

143 - JAIL COMMISSARY

Operational Summary

Description:

The Jail Commissary budget provides for commissary services to inmates housed in the five Orange County Jails as authorized by the Penal Code Section 4025. Profits earned plus accumulated interest are transferred to the Inmate Welfare Fund (Agency 144), which provides for the welfare, education and recreation of jail inmates.

At a Glance:

Total FY 2002-2003 Actual Expenditure + Encumbrance:	5,070,681
Total Final FY 2003-2004 Budget:	5,471,951
Percent of County General Fund:	N/A
Total Employees:	54.00

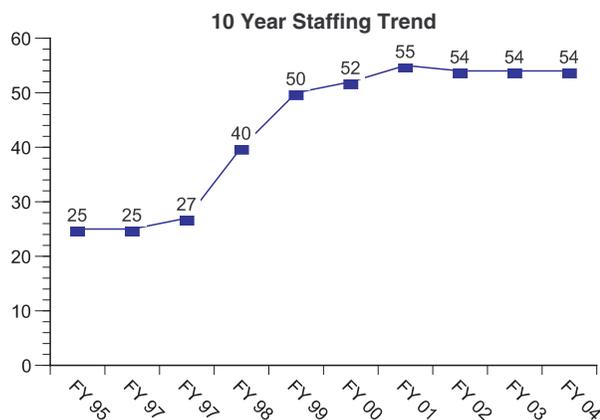
Strategic Goals:

- Increase effectiveness and efficiency of Inmate Commissary sales and operations.

Fiscal Year FY 2002-2003 Key Project Accomplishments:

- The Commissary Unit conducted a survey of the inmates incarcerated in the Sheriff’s Department 5 jail facilities. As a result 25 additional national over-the-retail-counter brand items were added to those items already offered for sale.
- The industry accepted inventory variance is 3% to 5%. The Commissary Services Unit inventory variance has been less than 1%.

Ten Year Staffing Trend:



Ten Year Staffing Trend Highlights:

- Growth over the past ten years is due to increased operations as a result of expanded housing at Theo Lacy, expanded vending operations program, increased contracted services, and an increase in the breadth and

scope of the recycling program operations.



Budget Summary

Plan for Support of the County's Strategic Priorities:

The Sheriff's Department will work with CEO in updating the Strategic Financial Plan in FY 03/04 and to identify future year priorities which form the basis of the Five Year Strategic Financial Plan.

Changes Included in the Base Budget:

The Jail Commissary fund is a self-balancing budget with restricted revenue. The Base Budget includes a balancing entry to reflect over-financing to match anticipated Fund Balance Available at year-end. This budget is intended to fund commissary product and operational costs. The FY 03/04 budget is higher than FY 02/03 year-end projections since revenue from sales and expenditures from purchases will be higher as a result of the Theo Lacy Branch Jail expansion.

Final Budget and History:

Sources and Uses	FY 2001-2002 Actual Exp/Rev	FY 2002-2003 Budget As of 6/30/03	FY 2002-2003 Actual Exp/Rev ⁽¹⁾ At 6/30/03	FY 2003-2004 Final Budget	Change from FY 2002-2003 Actual	
					Amount	Percent
Total Positions	-	54	54	54	0	0.00
Total Revenues	4,819,728	5,097,970	5,265,854	5,471,951	206,097	3.91
Total Requirements	4,789,859	5,097,970	5,150,302	5,471,951	321,649	6.25
Balance	29,870	0	115,552	0	(115,552)	-100.00

(1) Amounts include prior year expenditures and exclude current year encumbrances. Therefore, the totals listed above may not match Total FY 2002-03 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Detailed budget by expense category and by activity is presented for agency: Jail Commissary in the Appendix on page 551.

