



**AmeriCorps Member
Immunization Registry Project
Orange County Health Care Agency
Member Service Description**

What is AmeriCorps

AmeriCorps is a government funded community service program designed to help communities meet the specific needs in their area by recruiting and training individuals who are willing to devote one to two years serving in selected community projects. Service programs strengthen communities, encourage responsibility, expand opportunities for education, provide job experience and increase life skills.

Immunization Project Background

Los Angeles Immunization Network (LINK) is Los Angeles County's computerized system designed to track patient's immunization records, reduce missed opportunities to vaccinate, and help providers fully immunize children. The County of Orange will be joining LINK in mid-2003.

Service Opportunity Program Overview

The Health Care Agency Family Health Division will utilize the AmeriCorps Member to assist in a feasibility study currently underway to determine the best course of action for the successful integration of Orange County public and private provider patient records into LINK (Los Angeles Immunization Network). Activities after mid-2003 will focus on coordination, recruitment and training efforts to ensure a smooth transition for all LINK participants.

Commitment term of service is January 2003 to December 31, 2003 for 1700 hours of service.

Service Specific Duties and Responsibilities

- Provide coordination and communication between the Health Care Agency and its many partners in LINK: CalOptima, major health plans, local private providers, schools, community health centers and the Orange County Immunization Coalition
- Monitor activities to ensure compliance with state and federal mandates regarding sharing of private health information.
- Participate in the development and evaluation of training and outreach tools.

- Conduct various needs assessments, outreach and promotional activities designed to increase local awareness of the benefits of registry participation among private providers, their staffs and their patients.

Necessary Skills

- Well organized and able to work on multiple activities
- Excellent oral and written skills
- Ability to professionally work with a diverse group of individuals and be culturally sensitive and appropriate
- Ability to identify policy and implementation issues, develop strategies and problem solve
- Effective computer skills in order to prepare reports and marketing materials.

Minimum Qualifications

- Interest and commitment to community service and education
- Must be at least 18 years of age
- Must be a U.S. Citizen or lawful permanent resident
- Preferred experience in working with health care delivery system and/or in a public service agency
- Preferred relevant Bachelor's degree, such as Health Care Administration, Public Administration, Urban Studies and Planning

Benefits

- Living allowance stipend of \$9-12/hour
- Health insurance for member
- Childcare for children at local reimbursement rate (paid directly to vendor) at approximately \$500/month per child
- Education award of \$4,750 to be used toward school tuition and/or education loans
- Current student loan deferment
- Travel reimbursement
- Extensive training and education opportunities

More Information

Please contact:

Melissa Runcie, AmeriCorps Program Coordinator
CONNECT, Orangewood Children's Foundation
(714) 480-6417 or mruncie@connectoc.net

AmeriCorps Member service and associated training is made possible by the Children and Families Commission of Orange County, and will be administered in partnership with the Health Care Agency and CONNECT, a project of Orangewood Children's Foundation.

