

RECEIVED

06 MAY 11 AM 9:18

CLERK OF THE BOARD
ORANGE COUNTY
BOARD OF SUPERVISORS

Memorandum

To: Distribution List *RS*
From: Robin Stieler, Board Services Division Manager, Clerk of the Board
Date: 5/11/2006
Re: Agenda Item #47 for the Board Meeting of May 16, 2006

This item was inadvertently placed under "County Executive Office" on the agenda and should have been placed under "Resources and Development Management Department." Our office will make the appropriate change. I apologize for any inconvenience. If you have any questions, please feel free to contact me.

Cc: CEO
County Counsel
Grand Jury



Revision to ASR and/or Exhibits/Attachments

Date: 05/11/06

To: Darlene J. Bloom, Clerk of the Board of Supervisors

CC: County Executive Office

From: Bryan Speegle, RDMD, Department Director

RE: Agenda Item(s) # 47 for the May 16, 2006 Board Meeting

ASR Control #(s): 06-000751

Subject: Contract for Building Plan Check Services

CLERK OF THE BOARD
ORANGE COUNTY
BOARD OF SUPERVISORS

06 MAY 11 PM 3:56

RECEIVED

Explanation:

RDMD was not able to negotiate an agreement with one firm selected by the Board on April 18, 2006, therefore we are requesting revision to the recommended actions and the background information.

Revised Recommended Action(s)

1. Reject Berryman & Henigar, Inc.
2. Select VCA Code Group and Willdan as the additional two prime contractors and direct RDMD to negotiate agreements and return them to the Board for action.
3. Select Charles Abbott Associates, Inc., Penco Engineering, Inc. and Norris-Repke as the alternates in the event that agreements cannot be negotiated with the prime contractors, and direct RDMD to negotiate agreements with the alternates if agreements cannot be negotiated with the prime contractors.

Make modifications to the:

- Subject Background Information Summary

On April 18, 2006, the Board of Supervisors selected TetraTech, Inc. and Berryman & Henigar, Inc. to provide Building Permit Plan Check Services to Resources and Development Management Department (RDMD)/Planning and Development Services (PDS) for peak workloads. RDMD negotiated an agreement with TetraTech, Inc. which was approved by the Board of Supervisors on April 25. Negotiations with Berryman & Henigar, Inc. have been unsuccessful in obtaining their agreement to the County's standard contract requirements and we are at an impasse. Therefore, RDMD recommends that the Board of Supervisors: (1) Reject Berryman & Henigar, Inc., (2) Select the next two firms from the ranked list (attached) which are VCA Code Group and Willdan, and (3) approve three alternate firms from the ranked list in case negotiations are unsuccessful with the prime contractors. The next three ranked firms are Charles Abbott Associates, Inc., Penco Engineering, Inc. and Norris-Repke. The selection of two additional firms (with TetraTech, Inc.) will provide the three contractors originally envisioned for these contract services.

Note that VCA Code Group submitted a proposal and was ranked number three by reviewers. However, RDMD omitted their name from the April 18 ASR pending review of their technical information and a potential protest or appeal. Since April 18, RDMD has reviewed VCA Code Group's data and information and RDMD determined that VCA Code Group met the requirements of the request for qualified firms. Therefore, RDMD has restored VCA Code Group to the ranked list and recommends selection of the firm.

Revised Exhibits/Attachments (attached)

ASR and attachments from 4/18/06 Board action – Agenda Item 46 – ASR 06-000662

Updated Table of Ranked Firms

Additional Information and/or Correspondence (attached)

Letter from VCA Code Group

Prior Board Action

4-18-06 #46



AGENDA STAFF REPORT

ASR Control 06-000662

MEETING DATE: 04/18/06
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: Resources and Development Management Department (Approved)
DEPARTMENT CONTACT PERSON(S): Harry Persaud 834-5282
 Francisco Alonso 834-5221

SUBJECT: Selection of Consultant for Plan Check Services

CEO CONCUR Concur	COUNTY COUNSEL REVIEW Approval Not Required	CLERK OF THE BOARD Discus 3 Votes Board Major
-----------------------------	---	--

Budgeted: No **Current Year Cost:** \$100,000 **Annual Cost:** Up to \$900,000 in Fiscal Year 06/07

Staffing Impact: No **# of Positions:** **Sole Source:** No

Current Fiscal Year Revenue: N/A

Funding Source: Building & Safety Fund 113 (100% offset by user T&M Fees)

Prior Board Action: March 21, 2006 - Agenda Item #11 - ASR 06-000117

RECOMMENDED ACTION(S)

1. Select Berryman & Henigar, Inc., Tetra Tech, Inc. and Willdan as the primary firms for negotiation of three agreements.
2. Select Charles Abbott Associates, Penco Engineering and Norris-Repke as alternate firms.
3. Authorize the Director of Resources and Development Management Department (RDMD) or his designee to negotiate agreements with the three primary firms and submit to the Board for approval and execution of agreements.
4. If an agreement cannot be negotiated with one or more of the selected primary firms, authorize the Director of RDMD or his designee to negotiate with the alternate firms and submit to the Board for approval and execution of the agreement(s).

SUMMARY:

Select Berryman & Henigar, Inc., Tetra Tech, Inc., and Willdan as the primary firms for negotiation of three agreements to perform building permit plan check services.

BACKGROUND INFORMATION:

AGENDA ITEM NUMBER

On February 6, 2006, Resources and Development Management Department (RDMD) Purchasing and Contracts solicited Statement of Qualifications (SOQ) for On-Call Engineering Plan Check Services. Two hundred and twenty (220) firms were notified via the County of Orange On-Line bidding system and fifty-nine (59) firms were mailed the SOQ packets. Eleven (11) proposals were received of which one (1) was returned as it was received after the SOQ closing time and one (1) was returned for not meeting the minimum qualifications. RDMD staff reviewed and ranked the SOQs identifying the three best qualified firms for the Board's consideration. The services of these firms are being sought to provide Building Permit plan check support to Planning and Development Services (PDS) during peak work load periods and extended employee absences per Board directives of September 27, 2005 and March 21, 2006. This action is consistent with the negotiations and agreements between OCEA and the County. The cost for these services will be reimbursed by the customer's deposits as stipulated by the "PDS Fee Ordinance 04-007." The estimated current year cost of \$100,000.00 will be reimbursed by existing appropriations and customer's deposits.

CEQA COMPLIANCE:

The subject activity is not a project as defined by CEQA pursuant to Section 15378 (b) (2) of the CEQA Guidelines.

FINANCIAL IMPACT:

N/A

STAFFING IMPACT:

N/A

EXHIBIT(S):

Exhibit A - Ranking SOQ #E3Z0000026

EXHIBIT A

Ranking SOQ #E3Z0000026

EVALUATOR	AKM CONSULTING ENGINEERS	BERRYMAN & HENIGER, INC.	CHARLES ABBOTT ASSOCIATES, INC.	HUITT-ZOLLARS	MIYAMOTO INTERNATIONAL L INC.	NORRIS-REPKE	PENCO ENGINEERING, INC.	TETRA TECH, INC.	WILLDAN
1	230		305	200	220	250	270	270	270
2	245		400	200	200	280	225	225	225
3	219		280	283	249.7	339.7	358	358	358
4	215		355	235	195	305	335	335	335
TOTAL	909		1340	918	864.7	1174.7	1188	1188	1188
RANKING	8		4	7	9	6	5	5	5

- 1 Berryman & Henigar, Inc.
- 2 Tetra Tech, Inc.
- 3 Willdan
- 4 Charles Abbott Associates, Inc.
- 5 Penco Engineering, Inc.
- 6 Norris-Repke
- 7 Huitt-Zollars
- 8 AKM Consulting Engineers
- 9 Miyamoto International Inc.

Revision to ASR and/or Exhibits/Attachments

Date: April 13, 2006
To: Darlene J. Bloom, Clerk of the Board of Supervisors
CC: County Executive Office
From: Bryan G. Speegle, Director, RDMD 
RE: Agenda Item(s) # 46 for the April 18, 2006 Board Meeting
ASR Control #(s): 06-000662
Subject: Selection of Consultant for Plan Check Services

RECEIVED
06 APR 14 AM 8:26
CLERK OF THE BOARD
OF SUPERVISORS
COUNTY OF SAN FRANCISCO

Explanation:

Revised Recommended Action(s)

Recommended Actions should be revised to read as follows:

1. Select Berryman & Henigar, Inc. and Tetra Tech, Inc. as the primary firms for negotiation of two agreements.
2. Authorize the Director of Resources and Development Management Department (RDMD) or his designee to negotiate agreements with the two primary firms and to submit them to the Board for approval and execution.

Make modifications to the:

Subject Background Information Summary

Revise the Annual Cost to read: Up to \$600,000 in Fiscal Year 06/07

Revise the Summary to read:

Select Berryman & Henigar, Inc. and Tetra Tech, Inc. as the primary firms for negotiation of two agreements to perform building permit plan check services.

Ranking SOQ #E320000026

EVALUATOR	AKM CONSULTING ENGINEERS	BERENYMAN & HENIGAR, INC.	CHARLES ABBOTT ASSOCIATES, INC.	HULTI-ZOLLARS	MIYAMOTO INTERNATIONAL, INC.	NORRIS-LEPKE	FINCO ENGINEERING, INC.			
1	230	420	305	200	220	230	270			
2	245	500	400	200	200	280	225			
3	219	444.8	280	283	249.7	339.7	338			
4	215	500	355	235	195	305	335			
TOTAL	909	1864.8	1340	918	864.7	1174.7	1188			
RANKING	9	1	5	8	10	7	6			

- 1 Berenym & Bendger, Inc.
- 2 Tern Tech, Inc.
- 3 VCA Code Group
- 4 Willdan
- 5 Charles Abbott Associates, Inc.
- 6 Penco Engineering, Inc.
- 7 Norris-Repke
- 8 Hult-Zollars
- 9 AKM Consulting Engineers
- 10 Miyamoto International Inc.



VCA CODE GROUP
COMPLETE BUILDING CODE SERVICES
SINCE 1979

PLAN REVIEW
INSPECTION SERVICES
TEMPORARY STAFFING

May 9, 2006

Tim Neely, Director
Planning and Development Services
Resources & Development Management Department
300 North Flower Street
Santa Ana, CA 92703-5000

Subject: SOQ E3Z0000026
Statement of Qualifications for "On Call" Engineering Plan Check

Dear Mr. Neely:

This letter is to confirm that it was our intent to comply with all of the requirements of the request for "On Call" engineering plan check services for the County of Orange. Although we did not follow the format of the RFQ as designated by the Purchasing Department, we considered that listing jurisdictions for which we now provide plan review services on a continuous basis demonstrated our project experience.

Please reconsider our statement of qualifications considering each jurisdiction to whom we provide services as a "project" for the purpose of satisfying the requirements of the RFQ.

We believe that the VCA CODE GROUP will meet and exceed all of your requirements. We have been commended for our work by such agencies as the Orange County Building Industry Association and J.L. Hare Associates who processes many plans through the RDMD.

If you have any questions or require additional information regarding our qualifications please contact me any time at (714) 363-4700, extension 101.

Very truly yours,

VCA CODE GROUP

A handwritten signature in cursive script that reads "Dan Van Dorpe".

Dan Van Dorpe, PE, CBO
President