



Revision to ASR and/or Exhibits/Attachments

Date: June 22, 2007

To: Darlene J. Bloom, Clerk of the Board of Supervisors

CC: County Executive Office

From: Thomas G. Mauk, County Executive Officer

RE: Agenda Item(s) # 106 for the June 26, 2007 Board Meeting

ASR Control #(s): 07-001336

Subject: VICTIM/WITNESS ASSISTANCE PROGRAM AGREEMENTS

07 JUN 22 AM 9:51
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CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF ORANGE
CALIFORNIA

Explanation:

Revised Recommended Action(s)

Add Recommended Action #3 - Authorize the Clerk of the Board of Supervisors to execute the grant application and award agreement including any extensions or amendments thereto.

Make modifications to the:

Subject Background Information Summary

Revised Exhibits/Attachments (attached)

Additional Information and/or Correspondence (attached)

Governor's Office of Emergency Services Grant Award and Grant Application.



**GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
(916) 324-9159
FAX: (916) 324-8554



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CLERK OF THE BOARD
COUNTY OF ORANGE

Application Cover Sheet

RFA PROCESS

SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM

Submitted by:

**County of Orange
CSP Victim Assistance Program
1821 E. Dyer Road, Ste. 200
Santa Ana, CA 92705
(949) 975-0244**

Reset Form

Print Form

OES ID _____

Award No. _____

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION
GRANT AWARD FACE SHEET (OES A301)

The Governor's Office of Emergency Services, hereafter designated OES, hereby makes a grant award of funds to the following:

1. Grant Recipient: County of Orange

hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.

2. Implementing Agency: Community Service Programs, Inc.

3. Project Title: Gang Victim Services - Special Emphasis 4. Grant Period: Jul 1, 2007 to Jun 30, 2008

*Select the fund source(s) from the drop down lists below or type the appropriate acronym in box 8 or 9 and enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). The total in Block 10G should match your total Project cost.

*Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
5. 07 VOCA		110,000		27,500		\$ 27,500	
6. Select Source						\$ 0	
7. Select Source						\$ 0	
8.						\$ 0	
9.						\$ 0	
10. TOTALS	\$ 0	\$ 110,000	\$ 110,000	\$ 27,500	\$ 0	\$ 27,500	10G. \$ 137,500

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, the Recipient Handbook, and the OES audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. Official Authorized to Sign for Applicant/Grant Recipient: Federal Employer ID Number: 95-3167866

Name: Darlene J. Bloom Title: Clerk of the Board

Payment Mailing Address: 10 Civic Center Plaza, Rm. 465 City Santa Ana Zip: 92702

Telephone: (714) 834-2206 (area code) FAX: (714) 834-4439 (area code) Email: Darlene.Bloom@ocgov.com

Signature _____ Date: _____

[FOR OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

OES Fiscal Officer

Date

OES Director (or designee)

Date

PROJECT CONTACT INFORMATIONApplicant County of Orange

Grant Number _____

[FOR OES USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. If a section does not apply to your project, enter "N/A." NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The **Project Director** for the project:

Name: Alan Slater Address: P.O. Box 1994
 Title: CEO - Superior Court City: Santa Ana Zip: 92702
 Telephone #: (714) 834-4343 Fax #: (949) 975-0250
(Area Code) (Area code)
 E-Mail Address: aslater@occourts.org

2. The **Financial Officer** for the project:

Name: David E. Sundstrom Address: 12 Civic Center Plaza
 Title: Auditor/Controller City: Santa Ana Zip: 92702
 Telephone #: (714) 834-2457 Fax #: (714) 834-2569
(Area Code) (Area code)
 E-Mail Address: David.Sundstrom@ocgov.com

3. The **person** having **routine programmatic responsibility** for the project:

Name: Ronnetta Johnson Address: 1821 E. Dyer Road, Ste. 200
 Title: Director City: Santa Ana Zip: 92705
 Telephone #: (949) 975-0244 Fax #: (949) 975-0250
(Area Code) (Area code)
 E-Mail Address: rjohnson@cspinc.org

4. The **person** having **routine fiscal responsibility** for the project:

Name: Steve Lin Address: 1821 E. Dyer Road, Ste. 200
 Title: Director - Finance & Administration City: Santa Ana Zip: 92705
 Telephone #: (949) 250-0488 Fax #: (949) 251-1659
(Area Code) (Area code)
 E-Mail Address: slin@cspinc.org

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: Margot R. Carlson Address: 1821 E. Dyer Road, Ste. 200
 Title: Executive Director City: Santa Ana Zip: 92705
 Telephone #: (949) 250-0488 Fax #: (949) 251-1659
(Area Code) (Area code)
 E-Mail Address: mcarlson@cspinc.org

6. The **Chair** of the **governing body** of the implementing agency: (Provide contact information other than that of the implementing agency)

Name: David Hackney Address: 1821 E. Dyer Road, Ste. 200
 Title: President - CSP Board of Directors City: Santa Ana Zip: 92705
 Telephone #: (949) 250-0488 Fax #: (949) 251-1659
(Area Code) (Area code)
 E-Mail Address: dave@heirms.com

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Darlene J. Bloom hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Orange

IMPLEMENTING AGENCY: Community Service Programs, Inc.

PROJECT TITLE: Gang Victim Services - Special Emphasis

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. **Equal Employment Opportunity - (*Recipient Handbook, Section 2151*)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Ellen Ellis

Title: Human Resources Director

Address: 1821 E. Dyer Road, Ste. 200

Phone: (949) 250-0488 ext. 240

Email: eellis@cspinc.org

II. **Drug-Free Workplace Act of 1990 - (*Recipient Handbook, Section 2152*)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. **California Environmental Quality Act (CEQA) - (*Recipient Handbook, Section 2153*)**

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

IV. Lobbying - (*Recipient Handbook, Section 2154*)

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension - (*Recipient Handbook, Section 2155*)
(*This applies to federally funded grants only.*)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization (in accordance with: *Government Code, Section 25103*) from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Name: (print) Darlene J. Bloom

Authorized Official's Title: Clerk of the Board

Date Executed: _____

Federal ID Number: 95-3167866

Executed in the City/County of: Orange

AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature: _____

Name: (print) Chris Norby

Title: Supervisor and Chair, Orange County Board of Supervisors

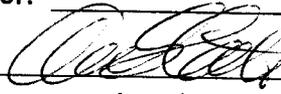
SIGNATURE AUTHORIZATION

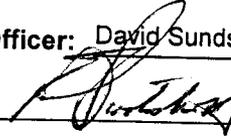
Grant Award #: _____

Grant Recipient: County of Orange

Implementing Agency: Community Service Programs, Inc.

***The Project Director and Financial Officer are *REQUIRED* to sign this form.**

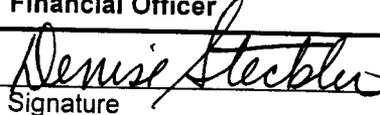
***Project Director:** Alan Slater
Signature: 
Date: 6/17/07

***Financial Officer:** David Sundstrom
Signature: 
Date: 6/6/07

The following persons are authorized to sign for the
Project Director

The following persons are authorized to sign for the
Financial Officer

Signature
Darlene Bloom, Clerk of the Board
Name


Signature
Denise Steckler, Accounting Manager
Name

Signature
Susan Novak, Chief Deputy Clerk of the Board
Name

Signature
Name

PROJECT SUMMARY**1. GRANT AWARD NO.****2. PROJECT TITLE**

Gang Victim Services - Special Emphasis

3. GRANT PERIOD

7/1/07 to 6/30/08

4. APPLICANT

Name: County of Orange Phone: (714) 834-2206

Address: 10 Civic Center Plaza, 465 Fax #: (714) 834-4439

City: Santa Ana Zip: 92702

5. GRANT AMOUNT

(this is the same amount as 10G of the Grant Award Face Sheet)

\$ 137,500

6. IMPLEMENTING AGENCY

Name: Community Service Programs, Inc. Phone: (949) 975-0244 Fax #: (949) 975-0250

Address: 1821 E. Dyer Road, Ste. 200 City: Santa Ana Zip: 92705

7. PROGRAM DESCRIPTION

Gang Victim Services provides crisis intervention and coordinated support services to victims of gang related violence and their families in the Cities of Santa Ana, Anaheim, Placentia, Garden Grove, Westminster and incorporated and unincorporated communities served by the Orange County Sheriff's Department. The program also provides support services to victims of hate crimes. The major goal of the project is to provide minority victims with culturally sensitive, non-traumatizing services, that will reflect victimization variables, (i.e. powerlessness, violation, anger, guilt, prejudice, fear of reprisal, and legal ramifications).

8. PROBLEM STATEMENT

At the end of 2006, the total number of known gang members in Orange County was 13,259 and it is estimated that there are over 375 gangs. During 2006, there were 18 gang-related homicides in the city of Santa Ana alone and to date in 2007 Santa Ana has had seven additional gang-related homicides. In 2005 there were 22 gang related homicides in the entire county. Gang related homicides in 2006 represented a six year high. The ethnicity of gangs in Orange County is predominately Hispanic (77%) and seventy three percent of gang members in Orange County are over the age of 22. This aging of gang members indicates the ongoing and serious nature of the problem. Hate crimes reported in 2006 totals 101, a slight increase over 2005. African Americans are the most frequently targeted.

9. OBJECTIVES

The project will provide services to 400 victims of gang violence and hate crimes including immediate response to the urgent emotional and/or physical needs, follow-up counseling, referrals for support group and individual therapy, criminal justice support, information and referral services and outreach services.

10. ACTIVITIES

The Gang Victim Services - Special Emphasis program will provide 24-hour/7 day a week immediate response to victims of gang violence and/or family members, on-scene or to hospitals. Services will also be provided to victims of hate crimes. Advocates will assess the emotional or physical needs of victims, provide crisis intervention services, provide emergency financial assistance for medical aid, safe shelter, and food, provide support counseling following the initial crisis, facilitate safe and accessible court assistance, provide or facilitate translation services, provide court orientation, support and accompaniment, assist in filing for compensation benefits, and assist with property return and restitution. Brochures and announcements describing the direct services will be distributed to facilitate referrals. Resource and referral assistance will be provided to ensure that the victim(s) is afforded all services required following the crime and during their recovery.

11. EVALUATION (if applicable)

All clients are given an evaluation form which allows them to provide feedback on services received.

12. NUMBER OF CLIENTS

(if applicable)

400

13. PROJECT BUDGET

(these are the same amounts as on Budget Pages)

	Personal Services	Operating Expenses	Equipment	TOTAL
	\$124,713	\$12,787	\$0	\$137,500
				\$0
				\$0
				\$0
				\$0
				\$0
Totals:	\$124,713	\$12,787	\$0	\$137,500

SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM

CSP, GANG VICTIM SERVICES

PROJECT NARRATIVE

- * Problem Statement
- * Plan and Implementation

PROBLEM STATEMENT

Community Service Programs (CSP) Gang Victim Services established its *Special Emphasis Victim Assistance (SE)* Program in 1990 which provides specialized services to victims of gang violence and their families. In 2000, the program added services specific to the needs of hate crime victims.

Most victims and family members assisted by Gang Victim Services (SE) are minorities and represent the underserved population of the city of Santa Ana. The ethnic diversity in the city is: 74.96% Hispanic, 12.28% White, 11.19% Asian, .74% Black, 0.27% American Indian, Eskimo, Aleutian, 0.14% Other, and 0.42% two or more races.

As the third largest county in California, Orange County has the second largest Hispanic population and third largest Asian/Pacific Islander population in California. Members of these communities often live in densely populated areas, which are heavily impacted by crime, specifically, gang violence. Gang violence continues to be a significant problem in Orange County. In 2006 there were 37 gang-related homicides that resulted in murder charges being filed against 93 defendants charged with murder, 131 defendants charged with attempted murder, and 261 defendants charged with assault with a deadly weapon. There are 314 known gangs and approximately 11,107 gang members. Staff served over 1,000 victims of gang violence last year.

Hispanic Gangs continue to demonstrate the traditional turf orientation and repeat criminal acts closer to home. Gang members often know the witnesses to their crimes. They may be fellow gang members, rival gang members, or innocent bystanders. They will intimidate and manipulate the environment in regard to subsequent witness cooperation and criminal investigations.

With OES's funding, Gang Victim Services (SE) will continue to assist victims of gang violence by providing crisis/emergency assistance and continuing support services.

2. Plan and Implementation

In conjunction with the established Victim/Witness Assistance Program Centers located in Orange County Superior Courts and Juvenile Court, Gang Victim Services - Special Emphasis (SE) Victim Assistance Program will provide crisis intervention and coordinated support services to minority (Hispanic, Asian/Pacific Islander, African American) victims/family members of gang violence and hate crimes, within the service area. The overall goal of the program is to provide minority victims with culturally sensitive and language appropriate services, while making every effort to prevent them from experiencing re-victimization. Victimization variables include, but are not limited to, powerlessness, violation, anger, guilt, prejudice, fear of reprisal, and legal ramifications.

Gang Victim Services - (SE) services are provided in compliance with the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. 12101, et seq, and Title 28 of the Code of Federal Regulations, part 35. Services are generally provided in the Orange County Justice Centers or law enforcement agencies which are housed in accessible buildings. When necessary victim advocates will provide services through home visits. The program has the ability to access communication systems to communicate with the visually and hearing impaired and requests assistance and guidance from the Dayle MacIntosh Center in order to assure the provision of appropriate service delivery. CSP complies with all aspects of the ADA in employment practices.

Gang Victim Services (SE) will provide an opportunity for 5 victim advocates who are bilingual/bicultural Spanish/English and Vietnamese/English to be assigned to the Santa Ana Gang Detail and Orange County Sheriff's Department as demonstrated by the Operational Agreements. Victim advocates will respond to the field and provide continuing support services on request. One focus of the program will be the ongoing liaison between the advocate, victim and family, law enforcement and criminal court system. Due to the

fear of retaliation from the gang, the victim advocates will maintain close contact with the victim to encourage their cooperation in the investigation and prosecution of the case. The program will observe the strictest confidentiality practices to maintain the integrity of the victim/counselor relationship.

The program is well established with the Santa Ana Police Department, the Orange County Sheriff's Department, the court and the community throughout the county. As described in this narrative and demonstrated by the memorandums of understanding, the Program has an excellent working relationship with all entities. In 1997 the program won a Victim Service Award from the Department of Justice (OVC).

The following describes the manner in which each of the required services components will be administered.

1. **Immediate Response** - CSP maintains a 24-hour/7-day-a-week dispatch system to facilitate immediate response to victims of gang violence and/or their families. Victim advocates respond to local police departments and hospitals or secured crime scenes at the request of law enforcement. CSP has a Victim Emergency Fund (not financed through this grant) which can be used to assist with immediate needs such as food, clothing, and shelter.
2. **Assist victims in understanding the dynamics of victimization** – As a component of crisis and follow-up counseling, victims of gang violence will be provided an understanding of the long-term impact of victimization and the special concerns involved with gang violence. Referrals to support groups such as Parents of Murdered Children are made when appropriate to provide an ongoing network of support.
3. **Criminal Justice System Support** - Fear is often a component in cases of gang violence. CSP works with the court staff to assure that safe and accessible assistance

is provided during court proceedings. The victim advocates in this program are bilingual and bicultural in order to provide support in the client's first language. CSP victim advocates assist in the writing of victim impact statements for all gang violence cases. Upon request, staff will read the written statement into the court record.

4. Information and Referral Services - CSP has established referral networks to provide non-emergency assistance to clients based on individual needs. The program has an extensive list of mental health therapists, all of whom have been screened through a background check and interviewed, who specialize in working with victims/witnesses of crime. Victim specialists are trained to determine the needs of victims/ witnesses and then to provide them with options to consider. Each Victim Specialist has access to resource directories, including the "Rainbow Book" and Info Link, which are utilized in searching for appropriate service providers.

5. Outreach Services – CSP provides the community with language appropriate brochures which describe services available to victims of gang violence and respond to media inquiries. Victim advocates participate in county Gang Task Force meetings, emphasizing victim advocacy in relationship to gang violence and related gang activity.

The Gang Victims Special Emphasis Program (GVSE) provides the following mandatory services:

1. Crisis intervention – CSP Victim Advocates assigned to the GVSE are trained in techniques of crisis intervention, including active listening, de-escalation, and needs assessment. Victim Advocates have access to comprehensive services including emergency financial assistance which can be provided in a timely manner as part of a thorough response to the needs of the individual crime victim or witness.

2. **Emergency assistance** – CSP has established several procedures to provide for the emergency needs of clients. GVSE Victim Advocates can request up to \$500 from the Victims' Emergency Fund (the Victim's Emergency Fund is not funded through the grant) to provide for basic needs such as food, utilities or clothing, up to \$900 can be requested for rent or relocation costs. These requests must have the approval of a Program Director and must be accompanied by verification of the expense. Emergency relocation funds up to \$2,000, for victims of domestic violence or sexual assault, can be accessed through a revolving fund set up by the State's Victim Compensation and Government Claims Board (VCGCB). Agreements have been reached with local hotels to provide for temporary housing and taxi companies are on call for emergency transportation needs.

3. **Resource and referral assistance** – CSP has established referral networks to provide non-emergency assistance to clients based on individual needs. The program has an extensive list of mental health therapists, all of whom have been screened through a background check and interviewed, who specialize in working with victims/witnesses of crime. GVSE Victim Advocates are trained to determine the needs of victims/witnesses and then to provide them with options to consider. Each Victim Advocate has access to resource directories, including the "Rainbow Book" and 211 Orange County, which are utilized when searching for appropriate service providers.

4. **Direct counseling** – CSP has established a system in which GVSE Victim Advocates provide direct counseling for clients on a regular basis either in-person or by phone, depending on the individual's preference. During these calls the Victim Advocate will check on the victim's emotional well being, check on his/her progress in addressing crime related issues or concerns, and make offers of additional assistance. The frequency of direct counseling is determined by the wishes of the victim, but typically occurs no less than weekly in the immediate aftermath of the crime. As time

elapses the calls may be made on a monthly or quarterly basis until the case is closed. Victims are always assured that they may call for assistance or direct counseling at any time.

5. ***Victim of crime claims*** – CSP Victim Advocates provide information to all victims about the Victim Compensation Program and upon request assist clients in preparing the applications for compensation. CSP houses a Victim Compensation Program verification unit, under contract with VCGCB. The staff of the verification unit provides regular training to the Victim Advocates. The training helps the Victim Advocates understand the complex regulations that must be adhered to in determining eligibility for reimbursement from the program, thereby increasing the likelihood of submitting victim applications that provide complete information for review. Having direct access to the verification unit staff also allows problem solving for victims on a local level, which speeds up the claims process.

6. ***Property return assistance*** – GVSE Victim Advocates regularly intervene on behalf of victims for the return of property that has been held as evidence by the criminal justice system. When the request to return property is denied, the Victim Advocate will contact the criminal justice agency holding the property to obtain an explanation of the reasons behind the denial. It is then the responsibility of the Victim Advocate to provide that explanation to the victim or family members.

7. ***Orientation to the criminal justice system*** – GVSE Victim Advocates are trained to understand the various policies and procedures that impact victims as they proceed through the criminal justice system in Orange County. At the request of the victim and/or based on an assessment of the victim's understanding of the criminal justice system, the Victim Advocate will provide an orientation to the criminal justice system and answer specific questions regarding the victim's individual case. The orientation may take place in person or over the telephone. GVSE Victim Advocates also provide

assistance to victims in the preparation of their victim impact statements, work to assure that the right of the victims to be heard is honored, and may read the victim's statement into the court record if the victim feels unable to do so. Bilingual Victim Advocates may be asked to translate the victim impact statement into English from the victim's primary language.

8. **Court escort** – GVSE Victim Advocates regularly provide support and physical accompaniment for victims during court appearances, interviews with law enforcement, or interviews with prosecutors. Victim Advocates are trained to understand their role during these proceedings and are there exclusively to provide comfort and support to the victim.

9. **Public Presentations and Publicity** – GVSE Victim Advocates regularly make presentations throughout the community to promote public awareness of the rights of crime victims and services that are provided to victims through CSP. Advocates work with local media to promote public safety information.

10. **Case status/case disposition** – GVSE Victim Advocates provide regular case updates to victims as to the progress and disposition of their cases. Through special agreements with the Orange County District Attorney's Office and Superior Court of Orange County, the GVSE Victim Advocates have read-only access to the District Attorney's Case Management System (CMS) and the Court system (Vision). This allows Victim Advocates to be able to provide current case information immediately upon request of the victim.

11. **Notification of family and friends** – Upon the request of a victim or at the request of law enforcement, GVSE Victim Advocates will notify a victim's relatives and/or friends that a crime has occurred, providing death notification if necessary. GVSE Victim Advocates are trained to provide such notification in a manner that will mitigate the impact of the notification and are prepared to provide crisis intervention as necessary.

13. **Employer notification/intervention** – Upon the request of a victim or at the request of family members or law enforcement, GVSE Victim Advocates will inform an employer that a crime has occurred, the name of the employee impacted by the crime, and the condition of the employee as a result of the crime. When necessary, the Victim Advocate is prepared to encourage the employer to minimize any loss of pay or other benefits due to the crime itself, or through the victim's/witness' participation in the criminal justice system.

The Gang Victims Special Emphasis Program (GVSE) also provides the following optional services:

1. **Employer intervention** – These services are provided as an augmentation to services provided under the mandatory services of “employer notification”. Typically, this would include efforts by the GVSE Victim Advocate to resolve employment issues that have arisen as a result of the crime and may include providing information or educational materials which explain the impact of crime victimization. Such intervention is carried out on the specific instructions of the victim.

2. **Creditor intervention** – GVSE Victim Advocates will make calls on behalf of victims who are temporarily unable to meet financial obligations due to the aftermath of a crime. With the client's permission, the Victim Advocate will explain the situation and request extra time to pay the obligation, a waiver of late fees, an extended payment plan, or other options appropriate to the individual situation. When appropriate, creditor intervention may be combined with emergency financial assistance to help the victim through the aftermath of the crime.

3. **Child care assistance** – CSP, through contracts with Superior Court of Orange County, staffs children's waiting rooms in the North, Central, and Lamoreaux Justice Centers. The children's waiting rooms are designed to meet all regulations for child

care centers and are staffed with Child Care Specialists. The centers are available for children whose parents or guardians have business to conduct in the court.

4. **Witness notification** – GVSE Victim Advocates will contact victims to notify them of changes in court schedules or cancellations of court dates.

5. **Funeral arrangements** – GVSE Victim Advocates provide assistance to family members in making arrangements for the funeral/burial of a deceased victim.

Experience has provided CSP an understanding of reasonable costs and arrangements and Victim Advocates are thereby able to provide knowledgeable assistance on behalf of the family members of the deceased. CSP has initiated memoranda of understanding with several mortuaries in order to assure quality service.

6. **Witness protection** – In the event that a victim expresses concern for his/her safety or when a threat is made, CSP will work with the victim to establish a safety plan.

Depending on the circumstances, it may be appropriate to contact local law enforcement to arrange for protection. Some victims who no longer feel safe in their home may qualify for emergency relocation assistance from VCGCB. CSP, in coordination with VCGCB, has established a fund and a procedure to provide funds for emergency relocation in less than twenty-four hours.

7. **Temporary restraining orders** – Since 1982, CSP has worked in conjunction with the court to provide assistance to victims of domestic violence who wish to obtain a restraining order through CSP Domestic Violence Assistance Program (a protective order clinic). This service is available at the Lamoreaux Justice Center and the Anaheim Family Justice Center.

8. **Transportation assistance** – CSP has established business agreements with two taxi companies that provide transportation throughout Orange County. When transportation for a victim needs to be arranged for court appearance, the GVSE Victim Advocate contacts the taxi company with pick-up information. CSP is then billed by the

taxi company for the transportation costs. Transportation needs of victims for things such as medical appointments, relocation, or for relatives from out of state to attend a trial on behalf of a murdered loved one, are handled on a case by case basis and may be paid from the CSP Victims' Emergency Fund.

9. ***Court waiting area*** – Where space allows, CSP has set up waiting areas for victims within the Victim/Witness Centers. In those centers where there is not enough space to allow for a waiting area, CSP staff work to assure that the victim/witness has someplace comfortable and safe to wait.

In addition to the mandatory and optional services specified in the RFA, CSP advocates provide leadership in the community regarding the development of victims' rights collaborations and training programs. We are actively involved in the education of law enforcement and social service providers regarding appropriate services for crime victims. GVSE Victim Advocates play key roles in several collaborative committees dealing with issues of gang victimization and hate crimes.

CSP recruits volunteers and interns from the community and local colleges and universities. The volunteers must successfully complete a series of interviews, a background check conducted by the Orange County District Attorney's Office, and a fingerprint check prior to acceptance as a volunteer with CSP Victim Assistance Programs. Volunteers are provided orientation to the program and training appropriate to their particular assignment. Volunteer hours are documented at each center by the use of a time sheet for each volunteer or intern. The program has a Volunteer Coordinator who works in conjunction with on-site supervisors to monitor the volunteer's performance. Disciplinary actions are conducted if the volunteer is not adhering to the policies and procedures of the program or not fulfilling the responsibilities of the volunteer/internship

position. CSP finds volunteer services to be an important component of our program and often hires successful interns for regular positions with the agency.

Program services are available to all victims with special needs. The staff has been trained in cross-cultural issues related to social services, victimization, and immigration. Advocates are trained and sensitive to issues such as cultural competency, language differences, and disabilities. GVSE Victim Advocates are bilingual/bi-cultural in English/Spanish and English/Vietnamese. Translation services are arranged through Language Line and court interpreters as required for other language needs

All buildings where meetings with victims take place are wheelchair accessible and if special needs require additional accommodations, GVSE Victim Advocates will make arrangements to accommodate those needs, up to and including providing services at a location of convenience for the victim. Advocates can work one-to-one with the hearing impaired through the California Relay Services system and can access sign language interpreters if necessary. In the case of a victim with visual impairment, the GVSE Advocates can make arrangements for a reading machine, read documents to the victim, or work with staff from local resources for the blind according to the wishes of the victim. The Advocates will also make themselves available to assist with completion of forms for those who are unable to complete the task themselves due to disability. CSP Victim Assistance Programs works with The Dayle McIntosh Center for the Disabled to coordinate services for those with unique needs, such as clients with cerebral palsy who have difficulty communicating through traditional means.

Educational requirements for staff include a B.A. in social services or related field and at least two years of experience in social services or criminal justice prior to employment with CSP, Gang Victim Services – Special Emphasis Program. All staff must complete the OES Entry Level Victim Advocate training in the first year of employment with the agency, complete the OES Advanced Level Victim Advocate training within three years from date of

hire, and attend monthly in-service meetings/trainings. Due to the nature of crimes involved, intensive cross training concerning victim and staff safety issues and proper procedures for working with the judicial system from the time of the crime incident to sentencing, are required for all staff, including interns and community volunteers. Additionally, staff are regularly provided training specific to issues related to gang violence.

ADA Compliance

CSP Victim Assistance Programs complies with the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. 12101, et seq, and Title 28 of the Code of Federal Regulations, part 35. The Victim Advocates assess the individual needs of each client and utilize local resources to assure access to services for all clients. All programs are located in accessible facilities and advocates will make home visits or provide services at alternative sites more accessible to clients when necessary. Advocates work one-to-one with the hearing impaired through the California Relay Services system and utilize sign language interpreters when appropriate. Additionally, local resources for individuals with impaired vision are readily accessible. CSP ensures that all aspects of employment comply with ADA. This includes the application process, assignment of employment tasks, and accommodation for temporary or permanent disability.

SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM

CSP, GANG VICTIM SERVICES

PROJECT BUDGET

- * Budget Narrative
- * Budget Forms: OES A303a, b, c

BUDGET NARRATIVE – GANG VICTIM SERVICES

The budget supports the objectives and activities of the project through staff that provide services to victims of gang related violence and their families. The budget funds 5 Victim Advocates (2-50% time, 2-45% time, and 1-16% time), all of whom are full-time employees working 100% time on the project. The balance of funding required is obtained through other grants or community donations. Sufficient funds are budgeted for program operations, mileage for direct service, training and program materials. The Victims' Emergency Fund is supported solely by donations. No grant funds are allocated for administrative costs.

Victim Advocates in the project are required to have knowledge of the criminal justice system and victimology as acquired through a Bachelor's Degree in behavior science, criminal justice or related field. In addition, staff must have two years of related experience working in the provision of victim services, peer counseling, equivalent social skills, and/or program administration. Gang Victim Services staff are required to be bilingual in Spanish/English or Vietnamese/English. The responsibility of the Victim Advocate is to assist the victim, conduct a needs assessment, provide crisis intervention, emergency assistance and on-going extended support services to mitigate the impact of victimization in accordance with services detailed in this proposal and PC 13835.

The Victim Advocates are assigned to work variable hours, responding to the field 24-hours a day, seven days a week at the request of local law enforcement to a homicide or gang related crime with injuries. When not responding to the scene of a crime, the Victim Advocates are in the center, court or other locations as appropriate to the client's needs. The Witness Specialist, a full-time position funded by the District Attorney's Office, provides support to victims/witnesses in the investigation, preparation and prosecution of the case.

Staff funded on this grant are not assigned to any other projects. There is no need for any subcontract or unusual expenditures and there are no mid-year salary range adjustments anticipated at this time.

Community Service Programs, Inc.
Gang Victim Services
July 1, 2007 Through June 30, 2008

BUDGET CATEGORY AND LINE ITEM DETAIL					VOCA	VOCA MATCH	TOTAL
A. PERSONNEL SERVICES							
SALARIES:							
	<u>Mo. Salary</u>	<u>Months</u>	<u>FTE</u>	<u>Cost</u>			
Program Director	Not claimed				\$0		\$0
Program Supervisor	\$4,324	12	0.16	\$8,302	8,302		8,302
Victim Advocates							
1 position	\$3,860	12	0.500	\$23,160			
1 position	\$2,931	12	0.500	\$17,586			
1 position	\$3,166	12	0.450	\$17,096			
1 position	\$2,784	12	0.450	\$15,034	72,876		72,876
IN-KIND MATCH							
CASH MATCH							
Gang Victim Specialist							
1 position	\$4,324	12	0.200	\$10,378		10,378	10,378
1 position	\$2,784	12	0.190	\$6,348	6,348		6,348
Note: Paid from Victims Emergency Fund, which is funded with community donations, not OES grant funds.							
TOTAL SALARIES					\$81,178	\$16,726	\$97,904
BENEFITS:							
Social Security/Medicare	7.65%				\$6,210		\$6,210
Workers Compensation Insurance	3.00%				2,435		2,435
Note: Includes cost for in-kind match volunteers							
State Unemployment Insurance	4.1% on 1st \$7,000 per employee.				591		591
Health Insurance	Cost established by individual employee plan.				6,241		6,241
Dental Insurance	Cost established by individual employee plan.				794		794
Vision Insurance	Cost established by individual employee plan.				130		130
CSPOINTS - Employer Contribution to Flexible Benefits Plan					2,337		2,337
Basic Life & AD&D	\$50/\$75/\$100 per month based on length of service				62		62
Retirement - TDA	4% after 12 mo. of employment.				3,247		3,247
CASH MATCH:							
Gang Victim Specialist							
2 positions - benefits				4,762		4,762	4,762
TOTAL BENEFITS					\$22,047	\$4,762	\$26,809
TOTAL SALARY AND BENEFITS					\$103,225	\$21,488	\$124,713

Community Service Programs, Inc.
Victim/Witness Assistance
July 1, 2007 Through June 30, 2008

A. Personnel Services – Salaries/Employee Benefits					VOCA	VOCA MATCH	COST
Victim Advocate/Supervisor							
Salary	4324	x	12 mo.	x 0.16 FTE	\$8,302		\$8,302
FICA/Medicare	8302	x	7.65%		635		635
SUI	7000	x	4.10%	x 0.16 FTE	46		46
Workers' Comp	8302	x	3.00%		249		249
Health Insurance	7723	x	0.16 FTE		1,236		1,236
Dental Insurance	964	x	0.16 FTE		154		154
Vision Insurance	120	x	0.16 FTE		19		19
Life Insurance	30	x	0.16 FTE		5		5
CSP Points	1200	x	0.16 FTE		192		192
TDA	2076	x	0.16 FTE		332		332
Lead Victim Advocate							
Salary	3860	x	12 mo.	x 0.50 FTE	23,160		23,160
FICA/Medicare	23160	x	7.65%		1,772		1,772
SUI	7000	x	4.10%	x 0.50 FTE	144		144
Workers' Comp	23160	x	3.00%		695		695
Health Insurance	2681	x	0.50 FTE		1,341		1,341
Dental Insurance	367	x	0.50 FTE		184		184
Vision Insurance	58	x	0.50 FTE		29		29
Life Insurance	30	x	0.50 FTE		15		15
CSP Points	1200	x	0.50 FTE		600		600
TDA	1853	x	0.50 FTE		927		927
Victim Advocate							
Salary	2,931	x	12 mo.	x 0.50 FTE	17,586		17,586
FICA/Medicare	17,586	x	7.65%		1,345		1,345
SUI	7,000	x	4.10%	x 0.50 FTE	144		144
Workers' Comp	17,586	x	3.00%		528		528
Health Insurance	3,310	x	0.50 FTE		1,655		1,655
Dental Insurance	367	x	0.50 FTE		184		184
Vision Insurance	58	x	0.50 FTE		29		29
Life Insurance	30	x	0.50 FTE		15		15
CSP Points	1,200	x	0.50 FTE		600		600
TDA	1,407	x	0.50 FTE		704		704
Victim Advocate							
Salary	3,166	x	12 mo.	x 0.45 FTE	17,096		17,096
FICA/Medicare	17,096	x	7.65%		1,308		1,308
SUI	7,000	x	4.10%	x 0.45 FTE	129		129
Workers' Comp	17,096	x	3.00%		513		513
Health Insurance	4,468	x	0.45 FTE		2,011		2,011
Dental Insurance	607	x	0.45 FTE		273		273
Vision Insurance	58	x	0.45 FTE		26		26
Life Insurance	30	x	0.45 FTE		14		14
CSP Points	1,200	x	0.45 FTE		540		540
TDA	1,520	x	0.45 FTE		684		684

Community Service Programs, Inc.
Victim/Witness Assistance
July 1, 2007 Through June 30, 2008

A. Personnel Services – Salaries/Employee Benefits					VOCA	VOCA MATCH	COST
Victim Advocate							
Salary	2,784	x	12 mo.	x 0.45 FTE	\$ 15,034		\$ 15,034
FICA/Medicare	15,034	x	7.65%		1,150		1,150
SUI	7,000	x	4.10%	x 0.45 FTE	129		129
Workers' Comp	15,034	x	3.00%		451		451
Health Insurance	0	x	0.45 FTE		0		0
Dental Insurance	0	x	0.45 FTE		0		0
Vision Insurance	58	x	0.45 FTE		26		26
Life Insurance	30	x	0.45 FTE		14		14
CSP Points	900	x	0.45 FTE		405		405
TDA	1,336	x	0.45 FTE		601		601
CASH MATCH							
Supervisor							
Salary	4324	x	12 mo.	x 0.20 FTE		\$ 10,378	10,378
FICA/Medicare	10378	x	7.65%			794	794
SUI	7000	x	4.10%	x 0.20 FTE		57	57
Workers' Comp	10378	x	3.00%			311	311
Health Insurance	7723	x	0.20 FTE			1,545	1,545
Dental Insurance	964	x	0.20 FTE			193	193
Vision Insurance	120	x	0.20 FTE			24	24
Life Insurance	30	x	0.20 FTE			6	6
CSP Points	1200	x	0.20 FTE			240	240
TDA	2076	x	0.20 FTE			415	415
Victim Advocate							
Salary	2784	x	12 mo.	x 0.19 FTE		6,348	6,348
FICA/Medicare	6348	x	7.65%			486	486
SUI	7000	x	4.10%	x 0.19 FTE		55	55
Workers' Comp	6348	x	3.00%			190	190
Health Insurance	0	x	0.19 FTE			0	0
Dental Insurance	0	x	0.19 FTE			0	0
Vision Insurance	58	x	0.19 FTE			11	11
Life Insurance	30	x	0.19 FTE			6	6
CSP Points	900	x	0.19 FTE			171	171
TDA	1336	x	0.19 FTE			254	254
Personnel Section Totals					\$103,231	\$21,484	
PERSONNEL TOTAL							\$124,715

Community Service Programs, Inc.
Victim/Witness Assistance
July 1, 2007 Through June 30, 2008

B. Operating Expenses	VOCA	VOCA MATCH	COST
Pagers			
\$12 per mo X 12 Mo. 1 staff	\$144		\$144
Mobile Telephone Expenses			
\$130 per mo X 12 Mo.	1,560		1,560
Office Supplies /Expenses			
\$160 per mo 12 Mo.	1,920		1,920
Staff/Volunteer Mileage			
240 miles/mo 12 Mo. at \$.40 a mile.	1,152		1,152
Field visits, training and community service presentation. CSP authorizes project employees to operate a privately owned vehicle on project business at a cost of \$0.40/mile. Certification that the costs of operations of the vehicle is equal to or exceeds \$0.40/mile is on file for audit.			
OCJP Advanced Level Victim Advocate Training			
Registration \$150 1 staff \$150	485		485
Travel \$225 1 staff \$225			
Hotel/Per Diem \$119 5 days \$595			
50% of cost charged to this grant			
OCJP Entry Level Victim Advocate Training			
Registration \$150 1 staff \$150	485		485
Travel \$225 1 staff \$225			
Hotel/Per Diem \$119 5 days \$595			
50% of cost charged to this grant			
Liability Insurance			
	705		702
Financial and Compliance Audit of Grant			
	318		318
CASH MATCH			
Telephones			
\$60 per mo 12 mo. \$720			
Office Supplies/Printing			
\$66.33 per mo 12 mo. \$796			
Rent			
\$375 per mo 12 mo. \$4,500			
Total Cash Match:		6,016	6,016
TOTAL OPERATING EXPENSES	\$6,769	\$6,016	
OPERATING TOTAL			\$12,785

Community Service Programs, Inc.
Victim/Witness Assistance
July 1, 2007 Through June 30, 2008

C. Equipment	VOCA	VOCA MATCH	COST
	0	0	0
Equipment Section Totals	\$0	\$0	
EQUIPMENT TOTAL			\$0
Category Totals <i>Same as Section IV on the Grant Award Face Sheet</i>	\$110,000	\$27,500	
Total Project Cost* <i>*Same as Block 10G on Grant Award Face Sheet</i>			\$137,500

SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM

CSP, GANG VICTIM SERVICES

PROJECT APPENDIX

- * Operational Agreements Summary
- * Other Funding Sources
- * Prior, Current and Proposed OES Funding
- * Project Service Area Information
- * Organizational Charts

Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals		Date OA Signed (xx/xx/xxxx)	Dates of OA From: To:	
1.	Brown Mortuary	Pending	07/01/2007	to 06/30/2010
2.	Hilgenfeld Mortuary	Pending	07/01/2007	to 06/30/2010
3.	Funeralia del Angel Mortuary	Pending	07/01/2007	to 06/30/2010
4.	MacDougall Family Mortuary	Pending	07/01/2007	to 06/30/2010
5.	Anaheim Police Department	Pending	07/01/2007	to 06/30/2010
6.	Garden Grove Police Department	Pending	07/01/2007	to 06/30/2010
7.	Huntington Beach Police Department	Pending	07/01/2007	to 06/30/2010
8.	Orange County Sheriff's Department	Pending	07/01/2007	to 06/30/2010
9.	Placentia Police Department	Pending	07/01/2007	to 06/30/2010
10.	Santa Ana Police Department	Pending	07/01/2007	to 06/30/2010
11.	Westminster Police Department	Pending	07/01/2007	to 06/30/2010
12.	Orange County District Attorney's Office	Pending	07/01/2007	to 06/30/2010
13.	Orange County Probation	Pending	07/01/2007	to 06/30/2010
14.				to
15.				to
16.				to
17.				to
18.				to
19.				to
20.				to

Use additional pages if necessary.

OTHER FUNDING SOURCES

Complete this form to report the total funds available to support the activities related to accomplishing the goals and objectives of the Grant Award Agreement. In the "Grant Funds" column, report the OES funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category and then calculate the totals by category in the "Program Total" column. Total each column to arrive at the total program funds available.

OTHER FUNDING SOURCES			
<small>(Enter numbers without \$ or decimal points.)</small>			
BUDGET CATEGORY	GRANT FUNDS <i>(Use only the grant funds identified in the preceding budget pages.)</i>	OTHER FUNDS	PROGRAM TOTAL
Personal Services	124,713	182,686	\$307,399
Operating Expenses	12,787	13,977	\$26,764
Equipment	0	0	\$0
TOTAL	\$137,500	\$196,663	\$334,163

OES 653

This form does not become part of the grant award.

PRIOR, CURRENT AND PROPOSED OES FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF OES FUNDING
2007-2008	VW07260300	\$1,028,957	Director of Victim Asst.	7%
2007-2008	RC07271039	\$283,928	Director of Victim Asst.	2%
2007-2008	RC07131039	\$194,525	Director of Victim Asst.	2%
2007-2008	VW07260300	\$1,028,957	Program Director 1	26%
2007-2008	VW07260300	\$1,028,957	Program Director 2	10%
2007-2008	RC07271039	\$283,928	Program Director 2	15%
2007-2008	RC07131039	\$194,525	Program Director 2	11%
2007-2008	VW07260300	\$1,028,957	Asst. to Director	55%
2007-2008	VW07260300	\$1,028,957	Office Specialist 1	50%
2007-2008	RC07271039	\$283,928	Office Specialist 1	18%
2007-2008	RC07131039	\$194,525	Office Specialist 1	18%
2007-2008	VW07260300	\$1,028,957	Office Specialist 2	40%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 1	75%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 2	40%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 3	60%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 5	70%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 6	47%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 7	55%
2007-2008	VW07260300	\$1,028,957	Supervisor/Advocate 8	10%
2007-2008	RC07271039	\$283,928	Supervisor/Advocate 8	32%
2007-2008	RC07131039	\$194,525	Supervisor/Advocate 8	30%
2007-2008	SE07170300	\$137,500	Supervisor/Advocate 9	16%
2007-2008	SV07081039	\$137,500	Supervisor/Advocate 9	50%
2007-2008	RC07271039	\$283,928	Lead Victim Advocate 1	40%
2007-2008	RC07131039	\$194,525	Lead Victim Advocate 1	15%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 1	80%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 2	20%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 3	100%

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2007-2008	VW07260300	\$1,028,957	Victim Advocate 4	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 5	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 6	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 7	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 8	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 9	87%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 10	50%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 11	50%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 12	100%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 13	10%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 14	10%
2007-2008	RC07271039	\$283,928	Victim Advocate 14	55%
2007-2008	RC07131039	\$194,525	Victim Advocate 14	15%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 15	10%
2007-2008	RC07271039	\$283,928	Victim Advocate 15	55%
2007-2008	RC07131039	\$194,525	Victim Advocate 15	35%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 16	10%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 17	10%
2007-2008	RC07271039	\$283,928	Victim Advocate 17	48%
2007-2008	RC07131039	\$194,525	Victim Advocate 17	32%
2007-2008	VW07260300	\$1,028,957	Victim Advocate 18	10%
2007-2008	RC07271039	\$283,928	Victim Advocate 18	32%
2007-2008	RC07271039	\$283,928	Victim Advocate 19	55%
2007-2008	RC07131039	\$194,525	Victim Advocate 19	45%
2007-2008	RC07271039	\$283,928	Victim Advocate 20	40%
2007-2008	RC07131039	\$194,525	Victim Advocate 20	15%
2007-2008	RC07271039	\$283,928	Victim Advocate 21	32%
2007-2008	RC07131039	\$194,525	Victim Advocate 21	32%
2007-2008	SE07170300	\$137,500	Victim Advocate 22	50%
2007-2008	SV07081039	\$137,500	Victim Advocate 22	50%
2007-2008	SE07170300	\$137,500	Victim Advocate 23	50%

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2007-2008	SV07081039	\$137,500	Victim Advocate 23	36%
2007-2008	SE07170300	\$137,500	Victim Advocate 24	50%
2007-2008	SV07081039	\$137,500	Victim Advocate 24	50%
2007-2008	SE07170300	\$137,500	Victim Advocate 25	45%
2007-2008	SV07081039	\$137,500	Victim Advocate 25	4%
2007-2008	VW07260300	\$1,028,957	Volunteer Coordinator	25%
2007-2008	RC07271039	\$283,928	Volunteer Coordinator	50%
2007-2008	RC07131039	\$194,525	Volunteer Coordinator	25%
2007-2008	VW07260300	\$1,028,957	Executive Director	2%
2007-2008	VW07260300	\$1,028,957	Director of Finance	15%
2007-2008	RC07131039	\$194,525	Director of Finance	8%
2007-2008	VW07260300	\$1,028,957	Accounting Specialist 1	20%
2007-2008	RC07271039	\$283,928	Accounting Specialist 1	6%
2007-2008	RC07131039	\$194,525	Accounting Specialist 1	6%
2007-2008	VW07260300	\$1,028,957	Accounting Specialist 2	45%
2007-2008	VW07260300	\$1,028,957	Payroll Specialist 1	45%
2007-2008	RC07271039	\$283,928	Payroll Specialist 1	28%
2007-2008	VW07260300	\$1,028,957	Human Resource Dir.	10%
2007-2008	RC07271039	\$283,928	Human Resource Dir.	4%
2007-2008	RC07131039	\$194,525	Human Resource Dir.	4%
2007-2008	VW07260300	\$1,028,957	Human Resource Spec 1	20%
2007-2008	RC07271039	\$194,525	Human Resource Spec 1	8%
2007-2008	RC07131039	\$283,928	Human Resource Spec 2	4%
2007-2008	VW07260300	\$1,028,957	Systems Administrator	40%

CSP, Victim Assistance Programs – Orange County
2007-2008 Special Emphasis Application

PRIOR, CURRENT AND PROPOSED OES FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF OES FUNDING
2006-2007	VW06250300	\$1,032,736	Director of Victim Asst.	20%
2006-2007	RC06261039	\$283,928	Director of Victim Asst.	7%
2006-2007	RC06121039	\$194,525	Director of Victim Asst.	5%
2006-2007	VW06250300	\$1,032,736	Program Director 1	26%
2006-2007	VW06250300	\$1,032,736	Program Director 2	20%
2006-2007	RC06261039	\$283,928	Program Director 2	14%
2006-2007	RC06121039	\$194,525	Program Director 2	10%
2006-2007	VW06250300	\$1,032,736	Asst. to Director	60%
2006-2007	RC06261039	\$283,928	Asst. to Director	11%
2006-2007	RC06121039	\$194,525	Asst. to Director	15%
2006-2007	VW06250300	\$1,032,736	Office Specialist 1	50%
2006-2007	RC06261039	\$283,928	Office Specialist 1	18%
2006-2007	RC06121039	\$194,525	Office Specialist 1	18%
2006-2007	VW06250300	\$1,032,736	Office Specialist 2	40%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 1	75%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 2	40%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 3	60%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 4	100%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 5	70%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 6	75%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 7	55%
2006-2007	VW06250300	\$1,032,736	Supervisor/Advocate 8	10%
2006-2007	RC06261039	\$283,928	Supervisor/Advocate 8	32%
2006-2007	RC06121039	\$194,525	Supervisor/Advocate 8	30%
2006-2007	SE06160300	\$137,500	Supervisor/Advocate 9	16%
2006-2007	SV06071039	\$137,500	Supervisor/Advocate 9	50%
2006-2007	RC06261039	\$283,928	Lead Victim Advocate 1	30%
2006-2007	RC06121039	\$194,525	Lead Victim Advocate 1	15%

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2006-2007	VW06250300	\$1,032,736	Victim Advocate 1	50%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 2	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 3	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 4	68%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 5	50%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 6	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 7	18%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 8	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 9	50%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 10	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 11	10%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 12	100%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 13	37%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 14	10%
2006-2007	RC06261039	\$283,928	Victim Advocate 14	55%
2006-2007	RC06121039	\$194,525	Victim Advocate 14	15%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 15	10%
2006-2007	RC06261039	\$283,928	Victim Advocate 15	55%
2006-2007	RC06121039	\$194,525	Victim Advocate 15	35%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 16	10%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 17	10%
2006-2007	VW06250300	\$1,032,736	Victim Advocate 18	10%
2006-2007	RC06261039	\$283,928	Victim Advocate 18	32%
2006-2007	RC06121039	\$194,525	Victim Advocate 18	23%
2006-2007	RC06261039	\$283,928	Victim Advocate 19	42%
2006-2007	RC06121039	\$194,525	Victim Advocate 19	6%
2006-2007	RC06261039	\$283,928	Victim Advocate 20	32%
2006-2007	RC06121039	\$194,525	Victim Advocate 20	32%
2006-2007	RC06121039	\$194,525	Victim Advocate 21	32%
2006-2007	SE06160300	\$137,500	Victim Advocate 22	50%
2006-2007	SV06071039	\$137,500	Victim Advocate 22	50%

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2006-2007	SE06160300	\$137,500	Victim Advocate 23	50%
2006-2007	SV06071039	\$137,500	Victim Advocate 23	36%
2006-2007	SE06160300	\$137,500	Victim Advocate 24	50%
2006-2007	SV06071039	\$137,500	Victim Advocate 24	50%
2006-2007	SE06160300	\$137,500	Victim Advocate 25	45%
2006-2007	SV06071039	\$137,500	Victim Advocate 25	4%
2006-2007	VW06250300	\$1,032,736	Volunteer Coordinator	25%
2006-2007	RC06261039	\$283,928	Volunteer Coordinator	50%
2006-2007	RC06121039	\$194,525	Volunteer Coordinator	25%
2006-2007	VW06250300	\$1,032,736	Executive Director	2%
2006-2007	VW06250300	\$1,032,736	Director of Finance	15%
2006-2007	RC06121039	\$194,525	Director of Finance	8%
2006-2007	VW06250300	\$1,032,736	Accounting Specialist 1	20%
2006-2007	RC06261039	\$283,928	Accounting Specialist 1	6%
2006-2007	RC06121039	\$194,525	Accounting Specialist 1	6%
2006-2007	VW06250300	\$1,032,736	Accounting Specialist 2	45%
2006-2007	VW06250300	\$1,032,736	Payroll Specialist 1	45%
2006-2007	RC06261039	\$283,928	Payroll Specialist 1	28%
2006-2007	VW06250300	\$1,032,736	Human Resource Dir.	10%
2006-2007	RC06261039	\$283,928	Human Resource Dir.	4%
2006-2007	RC06121039	\$194,525	Human Resource Dir.	4%
2006-2007	VW06250300	\$1,032,736	Human Resource Spec 1	20%
2006-2007	RC06261039	\$194,525	Human Resource Spec 1	8%
2006-2007	RC06121039	\$283,928	Human Resource Spec 2	4%
2006-2007	VW06250300	\$1,032,736	Systems Administrator	40%

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FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF OES FUNDING
2005-2006	VW0524033	\$1,028,957	Director of Victim Asst.	20%
2005-2006	RC05251039	\$278,032	Director of Victim Asst.	7%
2005-2006	RC05111039	\$188,629	Director of Victim Asst.	5%
2005-2006	VW0524033	\$1,028,957	Program Director 1	26%
2005-2006	VW0524033	\$1,028,957	Program Director 2	20%
2005-2006	RC05251039	\$278,032	Program Director 2	21%
2005-2006	RC05111039	\$188,629	Program Director 2	10%
2005-2006	VW0524033	\$1,028,957	Asst. to Director	60%
2005-2006	RC05251039	\$278,032	Asst. to Director	18%
2005-2006	RC05111039	\$188,629	Asst. to Director	18%
2005-2006	VW0524033	\$1,028,957	Office Specialist 1	50%
2005-2006	RC05251039	\$278,032	Office Specialist 1	18%
2005-2006	RC05111039	\$188,629	Office Specialist 1	18%
2005-2006	VW0524033	\$1,028,957	Office Specialist 2	45%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 1	70%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 2	40%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 3	60%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 4	100%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 5	70%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 6	75%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 7	55%
2005-2006	VW0524033	\$1,028,957	Supervisor/Advocate 8	10%
2005-2006	RC05251039	\$278,032	Supervisor/Advocate 8	30%
2005-2006	RC05111039	\$188,629	Supervisor/Advocate 8	20%
2005-2006	SE 05150300	\$137,500	Supervisor/Advocate 9	16%
2005-2006	SV 05061039	\$137,500	Supervisor/Advocate 9	50%
2005-2006	RC05251039	\$278,032	Lead Victim Advocate 1	30%
2005-2006	RC05111039	\$188,629	Lead Victim Advocate 1	15%

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2005-2006	VW0524033	\$1,028,957	Victim Advocate 1	50%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 2	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 3	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 4	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 5	50%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 6	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 7	13%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 8	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 9	50%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 10	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 11	10%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 12	100%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 13	37%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 14	10%
2005-2006	RC05251039	\$278,032	Victim Advocate 14	55%
2005-2006	RC05111039	\$188,629	Victim Advocate 14	35%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 15	10%
2005-2006	RC05251039	\$278,032	Victim Advocate 15	55%
2005-2006	RC05111039	\$188,629	Victim Advocate 15	35%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 16	10%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 17	10%
2005-2006	VW0524033	\$1,028,957	Victim Advocate 18	10%
2005-2006	RC05251039	\$278,032	Victim Advocate 18	11%
2005-2006	RC05111039	\$188,629	Victim Advocate 18	35%
2005-2006	RC05251039	\$278,032	Victim Advocate 19	42%
2005-2006	RC05111039	\$188,629	Victim Advocate 19	6%
2005-2006	RC05251039	\$278,032	Victim Advocate 20	32%
2005-2006	RC05111039	\$188,629	Victim Advocate 20	32%
2005-2006	RC05111039	\$194,525	Victim Advocate 21	15%
2005-2006	RC05111039	\$194,525	Victim Advocate 21	15%

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2005-2006	SE 05150300	\$137,500	Victim Advocate 22	50%
2005-2006	SV 05061039	\$137,500	Victim Advocate 22	50%
2005-2006	SE 05150300	\$137,500	Victim Advocate 23	50%
2005-2006	SV 05061039	\$137,500	Victim Advocate 23	36%
2005-2006	SE 05150300	\$137,500	Victim Advocate 24	50%
2005-2006	SV 05061039	\$137,500	Victim Advocate 24	50%
2005-2006	SE 05150300	\$137,500	Victim Advocate 25	45%
2005-2006	SV 05061039	\$137,500	Victim Advocate 25	4%
2005-2006	VW0524033	\$1,028,957	Volunteer Coordinator	25%
2005-2006	RC05251039	\$278,032	Volunteer Coordinator	50%
2005-2006	RC05111039	\$188,629	Volunteer Coordinator	25%
2005-2006	VW0524033	\$1,028,957	Executive Director	2%
2005-2006	VW0524033	\$1,028,957	Director of Finance	15%
2005-2006	RC05111039	\$188,629	Director of Finance	8%
2005-2006	VW0524033	\$1,028,957	Accounting Specialist 1	20%
2005-2006	RC05251039	\$278,032	Accounting Specialist 1	6%
2005-2006	RC05111039	\$188,629	Accounting Specialist 1	6%
2005-2006	VW0524033	\$1,028,957	Accounting Specialist 2	45%
2005-2006	VW0524033	\$1,028,957	Payroll Specialist 1	45%
2005-2006	RC05251039	\$278,032	Payroll Specialist 1	28%
2005-2006	VW0524033	\$1,028,957	Human Resource Dir.	10%
2005-2006	RC05251039	\$278,032	Human Resource Dir.	4%
2005-2006	RC05111039	\$188,629	Human Resource Dir.	4%
2005-2006	VW0524033	\$1,028,957	Human Resource Spec 1	20%
2005-2006	RC05111039	\$188,629	Human Resource Spec 1	8%
2005-2006	RC05251039	\$278,032	Human Resource Spec 2	8%
2005-2006	VW0524033	\$1,028,957	Systems Administrator	40%

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FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	NOTES
2004-2005	VW04230300	\$1,042,357	With augmentation
2004-2005	RC04241039	\$342,355	
2004-2005	RC04101039	\$248,536	
2004-2005	SV04051039	\$137,500	
2004-2005	SE 04140300	\$137,500	
7/2003-9/2003	VW03220300	\$253,062	Split FY
10/2004-6/2004	VW033Q0300	\$775,895	Split FY
2003-2004	RC03231039	\$368,863	
2003-2004	RC03091039	\$248,536	
2003-2004	SV03041039	\$137,500	
2003-2004	SE9909300	\$137,500	

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located. 4 Lines Max

Orange

2. U.S. CONGRESSIONAL DISTRICT(S) : Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located. 4 Lines Max

40*, 42, 46, 47, and 48*

3. STATE ASSEMBLY DISTRICT(S) : Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located. 4 Lines Max

67, 68, 69, 70, 71, 72, and 73*

4. STATE SENATE DISTRICT(S) : Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located. 4 Lines Max

33, 34, 35, and 38

5. POPULATION OF SERVICE AREA : Enter the total population of the area served by the project. 4 Lines Max

3,056,865 - 2005 Census Estimate



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BOARD OF DIRECTORS

