the public, thereby providing a noticeable visible deterrent towards terrorist threats and other criminal activity. The Participant agrees that these TSA-certified canine teams will be utilized at least 80% of their time in the transportation environment.

The TSA will provide partial financial reimbursement for a minimum of three (3) TSA-certified canine teams. The exact number of teams will be determined by each Participant with TSA concurrence. In situations in which a Participant/canine unit supports more than one transportation operations system/facility, the total number of teams eligible for partial reimbursement may exceed three.

Should the Participant or any of its canine team(s) fail to comply with the provisions outlined in this agreement, the Participant or affected canine team(s) may face removal from the Program.

TRANSPORTATION SECURITY ADMINISTRATION RESPONSIBILITIES

1. The TSA will provide partial reimbursement to Participants. Refer to Attachment 2 of the Cooperative Agreement for specific approved reimbursement items. Other items not listed, but requested for reimbursement, will be addressed on a case-by-case basis.
2. The TSA will provide trained explosives detection canines to the Participant. It is understood that the TSA is granting an interest to the Participant to use these explosive detection canines as a desirable and necessary means for enhancing security measures at public Transportation Operating Systems (TOS). TSA-procured canines remain the property of the TSA. These canines are assigned to a TOS on a priority

basis, based upon national needs, as determined by the TSA. On a case-by-case basis, it may be necessary to reassign available TSA-procured canines to other TOS to meet national needs.

3. The TSA will train handlers assigned to the Program using the established TSA proficiency/certification standards. Training expenses covered by the TSA include tuition for required course(s), per diem, and transportation costs to and from the handler's duty station to the training location.

Upon initial entry into the Program, the TSA will provide:

- a. Single purpose (explosives detection only) TSA-procured/bred canines for handlers who have successfully completed the NEDCTP approved handler training course.
- b. Initial equipment consisting of a leash, choke chain, muzzle, canine reward, grooming brush and shipping crate.
- c. After successful completion of training, the cost of shipping a canine to its duty location, if required.
- d. On-site training mission for initial TSA certification (14 day training mission).

4. The NEDCTP will provide an annual on-site TSA certification for teams in accordance with Program evaluation guidelines. In the event a team fails the annual evaluation, a re-evaluation will normally follow within 120 days. Team(s) failing the re-evaluation will remain decertified until the next regularly scheduled evaluation cycle. Teams that fail the re-evaluation will be scheduled for a 10-day training mission normally within 120 days.

5. The NEDCTP will provide explosive training aids required for proficiency training on an annual basis. The NEDCTP will conduct regular inspections of training aids, storage containers and handling procedures. These inspections are performed to ensure appropriate procedures are being applied in accordance with the Program's Standard Operating Practices and Procedures (SOPP) to prevent cross contamination and to ensure the accountability of the training aids and the safety of those handling them.

6. The NEDCTP will provide two explosives magazines for the exclusive storage of TSA required canine explosive training aids. The magazines remain the property of the TSA. The magazines will be used solely by the Participant while in the Program. It is understood that the TSA is granting an interest to the Participant to use these magazines as intended and in accordance with the SOPP as a necessary means for enhancing security measures at TOS. When participation in the Program is terminated, the TSA will relocate the NEDCTP-provided explosives magazines.

7. The NEDCTP will assign Field Canine Coordinators (FCC) to each Participant who will be responsible for overseeing and evaluating the Participant's compliance with the conditions set forth in the SOJO and SOPP. It is the responsibility of the FCC's to assist their assigned Participants in interpreting their responsibilities as outlined in the SOJO and SOPP, and to offer their assistance in requests made to comply with the conditions set therein.

PARTICIPANT RESPONSIBILITIES:

1. The Participant agrees to maintain a sufficient number of TSA-certified explosives detection canine teams (three-team minimum) to satisfy the responsibilities outlined in Paragraphs 2, 3 and 4 below.
2. The Participant will ensure that TSA-certified explosives detection canine teams are available to respond to the Participant TOS 24 hours a day, 7 days per week on an on-duty or off-duty on-call basis. The intent is to provide maximum coverage during peak operating hours, and to maintain the ability to promptly respond to threats that affect public safety or TOS.
3. The Participant will conduct proficiency training and other canine activities within view of the public to increase public awareness of TSA explosive detection canine teams and provide a noticeable deterrent to terrorist threats or criminal activities. The Participant will also ensure the presence of canine activity during both peak and non-peak hours. The Participant agrees that these TSA-certified explosives detection canine teams will be utilized at least 80% of their duty time, annually, in the transportation environment.
4. The Participant agrees to provide 25% of their duty cycle of each team's activities in a Cargo Environment searching cargo.
5. The Participant will ensure that a written plan exists that describes how on-call TSA certified explosives detection canine teams will respond to threat incidents at the designated TOS(s) within a maximum of 45 minutes. The plan will also allow TSA-certified explosives detection canine teams to assist another agency/entity in accordance with local mutual aid agreements. The plan must be made available to the TSA upon request. Under no circumstances will the Participant forfeit its own TOS responsibilities to assist another agency.
6. The Participant will provide handlers to meet Program requirements, including the mandatory initial handler training. The required retention period for all handlers in the Program is a minimum of three years. Failure to comply with the three-year retention period may result in the TSA pro-rating reimbursement costs of handler training. The TSA will give favorable consideration to evidence that the premature departure of the handler could not have been reasonably foreseen. Resolution of specific details on outstanding issues will be accomplished on a case-by-case basis.

7. The Participant will provide safe and sanitary kennel facilities for Program canines when kenneled at the TOS or the handlers' residence. These facilities must provide for the proper supervision, protection, and care of the canines, and under no circumstances may the canines be left unattended for extended periods of time or left in makeshift accommodations.

Kennel facilities require at a minimum:

- Adequate ventilation, cooling, heating, and sanitation systems.
- Minimal noise levels. Kennels must not be located near runways, taxiways, engine test cells, small arms ranges, or other areas where the time weighted overall average sound pressure level for any 24-hour period exceeds 75 adjusted decibels.
- Areas must be free of infestations of mosquitoes, ticks, rodents, other pests or parasites.

Kennel plans/designs shall be reviewed and approved by the Chief, NEDCTP prior to initiating purchase or construction. Attachment 3 of the Cooperative Agreement provides samples of kennel types.

8. While on leave, Temporary Duty (TDY), or extended absences, the handler must notify their respective FCC of their arrangements for the proper care and supervision of their canine. Options include boarding at the department's designated veterinarian, department-approved facility, or by another TSA certified canine handler. Requests by the handler to transport a TSA canine out of its general residence/jurisdictional area will be made in writing and assessed on a case-by-case basis by the respective FCC.

9. The Participant will ensure canines are transported on-duty and off-duty in vehicles configured with adequate temperature control, padding and screening to ensure proper health, safety and security of the canine. Attachment 4 of the Cooperative Agreement identifies minimum vehicle requirements.

10. The Participant will ensure that each canine team receives the necessary TSA-mandated proficiency training per week/duty cycle to maintain TSA certification standards, and that all training is documented. Proficiency training shall consist of multiple training scenarios per week/duty cycle, which will result in a minimum of sixty minutes of actual search (sniff) time. (Note: It is the TSA's position that significantly more than 60 minutes of search/sniff time per week/duty cycle is required to maintain canine proficiency, but at an absolute minimum, the TSA requires 60 minutes of search/sniff time per week/duty cycle per team.)

- a. Individual proficiency training requirements for each canine team shall be goal oriented and based on the educated and informed assessments made by the

unit's canine handlers, trainers and supervisors. Training scenarios shall vary in search times, to include minimum, moderate and extended searches, and must include but not be limited to all areas within their TOS.

- b. Proficiency training objectives and exercises should be based upon the handlers, trainers and supervisors intricate knowledge of each team's strengths, weaknesses, past problems and past evaluation results.
- c. Complete, detailed and accurate records must be maintained for all proficiency training conducted by each team. Training records must be entered into the CWS within 24-48 hours of completion, with the exception of training on aircraft. All aircraft training records should be entered into the K-9 Training Aid Reporting System (KTARS) module of the CWS within 2 hours following the end of the training activity, but no later than the end of the handler's shift. Instructions for accurately completing training records are located in the Program CWS.

11. The Participant will ensure that adequate routine and emergency veterinary care for all canines is provided. Routine care includes semi-annual examinations and scheduled immunizations. The Participant will also notify their FCC of all emergency care incidents. A first aid kit with emergency care items will be provided to each handler by the TSA to treat/stabilize their canine in the event of an emergency.

All canines diagnosed as being overweight will be placed on a weight management plan under the supervision of a licensed veterinarian. Attachment 5 of the Cooperative Agreement identifies general veterinary care requirements.

12. The Participant will ensure that TSA-certified explosives detection canine teams are available to participate in the initial certification, annually scheduled evaluations and re-evaluations (as necessary) in accordance with current Program evaluation guidelines. In the event of an emergency, the evaluation may be rescheduled. Failure to comply with this provision may result in the removal of the affected team(s) from the Program.

13. The Participant will ensure that if a TSA canine team fails an annual evaluation or training mission, a written corrective action plan will be formulated. This plan will address each comment/recommendation made by the evaluators in their written trip report and will be completed within 15 calendar days after receipt of the report. The action plan will be forwarded to the Chief, NEDCTP who will review the plan and send copies to the Chief, Support Branch; Area Canine Coordinator (ACC); and respective FCC.

14. The Participant will ensure that if a canine team fails two consecutive annual evaluations or training missions due to handler error or lack of required training, the handler will be permanently removed from the Program.

15. The Participant will ensure that any decertified canine team(s) responding to a threat or incident notifies the air carrier or airport operator, prior to the start of the search, that they are currently decertified.

16. Canine team Utilization records must be entered into the CWS within 24, but no later than 48 hours after the actual searches are completed. Instructions for accurately completing utilization records are located in the Program CWS.

17. The Participant will immediately notify their respective FCC if canine teams encounter training or operational problems. Participants are also encouraged to contact the NEDCTP Training and Evaluation Branch to discuss training problems or concerns.

18. The Participant will ensure TSA owned canines are not cross-trained, bred or disposed of. TSA maintains sole ownership of TSA-owned canines and on a case-by-case basis may transfer ownership, via retirement, to a Participant. Any Participant wishing to retire a TSA-owned canine must make appropriate requests in accordance with the requirements identified in Attachment 6 of the Cooperative Agreement. Final approval rests with the Chief, NEDCTP or his designee. In the event of a canine death, the NEDCTP must be notified in writing by a certificated veterinarian. This letter should be provided to the designated FCC for distribution to the appropriate NEDCTP branches.

19. The Participant will ensure locally-owned canines utilized in the Program are **not** cross-trained to detect other substances than those authorized by the NEDCTP. The NEDCTP does not encourage or support the use of patrol trained canines for use in explosives detection.

20. The Participant will immediately notify the NEDCTP, in writing, of their desire to terminate participation in the Program. Resolution of specific details on outstanding issues will be accomplished on a case-by-case basis.

21. The Participant is required to send one canine representative to the annual K-9 Program Review. This national meeting provides a unique opportunity to bring all TSA Participants together to discuss pertinent issues including training problems, solutions, techniques, veterinary updates, and other crucial information. Participants will be notified of the specific target audience in advance of the Program Review. Partial reimbursement for participation in the program review will be provided by the TSA.

22. The Participant will comply with all requirements for the proper storage, handling and transportation of all explosive training aids in accordance with the Program SOPP and Bureau of Alcohol, Tobacco and Firearms (BATF) requirements.

23. The Participant will ensure that a written departmental plan exists that outlines the procedures to be followed to adhere to the requirements of the Program SOPP. The plan must contain, at a minimum, the information listed in Attachment 7 of the Cooperative Agreement, and must be made available to the NEDCTP upon request.

24. The Participant will store only NEDCTP-provided and/or approved explosives in the TSA-provided explosives magazines. These NEDCTP provided explosives will be used solely by Participant teams in the Program. The Participant will store these NEDCTP provided explosives in the appropriate magazine as directed by the NEDCTP at the time of delivery of the explosives. No other substances or items may be stored in these magazines at any time. The Participant will comply with the current version of the Program SOPP. The NEDCTP may approve modifications to the magazine on a case-by-case basis.

25. The Participant will document the removal, use and return of explosive training aids used during training exercises, demonstrations, evaluations, or for any other reason. This document must contain, at a minimum, the information listed in the "NEDCTP Explosives Training Aid Sign In/Out Log" listed in Attachment 8 of the Cooperative Agreement. This information must be made available to the NEDCTP upon request.

INITIAL PLACEMENT/RELOCATION OF TSA EXPLOSIVE MAGAZINES

1. The Participant will ensure that the site for the TSA-NEDCTP provided explosives magazines meets the requirements of Title 27, Code of Federal Regulations, Part 55, Commerce and Explosives, Bureau of Alcohol Tobacco and Firearms (BATF) Explosives Law and Regulations (BATF P 5400.7 [09/00]), and the Department of Treasury. The magazine site must be situated in accordance with BATF P 5400.7 [09/00], Table 55.218 and TSA NEDCTP Requirements set forth by your Airport Division, Airports District Office or applicable requirements of the individual TOS to accommodate 500 lbs. of high explosives. Preparation will include coordination with BATF to obtain site approval, site preparation and the unloading of magazines upon delivery.

2. The Participant will ensure that the TSA NEDCTP provided magazines are received onto an already constructed 23 x 9 foot concrete slab, six inches thick, resting on top of four inches of free draining material, and engineered according to site specific soil conditions to support the structure together with 24 hour ingress and egress.

3. The Participant will physically off load the explosives storage magazines from the shipping source. Once the Participant begins to physically off load the magazines, the Participant assumes responsibility for them.

4. The Participant may include local site preparation and installation costs in claims for reimbursement. The expense of providing additional security for the TSA NEDCTP provided explosives magazines (e.g., security fencing, solar powered motion sensing security lighting, etc.) may be approved by the NEDCTP for reimbursement on a case-by-case basis.

OTHER PROVISIONS:**1. *Field Certification:***

The Participant may acquire its own locally procured canine(s). The NEDCTP will approve/disapprove requests for field certifications as appropriate. Requests must be received 60 days prior to the start of the annual evaluation. The following requirements must be satisfied to complete field certification of a locally procured canine:

- a. The handler must successfully complete the NEDCTP approved handler training course.
- b. The Participant must make a written request for "field certification" of its locally procured canine(s). If the request is approved, these team(s) will be included in the next regularly scheduled annual evaluation.
- c. Proficiency training records for the previous six (6) months must be submitted with the request.

2. *Loss/Decertification of Locally Procured Canine(s):*

If a locally procured canine fails to certify in two consecutive field certifications, the canine will no longer be eligible to participate in the TSA Program. The Participant has six months, from the time of the second consecutive field certification failure, to provide an acceptable locally procured canine as a replacement. If unable to do so, the Participant will be assigned a TSA-NEDCTP procured canine as the replacement in order to meet Program objectives. If the Participant/handler involved declines to accept a TSA-NEDCTP procured canine, they may be subject to removal from the Program. The Chief, NEDCTP will make final determinations on a case-by-case basis.

3. *Participant Requests for TSA-procured Canines:*

The TSA will strive in good faith to provide TSA-NEDCTP procured canines as quickly as possible depending on available resources and mission objectives.

4. *Requests for TSA- NEDCTP Certified Canine Team(s) Assistance in National, International, State or Local Matters:*

The Participant, TSA NEDCTP, state or local law enforcement agency may jointly determine that it is appropriate to use TSA NEDCTP certified canine teams to assist another agency/entity in the event of a critical local, state, national or international matter (*provided that such support would not diminish the ability of the Participant to respond at its own TOS*). The TSA NEDCTP will coordinate these requests. Participants and local TSA should have plans in place to address jurisdictional concerns in these matters. (Note: The requesting agency or entity will be responsible for reimbursing all associated expenses involved with this request to the Participant.)

5. Explosives Training Aids - Contamination Quality Control:

It is imperative that uniform standard quality control procedures, as outlined in the Program SOPP are adhered to when utilizing explosives training aids. This will ensure that the best possible contamination controls are exercised when conducting proficiency training.

6. TSA Canine Team Response to Suspicious / Hazardous Items:

TSA Explosive Detection Canine Teams will not be utilized to search items that have been identified as Suspicious and/or Hazardous - Refer to Attachment 9.

7. TSA HQ Staff and Field Canine Coordinators:

The Field Canine Coordinator serves as the primary point of contact for Participants. All written correspondence must be coordinated with the designated FCC prior to submission to other NEDCTP entities. Attachment 10 of the Cooperative Agreement identifies contact information for NEDCTP Program Staff.

Any new attachment(s) or significant changes to the current attachments will be accomplished through written modifications.

Signature of Authorizing Official

Title

Name of Participating Agency

Date

Chief, National Explosives Detection
Canine Team Program

Date

Title of Application: National Explosives Detection Canine Program (NEDCP)
Cooperative Agreement (CA)

Funding Opportunity - DHS-TSA-08-072-001



Homeland Security

Transportation Security Administration
(Office of Law Enforcement/Federal Air Marshall Service/National Explosives Detection
Canine Team Program)

Overview Information

Catalog of Federal Domestic Assistance (CFDA) Number(s):

97.072

Application Deadline:

January 14, 2008, 11:59 PM EST

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I. FUNDING OPPORTUNITY DESCRIPTION

The National Explosives Detection Canine Team Program (NEDCTP) exists to deter and detect the introduction of explosives devices into transportation systems. In addition, bomb threats cause disruption of air, land and sea commerce and pose an unacceptable danger to the traveling public and should be resolved quickly. Explosives detection canine teams are a proven reliable resource to detect explosives and are a key component in a balanced counter-sabotage program. The use of highly trained and certified explosives detection canine teams is also a proven deterrent to terrorism directed towards transportation systems and provides a timely and mobile response to support facilities, rail stations, airports, passenger terminals, seaports and surface carriers. Canine teams consist of a fully trained and certified Transportation Security Administration owned canine and a canine handler from the participating agency. There is a 3-team minimum based on \$50,000 per team for aviation participant agencies. Participation in the NEDCTP is by invitation established through a screening process involving specific criteria.

II. AWARD INFORMATION

- A. **Type of Award:** Cooperative Agreement
- B. **Authorizing Statute:** Public Law 104-264, Federal Aviation Reauthorization Act of 1996 and Public Law 107-296, Homeland Security Act of 2002, Aviation and Transportation Security Act, P.L.107-71.
- C. **Estimated Funding:** Aviation Participants - minimum of \$150,000 per year based on 3 team minimum at \$50,000 per team. Additional funding is available (per team) based on the authorized number of teams agreed upon by both parties. This program is subject to the availability of FY08 appropriations. Requirements may change by virtue of terms of DHS Appropriations Act.
- D. **Performance Period:** 5 years

III. ELIGIBILITY INFORMATION

A. Eligible Applicants:

Applications are only being accepted from existing NEDCTP participants and by invitation only. The Recipient agrees to provide TSA-certified explosives detection canine teams (a team consists of one handler provided by recipient and one canine provided by TSA) that will be available to respond, 24 hours a day, 7 days per week, with the intent to provide maximum coverage during peak aviation operating hours, and to maintain the ability to promptly respond to threats and unattended / suspicious threat explosive devices which affect public safety or transportation system operations. TSA-certified explosives detection canine teams will also conduct training or other canine activities, within view of the public and thereby provide a noticeable visible deterrent. The Recipient agrees that these TSA-certified explosives detection canine teams will be utilized at least 80% of their time in the aviation environment. Aviation participants are required to screen cargo that is to be placed aboard passenger aircraft within the United States. The goal is to have each team meet a specified annual average of the canine team's utilization/training combined time within the cargo environment in order to provide a greater level of security for cargo placed onboard commercial passenger aircraft.

Applicant Eligibility: Designated State and local airport administrations along with law enforcement agencies having responsibility for transportation security, ensuring passengers, cargo, and commerce security is maintained to the maximum extent possible. Eligibility is based upon a risk based assessment which utilizes numerous factors established by TSA. Current NEDCTP program participants are automatically eligible **Beneficiary Eligibility:** Airport and state and local law enforcement agencies; air carriers; aviation and the general public.

B. Cost Sharing:

Not Applicable

C. Restrictions.

The Participants agrees that government furnished equipment (GFE) (TSA-certified explosives detection canines) will be utilized at least 80% of their time in the aviation environment. Aviation participants are required to screen cargo that is to be placed aboard passenger aircraft within the United States. The goal is to have each team meet a specified annual average of the canine team's utilization/training combined time within the cargo environment in order to provide a greater level of security for cargo placed onboard commercial passenger aircraft.

Procurement of a locally trained explosive detection canine may be approved for reimbursement only after the canine has successfully completed a Field Certification evaluation provided by the NEDCTP and will be approved on a case-by-case-basis.

D. **Other.**

Participation in the NEDCTP is through invitation only by the Transportation Security Administration and is based upon a risk analysis process. Some of the criteria considered for aviation participants are: the geographical size of airport facilities, (terminals/parking/air carriers, etc), number of passenger emplanements, transiting passengers, geographical location in proximity to critical national infrastructures, number of available explosives detection canine assets already within the multi-jurisdictional area, volume of originating and transiting passenger cargo.

IV. APPLICATION AND SUBMISSION INFORMATION

- A. **Address to Request Application Package. NOTE: APPLICATIONS ARE ONLY BEING ACCEPTED FROM EXISTING NEDCTP PARTICIPANTS OR BY INVITATION.** Application forms and instructions are available at Grants.gov. To access these materials, go to <http://www.grants.gov>, select "Apply for Grants," and then select "Download Application Package." Enter the CFDA and/or the funding opportunity number located on the cover of this announcement. Select "Download Application Package," and then follow the prompts to download the application package. To download the instructions, go to "Download Application Package" and select "Instructions." NOTE: You will not be able to download the Application Package unless you have installed PureEdge Viewer. The application package will be available on Grants.gov and must be submitted through that website. We recommend you visit Grants.gov at least 30 days prior to filing your application to fully understand the process and requirements. If you encounter difficulties, please contact the Grants.gov Help Desk at 1-800-518-4276 to report the problem and obtain assistance with the system. To use Grants.gov, the applicant, must have a DUNS Number and register in the Central Contractor Registry (CCR). You should allow a minimum of five days to complete the CCR registration.

We may request that you provide original signatures on forms at a later date.

- B. **Content and Form of Application Submitted through Grants.gov.** You must complete the mandatory forms for this announcement which include the SF-424 (Application for Federal Assistance), SF-424A (Budget Information, Non-Construction Programs) and Attachments in accordance with the application instructions on Grants.gov and the additional instructions below.

MANDATORY FILES:

1. SF 424 - Application for Federal Assistance

Applicants must complete an SF 424 application form. This form may be completed while on the Grants.gov Web site. **NOTE: Applications submitted through Grants.gov must use the SF 424 provided by Grants.gov.** The SF

424 application form can only be viewed and downloaded once PureEdge Viewer has been installed. The SF 424 application form on Grants.gov is formatted so applicants are only required to complete fields which are indicated with an asterisk (*) and color coded. Once the application is complete, close the document (you will then be prompted to save changes or not).

2. SF 424A – Budget Information – Non-Construction

SF 424A - Applicants must complete a budget for each budget year and, if applicable, a cumulative budget for the total project period. Funds may be requested as long as the item and amount are necessary to perform the proposed work and are not precluded by the cost principles or program funding restrictions (See Part IV.C.).

3. Attachments

The following files must be completed and attached to the “Attachments” form under the Mandatory Documents in section IV of this announcement.

ATTACHMENT NAME	FILENAME
Attachment 1 - Project Summary/Abstract	PROJECT SUMMARY.doc
Attachment 2 - Project Narrative	PROJECT NARRATIVE.doc
Attachment 3 - Budget Justification	BUDGET JUSTIFICATION.doc
Attachment 4 - Certifications/Assurances	CERTIFICATIONS.doc

Attachment 1 – Project Summary/Abstract.

A concise explanation of your participation in the NEDCTP program. Please limit your response to one page on an 8 ½ x 11, Times New Roman, 12 font.

Attachment 2 – Project Narrative.

A detailed explanation of your participation in the program. Please limit your response to four pages on an 8 ½ x 11, Times New Roman, 12 font.

Attachment 3 – Budget Justification File(s). Budget detail is required for:

- a. PERSONNEL. Description: Costs of employee salaries and wages
- b. FRINGE BENEFITS. Description: Costs of employee fringe benefits unless treated as part of an approved indirect cost rate.
- c. TRAVEL. Description: Costs of project-related travel by employees of the applicant organization (does not include costs of sub-contractor travel).
NOTE: Handler/Trainer/Canine Unit Supervisors Training/Travel related to specific explosives detection canine team activities, must be approved by HQ NEDCTP Staff prior to travel.

EQUIPMENT. Description: "Equipment" means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of (a) the capitalization level established by the organization for the financial statement purposes, or (b) \$5,000.

SUPPLIES. Description: Costs of all tangible personal property other than that included under the Equipment category.

- d. CONTRACTUAL. Description: Costs of all contracts for services and goods except for those that belong under other categories such as equipment, supplies, construction, etc.
- e. OTHER DIRECT COSTS. Provide an itemized list with costs for any other item proposed as a direct cost and state the basis for each proposed item.
- f. INDIRECT COSTS. If claiming indirect costs, provide a copy of the latest rate agreement approved by a Federal Government agency. If the applicant organization is in the process of initially developing or renegotiating a rate, upon notification that an award will be made, it should immediately develop a tentative indirect cost rate proposal based on its most recently completed fiscal year, in accordance with the cognizant agency's guidelines for establishing indirect cost rates, and submit it to the cognizant agency. Applicants awaiting approval of their indirect cost proposals may also request indirect costs. When an indirect cost rate is requested, those costs included in the indirect cost pool should not also be charged as direct costs to the cooperative agreement. Also, if the applicant is requesting a rate which is less than what is allowed under the program, the authorized representative of the applicant organization must submit a signed acknowledgement that the applicant is accepting a lower rate than allowed.

Attachment 4 – Certification/Assurances. Applicants must complete: SF-424B (Assurances – Nonconstruction Programs), SF-LLL (Disclosure of Lobbying Activities – as revised in 1996), Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions, and, Certification Regarding Drug-Free Workplace Requirements.

C. **Submission Dates and Times:**

Applications will be accepted December 6, 2007 through January 14, 2008, 11:59 PM EST.

D. **Intergovernmental Review:**

YES

E. **Funding Restrictions:**

The Recipient agrees that government furnished equipment (GFE) (TSA-certified explosives detection canines) will be utilized at least 80% of their time in the aviation environment. Aviation participants are required to screen cargo that is to be

placed onboard passenger aircraft within the United States. The goal is to have each team meet a specified annual average of the canine team's utilization/training combined time within the cargo environment in order to provide a greater level of security for cargo placed onboard commercial passenger aircraft. **Allowable reimbursable costs are detailed in the terms and conditions of each Cooperative Agreement.** The canine property will remain under the US Government property.

F. **Other Submission Requirements:**

Submissions will be accepted only through Grants.gov.

V. **APPLICATION REVIEW INFORMATION**

A. **Review Criteria:**

TSA Certified Team must be able to support an airport environment Categories X and 1 airport. The Participant must be able to demonstrate the following:

- Must be able to maintain a minimum of 3 TSA certified teams
- Will be able to ensure TSA certified explosives detection canine team are available to respond to the TOS 24 hours a day, 7 days a week on an on-duty or off-duty on-call basis.
- TSA certified explosives detection canine teams will be utilized at least 80% of their duty time, annually, in the transportation environment
- Will be able to ensure that a written plan exists that describes how on-call TSA certified explosives detection canine teams will respond to threat incidents at the designated TOS within a maximum of 45 minutes
- Will provide handlers to meet program requirements, including the mandatory initial handler training.
- Will provide 25% of the duty cycle of each team's activities in a cargo environment searching cargo.

TSA will contact potential participants of the program based upon established criteria for the specific mode of transportation. Proposals are not sought. No unsolicited applications are accepted. All applicants are pre-selected by TSA.

B. **Review and Selection Process:**

Participation in the NEDCTP is through invitation only by the Transportation Security Administration and is based upon a risk analysis process. Some of the criteria considered for aviation participants are; the geographical size of airport facilities, (terminals/parking/air carriers, etc), number of passenger emplanements, transiting passengers, geographical location in proximity to critical national infrastructures, number of available explosives detection canine assets already within the multi-jurisdictional area, volume of originating and transiting passenger cargo.

C. **Anticipated Announcement and Award Dates:**

Awards are anticipated on or after January 15, 2008, effective on date of final signature of the Contracting Officer.

VI. AWARD ADMINISTRATION INFORMATION

A. **Notice of Award.** The successful applicant will receive notice of award from the Contracting Officer.

B. **Administrative and National Policy Requirements.**

Participants are reminded to review the following documents and ensure that agreement activities are conducted in accordance with the applicable guidance:

- OMB Circular A-102, *Grants and Cooperative Agreements with State and Local Governments*, at: <http://www.whitehouse.gov/omb/circulars/index.html>
- OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, at: <http://www.whitehouse.gov/omb/circulars/index.html>
- OMB Circular A-110, *Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations*, at <http://www.whitehouse.gov/omb/circulars/index.html>
- OMB Circular A-21, *Cost Principles for Educational Institutions*, at: <http://www.whitehouse.gov/omb/circulars/index.html>
- OMB Circular A-122, *Cost Principles for Non-Profit Organizations*, at: <http://www.whitehouse.gov/omb/circulars/index.html>

C. **Reporting Requirements.**

In addition to the requirements below, TSA may require other information to be reported on an as-needed basis to review and verify actual costs incurred.

REQUEST FOR REIMBURSEMENT

a. Payment under this award will be authorized by the reimbursement payment method (using the SF 270, "Request for Advance or Reimbursement") in compliance with information provided in the SF 424A, "Budget Information" with supporting invoice document.

b. The TSA will reimburse the Recipient monthly for amounts expended for the activities described in the SOJO.

c. Requests for reimbursement SF270's must be submitted to the FCC for approval within 30 days of the end of the monthly period of performance (ex. SF 270's for January's period of performance must be submitted no later than February 28th). Invoices shall be submitted monthly. Request for Reimbursement will be submitted on the form provided by NEDTC Program Office. Detailed documentation must be available for each item for which reimbursement is requested.

- d. Include banking information and DUNS number on all SF270's submitted.
- e. Participant must be registered in the Centralized Contractor Registration (CCR) at CCR.gov. Banking information and DUNS number reflected on SF270 must match information contained in the Recipient's CCR account. Inaccurate information may result in payment delays.
- f. Non-compliance with all or portion of the terms and requirements listed above, or if a disagreement arises on the interpretation of the provisions of this requirement, the Program Manager and Contracting Officer in consultation with the FCC will attempt to resolve the matter. If the matter cannot be resolved, the Contracting Officer will determine with the Program Manager the materiality of the breach and/or resolution of the interpretation of the Cooperative Agreement and the appropriate action(s) that may be taken. The Contracting Officer's determination and proposed action will be in writing and shall be presented to the Participant by the COTR and/or the Contracting Officer. The Participant may use the Alternative Dispute Resolution (ADR) process to appeal.

FINANCIAL REPORTS

- A. **FINANCIAL STATUS REPORT:** The Recipient shall submit financial reports (SF 269, Financial Status Report) to the appropriated Awarding Office within 30 days after end of each recipient's Fiscal Year.
- B. Final Financial Status Reports are due 90 days after the close of the grant.
- C. Submit Financial reports to: Grants Officer, Block 5, face page of the agreement.

PERFORMANCE REPORTS

- A. The FCC shall review and verify the monthly utilization, training, and certification records submitted by the Participants.
- B. The annual performance review shall consist of a comparison of the following: The Participants must meet the annual certification standards, and proficiencies required by TSA, NEDCTP.

VII. DEPARTMENT OF HOMELAND SECURITY CONTACTS

Chief,
National Explosives Detection Canine Team Program
Office of Law Enforcement/Federal Air Marshal Service
Transportation Security Administration
Department of Homeland Security,

601 South 12th Street TSA-18 Room E8 -126S
Arlington, VA 22202
571.227.1265 ph
571.227.2942 fax

Deputy Chief
National Explosives Detection Canine Team Program
Office of Law Enforcement/Federal Air Marshal Service
Transportation Security Administration
Department of Homeland Security,
601 South 12th Street TSA-18 Room 218S
Arlington, VA 22202
571-227-2102 ph
571-227-2942 fax

Contracting Officer Technical Representative (COTR)
National Explosives Detection Canine Team Program
Office of Law Enforcement/Federal Air Marshal Service
Transportation Security Administration
Department of Homeland Security,
601 South 12th Street TSA-18 Room 127S
Arlington VA 22202
571-227-1536 ph
571.227.2942 fax

VIII. OTHER INFORMATION

Include NEDCTP10 ATTACHMENTS

For further information about the National Explosives Detection Canine Team Program, please go to: <http://www.tsa.gov>
(Click Security and Law Enforcement then Canine and Explosives Program)

Grant Application Package

Opportunity Title:	Office of Law Enforcement/Federal Air Marshall Service/
Offering Agency:	Transportation Security Administration
CFDA Number:	97.072
CFDA Description:	National Explosives Detection Canine Team Program
Opportunity Number:	DHS-TSA-08-072-001
Competition ID:	
Opportunity Open Date:	12/06/2007
Opportunity Close Date:	01/14/2008
Agency Contact:	Janet Riddle Program Analyst/COTR E-mail: janet.riddle@dhs.gov Phone: 571-227-1536

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you wish to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* Application Filing Name: John Wayne Airport (SNA) - NEDCTP

Mandatory Documents

	Move Form to Complete
	Move Form to Delete

Mandatory Documents for Submission

Project Abstract-V1.1
Budget-V1.1
Project-V1.1
GG LobbyingForm-V1.1
SF424A-V1.0
SF424B-V1.1

Optional Documents

Protection of Human Subjects-V1.1	Move Form to Submission List
Attachments-V1.1	Move Form to Delete

Optional Documents for Submission

Key Contacts-V1.0
SFLLL-V1.1

Instructions

- Enter a name for the application in the Application Filing Name field.

 - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
 - You can save your application at any time by clicking the "Save" button at the top of your screen.
 - The "Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

 - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
 - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
 - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. The view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
 - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
- Click the "Submit" button to submit your application to Grants.gov.

 - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
 - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
 - The "Submit" button will become active; click on the "Submit" button to begin the application submission process.
 - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

Application for Federal Assistance SF-424		Version 02
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<p>* 2. Type of Application:</p> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<p>* If Revision, select appropriate letter(s):</p> <input type="text"/> <p>* Other (Specify):</p> <input type="text"/>		
<p>* 3. Date Received:</p> <input type="text" value="Completed by Grants.gov upon submission."/>		<p>4. Applicant Identifier:</p> <input type="text"/>
<p>5a. Federal Entity Identifier:</p> <input type="text" value="DHS-TSA-08-072-001"/>		<p>* 5b. Federal Award Identifier:</p> <input type="text" value="97.072"/>
<p>State Use Only:</p>		
<p>6. Date Received by State:</p> <input type="text"/>		<p>7. State Application Identifier:</p> <input type="text"/>
<p>8. APPLICANT INFORMATION:</p>		
<p>* a. Legal Name: <input type="text" value="County of Orange, John Wayne Airport"/></p>		
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN):</p> <input type="text" value="95-6000928"/>		<p>* c. Organizational DUNS:</p> <input type="text" value="116286436"/>
<p>d. Address:</p>		
<p>* Street1: <input type="text" value="3160 Airway Avenue"/></p>		
<p>Street2: <input type="text"/></p>		
<p>* City: <input type="text" value="Costa Mesa"/></p>		
<p>County: <input type="text" value="Orange"/></p>		
<p>* State: <input type="text" value="CA: California"/></p>		
<p>Province: <input type="text"/></p>		
<p>* Country: <input type="text" value="USA: UNITED STATES"/></p>		
<p>* Zip / Postal Code: <input type="text" value="92626"/></p>		
<p>e. Organizational Unit:</p>		
<p>Department Name:</p> <input type="text" value="John Wayne Airport"/>		<p>Division Name:</p> <input type="text"/>
<p>f. Name and contact information of person to be contacted on matters involving this application:</p>		
<p>Prefix: <input type="text" value="Mr."/></p>		<p>* First Name: <input type="text" value="Scott"/></p>
<p>Middle Name: <input type="text"/></p>		
<p>* Last Name: <input type="text" value="Suzuki"/></p>		
<p>Suffix: <input type="text"/></p>		
<p>Title: <input type="text" value="Interim, Deputy Airport Director"/></p>		
<p>Organizational Affiliation:</p> <input type="text"/>		
<p>* Telephone Number: <input type="text" value="(949) 252-5293"/></p>		<p>Fax Number: <input type="text"/></p>
<p>* Email: <input type="text" value="ssuzuki@ocair.com"/></p>		

Application for Federal Assistance SF-424	Version 02
9. Type of Applicant 1: Select Applicant Type: <input type="text" value="B: County Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Transportation Security Administration"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="97.072"/>	
CFDA Title: <input type="text" value="National Explosives Detection Canine Team Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="DHS-TSA-08-072-001"/>	
* Title: <input type="text" value="Office of Law Enforcement/Federal Air Marshall Service/National Explosives Detection Canine Team Program"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text" value="County of Orange"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="National Explosives Detection Canine Team Program (NEDCTP)"/>	
Attach supporting documents as specified in agency instructions.	
<input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
* a. Applicant	CA-046	* b. Program/Project
		CA-046
Attach an additional list of Program/Project Congressional Districts if needed		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="New Attachment"/>		
17. Proposed Project:		
* a. Start Date:	01/01/2008	* b. End Date:
		12/31/2012
18. Estimated Funding (\$):		
* a. Federal	752,500.00	
* b. Applicant	2,801,737.00	
* c. State	0.00	
* d. Local	0.00	
* e. Other	0.00	
* f. Program Income	0.00	
* g. TOTAL	3,554,237.00	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input style="border: 1px solid black; width: 100px;" type="text" value="Explanation"/>		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
Authorized Representative:		
Prefix:	Mr.	* First Name
		Alan
Middle Name	L.	
* Last Name:	Murphy	
Suffix:		
* Title	Airport Director	
* Telephone Number	(949) 252-5183	Fax Number
* Email	amurphy@ocair.com	
* Signature of Authorized Representative	Completed by Grants.gov upon submission	* Date Signed
		Completed by Grants.gov upon submission

Application for Federal Assistance SF-424

Version 02

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

Project Abstract

The Project Abstract must not exceed one page and must contain a summary of the proposed activity suitable for dissemination to the public. It should be a self-contained description of the project and should contain a statement of objectives and methods to be employed. It should be informative to other persons working in the same or related fields and insofar as possible understandable to a technically literate lay reader. This Abstract must not include any proprietary/confidential information.

* Please click the add attachment button to complete this entry.

Add Attachment

Delete Attachment

View Attachment

ATTACHMENT I - PROJECT SUMMARY - JOHN

Budget Narrative File(s)

* Mandatory Budget Narrative Filename: ATTACHMENT III - BUDGET - JOHN WAYNE AIRPORT SNA.p

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

Delete Optional Budget Narrative

View Optional Budget Narrative

Project Narrative File(s)

* Mandatory Project Narrative File Filename: ATTACHMENT II - PROJECT NARRATIVE - JOHN WAYNE AIRPORT

[Add Mandatory Project Narrative File](#) [Delete Mandatory Project Narrative File](#) [View Mandatory Project Narrative File](#)

To add more Project Narrative File attachments, please use the attachment buttons below.

[Add Optional Project Narrative File](#) [Delete Optional Project Narrative File](#) [View Optional Project Narrative File](#)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
County of Orange, John Wayne Airport	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: Mr.	* First Name: Alan Middle Name: L.
* Last Name: Murphy	Suffix: * Title: Airport Director
* SIGNATURE: Completed on submission to Grants.gov	
* DATE: Completed on submission to Grants.gov	

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1. NEDCTP	97.072	\$ 0.00	\$ 0.00	\$ 752,500.00	\$ 2,801,737.00	\$ 3,554,237.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 752,500.00	\$ 2,801,737.00	\$ 3,554,237.00

SECTION B - BUDGET CATEGORIES

Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1) NEDCTP	(2)	(3)	(4)	(5)	
a. Personnel	\$ 1,906,372.00	\$	\$	\$	\$	\$ 1,906,372.00
b. Fringe Benefits	1,345,205.00					1,345,205.00
c. Travel	5,503.00					5,503.00
d. Equipment	25,000.00					25,000.00
e. Supplies	2,826.00					2,826.00
f. Contractual	38,678.00					38,678.00
g. Construction	0.00					
h. Other	73,372.00					73,372.00
i. Total Direct Charges (sum of 6a-6h)	3,396,956.00					3,396,956.00
j. Indirect Charges	157,281.00					157,281.00
k. TOTALS (sum of 6i and 6j)	\$ 3,554,237.00	\$	\$	\$	\$	\$ 3,554,237.00
7. Program Income	\$ 0.00	\$	\$ 0.00	\$ 0.00	\$	\$ 0.00

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Standard Form 424A (Rev 7-97)
Prescribed by OMB (Circular A - 102)

SECTION C - NON-FEDERAL RESOURCES				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. NEDCTP	\$ 2,801,737.00	\$	\$	\$ 2,801,737.00
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$ 2,801,737.00	\$	\$	\$ 2,801,737.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 150,500.00	\$ 37,625.00	\$ 37,625.00	\$ 37,625.00	\$ 37,625.00
14. Non-Federal	\$ 493,202.00	\$ 123,301.00	\$ 123,301.00	\$ 123,300.00	\$ 123,300.00
15. TOTAL (sum of lines 13 and 14)	\$ 643,702.00	\$ 160,926.00	\$ 160,926.00	\$ 160,925.00	\$ 160,925.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. NEDCTP	\$ 150,500.00	\$ 150,500.00	\$ 150,500.00	\$ 150,500.00
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 150,500.00	\$ 150,500.00	\$ 150,500.00	\$ 150,500.00

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges: The amount for future years assumes a 5% increase. 22. Indirect Charges: Provisional overhead % used for indirect charges.

23. Remarks:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

<p>* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Completed on submission to Grants.gov</p>	<p>* TITLE</p> <p>Airport Director</p>
<p>* APPLICANT ORGANIZATION</p> <p>County of Orange, John Wayne Airport</p>	<p>* DATE SUBMITTED</p> <p>Completed on submission to Grants.gov</p>

Standard Form 424B (Rev. 7-97) Back

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name County of Orange, John Wayne Airport * Street 1 Street 2 3160 Airway Avenue * City State Zip Costa Mesa CA: California 92626 Congressional District, if known: CA-046		5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:
6. * Federal Department/Agency: Transportation Security Administration	7. * Federal Program Name/Description: National Explosives Detection Canine Team Program CFDA Number, if applicable: 97.072	
8. Federal Action Number, if known: CFDA 97.072, DHS-TSA-08-072-001	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant: Prefix * First Name Middle Name N/A * Last Name Suffix N/A * Street 1 Street 2 * City State Zip	b. Individual Performing Services (including address if different from No. 10a) Prefix * First Name Middle Name N/A * Last Name Suffix N/A * Street 1 Street 2 * City State Zip	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	* Signature: Completed on submission to Grants.gov * Name: Prefix * First Name Middle Name Mr. Alan L. * Last Name Suffix Murphy Title: Airport Director Telephone No.: (949) 252-5183 Date: Completed on submission to Grants.gov	

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Standard Form - LLL (Rev. 7-87)

Key Contacts Form

Version 01

* Applicant Organization Name:

County of Orange, John Wayne Airport

Enter the individual's role on the project (e.g., project manager, fiscal contact).

* Contact 1 Project Role: Deputy Airport Director, Operations & Security

Prefix:

* First Name: Scott

Middle Name:

* Last Name: Hagen

Suffix:

Title:

Organizational Affiliation:

John Wayne Airport

* Street1: 3160 Airway Avenue

Street2:

* City: Costa Mesa

County:

* State: CA: California

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 92626

* Telephone Number: (949) 252-5241

Fax:

* Email: shagen@ocair.com

Delete Entry

Next Person

Attachment 1

Project Summary

In light of the terrorists attack on September 11, 2001 and the subsequent need to address the post 9/11 security climate, the Airport expressed interest in joining the NEDCP via letter on October 5, 2001. Correspondence was received by the Airport on October 9, 2001 from Mr. David R. Kontny, Manager, Canine and Explosives Program, FAA, indicating appreciation for the Airports decision to join the program.

On February 5, 2002, the Orange County Board of Supervisors ratified the first cooperative agreement that enabled the Airport to establish three canine teams at SNA. The program has been in full effect since that time.

At John Wayne Airport, our three dog handlers are employees (Deputy Sheriffs) of the Orange County Sheriff's Department. The first two teams went into service on November 18, 2002 and the third team went into service on June 20, 2003. In addition to TSA training specific to the NEDCP program, all three of the Airports EDT dog handlers are also certified Bomb Technicians with a combined 33 years of experience as part of the Orange County Sheriff Department's Hazardous Devices Squad.

The EDT program at SNA is also compromised of one full-time team trainer who is tasked with coordinating, conducting, and supervising training sessions as well as maintaining all of the teams' training records.

In the interest of maintaining a proactive stance with respect to Airport Security, and given the fact that Airports continue to be high value targets for terrorist activity worldwide, it is the Airports desire to maintain this vital security program.

Attachment C

Attachment 2

Project Narrative

The response to this attachment is considered sensitive security information (SSI).

DHS-TSA-08-072-001
Attachment III - Budget

Attachment C

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Totals Year 1-5</u>
a. <i>Personnel</i>	345,006	362,256	380,368	399,386	419,356	1,906,372
b. <i>Fringe Benefits</i>	243,447	255,620	268,402	281,822	295,914	1,345,205
<i>Personnel & Fringe Benefits</i>	588,453	617,876	648,770	681,208	715,270	3,251,577
c. <i>Total Travel</i>	996	1,046	1,098	1,153	1,210	5,500
d. <i>Total Equipment</i>	5,000	5,000	5,000	5,000	5,000	25,000
e. <i>Total Supplies</i>	512	537	563	592	622	2,826
f. <i>Total Contractual</i>	7,000	7,350	7,717	8,103	8,508	38,678
g. <i>Total Construction</i>	0	0	0	0	0	0
Communications	199	209	219	230	242	1,099
Maint-Equip	142	149	156	164	172	783
Prof./Spec Svc.	285	299	314	330	347	1,575
Spec Dept Expense	2,234	2,346	2,463	2,586	2,715	12,344
Sworn Annual Training	5,076	5,330	5,597	5,877	6,171	28,051
Liability Ins	4,873	5,117	5,373	5,642	5,924	26,929
MDC costs	469	492	517	543	570	2,591
<i>Other Direct Costs</i>	<u>13,278</u>	<u>13,942</u>	<u>14,639</u>	<u>15,372</u>	<u>16,141</u>	<u>73,372</u>
<i>Total Direct Costs</i>	<u>615,239</u>	<u>645,751</u>	<u>677,787</u>	<u>711,428</u>	<u>746,751</u>	<u>3,396,956</u>
Overhead (5.91%)	20,390	21,410	22,481	23,605	24,785	112,671
CWCAP (2.34%)	8,073	8,477	8,901	9,346	9,813	44,610
<i>Total Indirect Costs</i>	<u>28,463</u>	<u>29,887</u>	<u>31,382</u>	<u>32,951</u>	<u>34,598</u>	<u>157,281</u>
<i>Total Costs</i>	<u>643,702</u>	<u>675,638</u>	<u>709,169</u>	<u>744,379</u>	<u>781,349</u>	<u>3,554,237</u>
<i>TSA NEDCTP - Federal Share</i>	<u>150,500</u>	<u>150,500</u>	<u>150,500</u>	<u>150,500</u>	<u>150,500</u>	<u>752,500</u>
<i>JWA Share</i>	<u>493,202</u>	<u>525,138</u>	<u>558,669</u>	<u>593,879</u>	<u>630,849</u>	<u>2,801,737</u>