

## 12D - CLERK RECORDER'S SPECIAL REVENUE FUND

### Operational Summary

#### Description:

The Clerk-Recorder Special Revenue Fund was established in FY 04/05 to better control specific revenues generated from services provided. The Fund is 100% revenue off-set by fees paid from recordation of real property transactions and from the collection of certified copy requests of birth, death, and marriage records.

#### At a Glance:

Total FY 2005-2006 Projected Expend + Encumb:	4,847,709
Total Recommended FY 2006-2007	5,813,944
Percent of County General Fund:	N/A
Total Employees:	0.00

**Enhancement Fund To Clerk-Recorder** - Mandated by Government Code 27361 to maintain/improve the Department's information technology including recovery of all operating costs from Information Systems staffing. Revenue is generated from the recordation of real property transactions.

**Health Statistics Fund To Clerk-Recorder** - Mandated by Health and Safety Code 103625(f) requires the Clerk-Recorder to collect fees for the purpose of modernization of vital record operations and improvements in the collection and analysis of health-related birth and death certificate information. Revenue is generated from the collection of certified copy requests of birth, death, and marriage records.

**Micrographics Fund To Clerk-Recorder** - Mandated by Government Code 2736.4 for the Clerk-Recorder to specifically convert document storage system to micrographics. Although no new revenue is being generated due to all conversions having been completed, balance of account will exist in order to maintain/improve recordation of vital information.

### Budget Summary

#### Proposed Budget History:

Sources and Uses	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	Change from FY 2005-2006	
	Actual	Budget As of 3/31/06	Projected <sup>(1)</sup> At 6/30/06	Recommended	Projected Amount	Percent
Total Revenues	14,337,515	6,294,815	5,734,024	5,813,944	79,920	1.39
Total Requirements	13,451,200	1,511,315	4,847,709	5,813,944	966,235	19.93
Balance	886,315	4,783,500	886,315	0	(886,315)	-100.00

(1) Requirements include prior year encumbrance and expenditures. Therefore, the above totals may not match FY 2005-06 projected requirements included in "At a Glance" (Which exclude these).

Columns may not total correctly due to rounding.

Detailed budget by expense category and by activity is presented for agency: Clerk Recorder's Special Revenue Fund in the Appendix on page A122

## 12D - Clerk Recorder's Special Revenue Fund

### Summary of Proposed Budget by Revenue and Expense Category:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006		FY 2006-2007		Change from FY 2005-2006	
	Actual	Budget As of 3/31/06	Projected <sup>(1)</sup> At 6/30/06	Projected <sup>(1)</sup> At 6/30/06	Recommended	Projected Amount	Projected Percent	
Charges For Services	\$ 14,337,515	\$ 5,408,500	\$ 4,714,890	\$ 4,714,890	\$ 4,927,629	\$ 212,739	4.51%	
Miscellaneous Revenues	0	0	132,819	132,819	0	(132,819)	-100.00	
Total FBA	0	886,315	886,315	886,315	886,315	0	0.00	
<b>Total Revenues</b>	14,337,515	6,294,815	5,734,024	5,734,024	5,813,944	79,920	1.39	
Services & Supplies	0	0	0	0	886,315	886,315	0.00	
Other Financing Uses	0	1,511,315	1,225,000	1,225,000	3,139,751	1,914,751	156.31	
Reserves	13,451,200	0	3,622,709	3,622,709	1,787,878	(1,834,831)	-50.65	
<b>Total Requirements</b>	13,451,200	1,511,315	4,847,709	4,847,709	5,813,944	966,235	19.93	
<b>Balance</b>	\$ 886,315	\$ 4,783,500	\$ 886,315	\$ 886,315	\$ 0	\$ (886,315)	-100.00%	

(1) Requirements include prior year encumbrance and expenditures. Therefore, the above totals may not match FY 2005-06 projected requirements included in "At a Glance" (Which exclude these).

Columns may not total correctly due to rounding.

### Proposed Budget Summary of Enhancement Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006		FY 2006-2007		Change from FY 2005-2006	
	Actual	Budget As of 3/31/06	Projected <sup>(1)</sup> At 6/30/06	Projected <sup>(1)</sup> At 6/30/06	Recommended	Projected Amount	Projected Percent	
Charges For Services	\$ 8,659,834	\$ 5,133,500	\$ 4,440,147	\$ 4,440,147	\$ 4,670,629	\$ 230,482	5.19%	
Miscellaneous Revenues	0	0	79,147	79,147	0	(79,147)	-100.00	
Total FBA	0	886,315	886,315	886,315	886,315	0	0.00	
<b>Total Revenues</b>	8,659,834	6,019,815	5,405,609	5,405,609	5,556,944	151,335	2.80	
Services & Supplies	0	0	0	0	886,315	886,315	0.00	
Other Financing Uses	0	1,511,315	1,225,000	1,225,000	3,139,751	1,914,751	156.31	
Reserves	13,451,200	0	3,622,709	3,622,709	1,787,878	(1,834,831)	-50.65	
<b>Total Requirements</b>	13,451,200	1,511,315	4,847,709	4,847,709	5,813,944	966,235	19.93	
<b>Balance</b>	\$ (4,791,366)	\$ 4,508,500	\$ 557,900	\$ 557,900	\$ (257,000)	\$ (814,900)	-146.07%	

### Proposed Budget Summary of Health Statistics Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	Change from FY 2005-2006	
	Actual	Budget As of 3/31/06	Projected <sup>(1)</sup> At 6/30/06	Recommended	Projected Amount	Percent
Charges For Services	\$ 1,134,426	\$ 257,000	\$ 274,743	\$ 257,000	\$ (17,743)	-6.46%
Miscellaneous Revenues	0	0	2,686	0	(2,686)	-100.00
<b>Total Revenues</b>	1,134,426	257,000	277,429	257,000	(20,429)	-7.36
<b>Balance</b>	\$ 1,134,426	\$ 257,000	\$ 277,429	\$ 257,000	\$ (20,429)	-7.36%

### Proposed Budget Summary of Micrographics Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	Change from FY 2005-2006	
	Actual	Budget As of 3/31/06	Projected <sup>(1)</sup> At 6/30/06	Recommended	Projected Amount	Percent
Charges For Services	\$ 4,543,255	\$ 18,000	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous Revenues	0	0	50,986	0	(50,986)	-100.00
<b>Total Revenues</b>	4,543,255	18,000	50,986	0	(50,986)	-100.00
<b>Balance</b>	\$ 4,543,255	\$ 18,000	\$ 50,986	\$ 0	\$ (50,986)	-100.00%

